



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
BIDS AND AWARDS COMMITTEE
Resolution No. 100-2020, Series of 2020

**RECOMMENDING THE AWARD OF PROCUREMENT FOR PRINTING OF THE
STANDARD OPERATING PROCESS (SOP) OF ASD**

WHEREAS, the National Privacy Commission (NPC), is the agency mandated to enforce data privacy protection;

WHEREAS, in order to effectively help the NPC in achieving its objectives, the ASD, being one of the divisions of the NPC saw it fit to procure the printing of its Standard Operating Process under APP Item No. 2020-0021 with an Approved Budget for the Contract (ABC) amounting to Php40,000.00;

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 recognizes Small Value Procurement as a method of procurement where the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR;

WHEREAS, a Request for Quotation (RFQ) was posted in the PhilGEPS and NPC website as well as the NPC bulletin board, and was likewise sent to several suppliers however no quotation was received, the post was then extended and again was sent to four (4) suppliers, namely, Kayumanggi Press Inc. , Printcore, Inc., Innovation Printshoppe, Inc. and Gorilla Trading with all of them failing to submit its quotation except the latter;

WHEREAS, the BAC members proceeded to evaluate the quotation submitted by Gorilla Trading and determined that its quotation is the single calculated and responsive quotation at a bid price of Php40,000.00, passing the technical, legal and financial requirements mandated under Republic Act No. 9184 (R.A. 9184) otherwise known as the Government Procurement Reform Act;

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the NPC-BAC hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award for the printing of ASD's Standard Operating Process to **Gorilla Trading** with the single

calculated and responsive quotation in the total amount of Forty Thousand and 0/100 Pesos (Php40,000.00).

RESOLVED this 4th day of December 2020, through video conference meeting.

ATTEST:

Sgd.
MR. ERWIN D. ESPENILLA
Executive Assistant IV, OPC
BAC Member

Sgd.
ATTY. AURELLE DOMINIC E. NARAG
Executive Assistant IV
BAC Member


Ragsag Jonathan
Digitally signed by Ragsag
Jonathan Kudolph Yandan
Date: 2020.12.21 07:04:20
+08'00'
JONATHAN RUDOLPH Y. RAGSAG
OIC-Chief, DSTSD
BAC Member

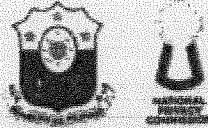
MendozaMa
Digitally signed by MendozaMa
Josefina Eusebio
Date: 2020.12.17 09:19:57
+08'00'
ATTY. MA. JOSEFINAE MENDOZA
OIC-Division Chief, Legal Division
BAC Member

Digitally signed by
Villasoto Ivy Grace
Torres
Date: 2020.12.17
12:23:09 +08'00'
ATTY. IVY GRACE T. VILLASOTO
OIC-Director, PPO
BAC Vice Chairperson

PatulaMaria
TheresitaElnar
Digitally signed by Patula Maria
Theresita Elnar
Date: 2020.12.17 13:21:23
+08'00'
ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:


RAYMUND ENRIQUEZ LIBORO
Privacy Commissioner
Head of the Procuring Entity
Date: **JAN 14 2021**



01-18, 2021

Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

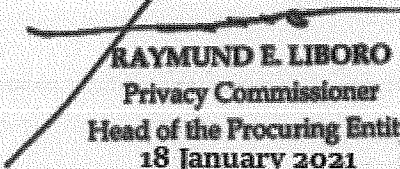
18 January 2021

Ms. Agnes C. Rafol
Proprietor
Gorilla Trading
52 Sgt. Esguerra Avenue,
South Triangle, Quezon City

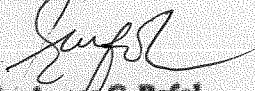
Dear Ms. Rafol:

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 100-2020 series of 2020, the contract for the procurement of printing of ASD's Standard Operating Process amounting to Forty Thousand and 0/100 Pesos (Php40,000.00), VAT inclusive, is awarded to **Gorilla Trading**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,


RAYMUND E. LIBORO
Privacy Commissioner
Head of the Procuring Entity
18 January 2021

Conforme:


Ms. Agnes C. Rafol
Proprietor
Gorilla Trading

Date: _____



WORK ORDER

Work Order No. 2021-01-0002

Date: 26 January 2021

Terms of Payment: LDDAP-ADA

Mode of Procurement: Small Value

Place of Delivery: NPC OFFICE

GORILLA TRADING

#52 Sgt. Esguerra Avenue,

South Traingled, Quezon City

DL: (02) 8294-5886 ; (02) 7000-7033 / Ms. Agnes Rafol

Gentlemen:

In accordance with existing regulations, you are hereby authorized to undertake the work indicated below:

Item No.	Qty.	Unit	Description of Work	Unit Price	TOTAL
1	1	lot	<p>PRINTING OF ASD's – STANDARD OPERATING PROCESS</p> <p><u>SPECIFICATIONS:</u> Quantity: 1 lot Number of Booklets: At least 80 Number of Pages: At least 92 pages Size: B5 Inside Pages: Black text, 80 gsm, book paper Cover Pages: • Cover Material: C2S 220 Lbs. • Printing: Full color • Finish: Matte finish laminated with spot UV varnish on graphics or similar to the supplier's available material Binding: Perfect Bind • Cover material: C2S 220 Lbs. • Color: Full color</p> <p><u>Inclusion: a. Provision of Proof Copy; b. simple layout of the booklet</u></p> <p><u>Delivery Terms: The supplier must provide proof copy, fifteen (15) days after the signing of Purchase Order, subject for approval of the ASD Chief</u> <u>Delivery Period: Items must be delivered thirty (30) days upon receipt of the Purchase Order</u></p>	Php40,000.00	Php40,000.00
			<p>FORTY-THOUSAND PESOS ONLY</p>	TOTAL	<u>Php40,000.00</u>

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Funds Available: ₱ 40,000.00
 Fund 01-RECURRING
 Function/Project GAS-MOE

J. Lorenz
TEOQUILO C. LORENZO
 Chief Accountant III

Recommending Approval:

Maria Delia S. Presquito
MARIA DELIA S. PRESQUITO
 Chief, ASD

APPROVED:

Raymund E. Liboro
RAYMUND E. LIBORO
 Privacy Commissioner

Work Order Received:
 By: Agnes Rafol

Date: 2/1/2021

NOTE: SEE TERMS AND CONDITIONS AT THE BACK.