



Republic of the Philippines  
Department of Information and Communications Technology  
**NATIONAL PRIVACY COMMISSION**

**BIDS AND AWARDS COMMITTEE**  
BAC Resolution No. 043-2021, Series of 2021

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT  
OF ECO BAGS, CUSTOMIZED**

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**WHEREAS**, the National Privacy Commission (NPC), approved its FY 2021 Annual Procurement Plan (APP) which includes the procurement of Eco Bags, Customized under APP Item Number 2021-0123 and chargeable against Other Supplies and Materials Expenses (OPERATIONS-MOOE) with an Approved Budget for the Contract (ABC) of Php100,000.00;

**WHEREAS**, the procurement of eco bags is intended to help the NPC engage more with the audience, organizers, and staff to help them showcase their support and have them serve as commemorative items in the celebration of the two major communication campaigns of NPC, i.e., the Privacy, Safety, Security, and Trust Online (PSST!) and the Kabataang Digital (KD);

**WHEREAS**, Section 53.9 of the revised Implementing Rules and Regulations (IRR) of R.A. 9184 recognizes Small Value Procurement (SVP) as a mode of procurement for goods where the amount does not exceed One Million Pesos (Php1,000,000.00);

**WHEREAS**, a Request for Quotation (RFQ) was posted in the PhilGEPS website, NPC website, and the NPC bulletin board on 27 April 2021, and was likewise sent to five (5) suppliers via electronic mail, namely: Veraliz Marketing, Rulujak Enterprise, Ceboom Enterprises, Berachah Advertising Services, and Avecilla Trading. Of these five bidders, only two submitted their respective quotations. Eight (8) other bidders submitted their quotations for this item, namely: Copy Master Tokens and Printing Services, King of Kings Trading, VJ Graphic Arts, Inc., Work Habits Trading, Zioneys General Merchandize, Pachot General Merchandise, Jen Lin Corporate Giveaways, and Kaifasion Philippines Inc. Of these 10 bidders, 5 have complied with all the required eligibility;

**WHEREAS**, on 05 May 2021, the National Privacy Commission-Bids and Awards Committee (NPC-BAC) proceeded to evaluate the submitted quotations and found that of the ten, only five bidders were eligible and has passed all the technical, legal, and financial requirements mandated under R.A. No. 9184;

**WHEREAS**, among the five eligible bidders, Jen Lin Corporate Giveaways has the lowest bid price of Php65,000.00, which is well within the ABC;

**NOW, THEREFORE**, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby RESOLVED, to recommend the award for the procurement of Eco Bags, Customized to **Jen Lin Corporate Giveaways** for having the lowest

calculated and responsive quotation in the total amount of **Sixty-Five Thousand and 0/100 Pesos (Php65,000.00)**, subject to the submission of their original requirements upon signing of the Notice of Award.

**RESOLVED** this 5<sup>th</sup> day of May 2021 via videoconference meeting.

**ATTEST:**

  
Digitally signed by  
Espenilla Erwin Dejucos  
Date: 2021.05.10  
11:22:22 +08'00'

**ERWIN D. ESPENILLA**  
*Executive Assistant IV, OPC*  
*BAC Member*

**Narag Aurelle**  
**Dominic Espita**  
Digitally signed by Narag Aurelle  
Dominic Espita  
Date: 2021.05.10 10:26:33 +08'00'

**ATTY. AURELLE DOMINIC E. NARAG**  
*Executive Assistant IV, OPC*  
*BAC Member*

**Ragsag Jonathan**  
**Rudolph Yandan**  
Digitally signed by Ragsag  
Jonathan Rudolph Yandan  
Date: 2021.05.10 23:02:09  
+08'00'

**JONATHAN RUDOLPH Y. RAGSAG**  
*OIC-Chief, DSTSD*  
*BAC Member*

**Mendoza Ma**  
**Josefina Eusebio**  
Digitally signed by Mendoza Ma  
Josefina Eusebio  
Date: 2021.05.07 19:19:47  
+08'00'


**ATTY. MA. JOSEFINA E. MENDOZA**  
*Attorney IV, Legal Division*  
*BAC Member*

*On official business*  
**ATTY. IVY GRACE T. VILLASOTO**  
*OIC-Director, PPO*  
*BAC Vice Chairperson*

**Patula Maria**  
**Theresita Elnar**  
Digitally signed by Patula Maria  
Theresita Elnar  
Date: 2021.05.07 19:06:33 +08'00'

**ATTY. MARIA THERESITA E. PATULA**  
*Director IV, LEO*  
*BAC Chairperson*

**Approved:**

  
**RAYMUND ENRIQUEZ LIBORO**  
*Privacy Commissioner*  
*Head of the Procuring Entity*  
Date: 12 MAY 2021



Republic of the Philippines  
Department of Information and Communications Technology  
**NATIONAL PRIVACY COMMISSION**

**BIDS AND AWARDS COMMITTEE**

**NOTICE OF AWARD**

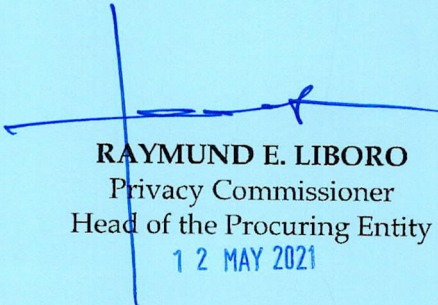
12 MAY 2021

**Ms. Genalyn G. Caparas**  
*Proprietor*  
Jen Lin Corporate Giveaways  
B6 L37 PH1 Centella Homes,  
San Isidro, Rodriguez

Dear **Ms. Caparas**:

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 043-2021 series of 2021, the contract for the procurement of Eco Bags, Customized amounting to **SIXTY-FIVE THOUSAND AND 0/100 PESOS (Php65,000.00)**, VAT inclusive, is awarded to Jen Lin Corporate Giveaways, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

  
**RAYMUND E. LIBORO**  
Privacy Commissioner  
Head of the Procuring Entity

12 MAY 2021

Anna Herjulina R. Pineda  
Secretary III  
1000  
1000-1000  
1000-1000  
1000-1000

Conforme:

**Ms. Genalyn G. Caparas**  
*Proprietor*  
Jen Lin Corporate Giveaways  
Date: \_\_\_\_\_

Ref No.: 043-2021

NPC\_BAC\_NOA-V1.0, R0.0, 05 April 2021



Republic of the Philippines  
 National Privacy Commission  
 5th Floor, Ang Kiukok Hall, Delegation Bldg., PICC Complex, Roxas Blvd., Pasay City

**WORK ORDER**

Work Order No. 2021-05-0009

Date 20 May 2021

Terms of Payment: LDDAP-ADA

Mode of Procurement: Small Value Proc.

Place of Delivery: NPC OFFICE

Ms. Genalyn G. Caparas  
Jen Lin Corporate Giveaways  
B6 L37 PH1 Centella Homes,  
San Isidro, Rodriguez

Gentlemen:

In accordance with the NPC Bids and Awards Committee Resolution No. 043-2021 series of 2021 and the Notice of Award issued by the Head of the Procuring Entity, you are hereby authorized to undertake the work indicated below:

Item No.	Qty.	Unit	Description of Work	Unit Price	TOTAL
	1	job	<b>Procurement/Items</b>  <b>Promotional Materials (PSST/Kabataang Digital)</b> Eco Bags, Customized Quantity: 1000 pcs Material: 100% Natural 6oz cotton fiber with Velco Printing: Full Color Dimensions (in inches): 14.125(H) x 12.875(W) x 2.25 Gusset Handle: 19 inches Imprint Area: 8x8 inches  Delivery Terms: Submission of Sample: May 30, 2021 Full Delivery: August 2, 2021  <i>Note:</i>  <i>See attached TOR.</i>	Php 65,000.00	Php 65,000.00
			Amount in Words: Sixty-Five Thousand Pesos Only	TOTAL	<b>Php 65,000.00</b>

**NOTICE TO PROCEED:** Notice is hereby given that by conforming to this Work Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

Contact Mr. Joel Pagtulingan Jr. at (02)8234-2228 local 119 or email at [asd@privacy.gov.ph](mailto:asd@privacy.gov.ph) for questions/delivery and other concerns.

Funds Available: ₱ 65,000.00  
 Fund 01  
 Function/Project OPERATIONS - MOCE

T. Lorenzo  
**TEODULO LORENZO**  
 Chief Accountant

Recommending Approval:  
Ms. Roren Marie M. Chin  
 Division Chief

APPROVED:  
Marilou C. Leelian  
 OIC-Director, FAO

Work Order Received: Genalyn G. Caparas Date: July 12, 2021  
 By: [Signature]

NOTE: SEE TERMS AND CONDITIONS AT THE BACK.

Ref No.: ADMIN-21-00511

NPC\_FAO\_ASD\_WO-V1.0,R0.0,05 May 2021