

Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**

**BIDS AND AWARDS COMMITTEE**

Resolution No. 002, Series of 2020

**RECOMMENDING THE APPROVAL OF THE ANNUAL PROCUREMENT PLAN  
OF THE NATIONAL PRIVACY COMMISSION FOR CALENDAR YEAR 2020  
BASED ON THE GENERAL APPROPRIATIONS ACT (GAA) FY 2020**

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**WHEREAS**, Section 7.1 of the 2016 Revised Implementing Rules and Regulations (*IRR*) of Republic Act No. 9184, otherwise known as Government Procurement Reform Act provides that all procurement shall be within the approved Annual Procurement Plan of the Procuring Entity in accordance with the GAA FY 2020 and should be meticulously and judiciously planned by the Procuring Entity;

**WHEREAS**, Section 7.2 of the same *IRR* also provides that no procurement shall be undertaken unless it is in accordance with the approved APP of the Procuring Entity and it shall bear the approval of the Head of the Procuring Entity (*HoPE*) and second-ranking official designated by him to act on his behalf, and must be consistent with its duly approved yearly budget;

**WHEREAS**, the NPC based the APP for 2020 on the consolidated Project Procurement Management Plan (PPMP) submitted by end-user prioritizing the programs, activities and projects in pursuing the mandate of the Commission;

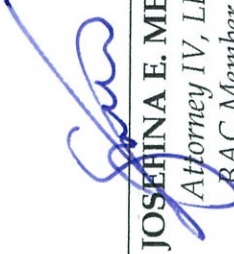
**NOW, THEREFORE**, for and in consideration of the foregoing, We, the members of the NPC Bids and Awards Committee, hereby Resolve, as it is hereby Resolved to recommend the approval of the Annual Procurement Plan for CY 2020;

RESOLVED this 10<sup>th</sup> day of January 2020, at the office of the National Privacy Commission, 5<sup>th</sup> Floor, West Banquet Hall, Philippine International Convention Center (PICC), PICC Delegation Building, PICC Complex, Roxas Boulevard, Pasay City 1307, Metro Manila, Philippines.

ATTEST:



**ERLAINE VANESSA D. LUMANOG**  
Attorney IV, PRD, PPO  
BAC Member



**MA. JOSEHINA E. MENDOZA**  
Attorney IV, LD, LEO  
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**MARILOU C. LEELIAN**  
SAO, FPMD  
BAC Member



**MARIA DELIA S. PRESQUITO**  
OIC-Director IV, FAO  
BAC Vice-Chairperson



**ATTY. IVY GRACE T. VILLASOTO**  
OIC-Director IV, PPO  
BAC Chairperson

Approved:



**RAYMUND ENRIQUEZ LIBORO**  
Privacy Commissioner and Chairman  
Head of the Procuring Entity  
Date: 10 JAN 2020



**National Privacy Commission Annual Procurement Plan for CY 2020**  
10-Jan-20

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>TRAVELLING EXPENSES</b>												
2020-001	Travel Expense- Local	NPC	NP-53.5 Agency-to-Agency					Government of the Philippines	3,050,000.00	3,050,000.00	-	
2020-002	Travel Expense- Foreign	NPC	NP-53.5 Agency-to-Agency					Government of the Philippines	8,650,000.00	8,650,000.00	-	
<b>SUPPLIES AND MATERIALS EXPENSES</b>												
2020-003	Common-Use Office Supplies Available @ PS-DBM (APP-CSE2020)	ASD	NP-53.5 Agency-to-Agency					Government of the Philippines	6,002,677.13	1,362,850.25	4,639,826.88	Includes Desktop and Laptop
2020-004	Common-Use Office Supplies Not Available @ PS-DBM (APP-CSE2020)	ASD	Shopping					Government of the Philippines	598,842.50	598,842.50	-	
2020-005	Semi-expendable Machinery and Equipment Expenses	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	650,000.00	650,000.00	-	
2020-006	Semi-expendable Furniture, Fixtures and Books Expenses	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	250,000.00	250,000.00	-	
2020-007	Other Supplies and Materials Expense	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	1,000,000.00	1,000,000.00	-	
<b>COMMUNICATION EXPENSES</b>												
2020-008	Telephone Expense - Landline	ASD	NP-53.1 Two Failed Biddings					Government of the Philippines	650,000.00	650,000.00	-	
2020-009	Internet Subscription Expenses	NPC	Competitive Bidding					Government of the Philippines	900,000.00	900,000.00	-	
<b>GENERAL SERVICES</b>												
2020-010	Janitorial Services	ASD	Competitive Bidding					Government of the Philippines	600,000.00	600,000.00	-	
2020-011	Security Services	ASD	Competitive Bidding					Government of the Philippines	2,150,000.00	2,150,000.00	-	
<b>REPAIRS AND MAINTENANCE</b>												
2020-012	Repairs & Maintenance-Motor Vehicles	ASD	NP-53.9 - Small Value Procurement					Government of the Philippines	600,000.00	600,000.00	-	Procurement is on "as-needed" basis
<b>OTHER MAINTENANCE AND OPERATING EXPENSES</b>												
2020-013	Advertising Expenses	NPC	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services					Government of the Philippines	50,000.00	50,000.00	-	
2020-014	Printing and Publication Expenses	NPC	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services					Government of the Philippines	200,000.00	200,000.00	-	
2020-015	Representation Expenses	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	3,600,000.00	3,600,000.00	-	
2020-016	Rents-Equipment- High Volume Scanner	ASD	NP-53.9 - Small Value Procurement					Government of the Philippines	120,000.00	120,000.00	-	
2020-017	Rents-Equipment- Multi Functional Printer	ASD	NP-53.9 - Small Value Procurement					Government of the Philippines	90,000.00	90,000.00	-	
2020-018	ICT Software Subscription	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	1,892,000.00	1,892,000.00	-	
2020-019	Other Subscription Expenses	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	200,000.00	200,000.00	-	
2020-020	Supply and Delivery of Daily Newspaper	ASD	NP-53.9 - Small Value Procurement					Government of the Philippines	15,000.00	15,000.00	-	
2020-021	Printing of Standard Operating Process	ASD	NP-53.9 - Small Value Procurement					Government of the Philippines	40,000.00	40,000.00	-	
<b>ENHANCE DATA PRIVACY COMPLIANCE AND MONITORING PROGRAM</b>												
2020-022	Professional Services (Development of robust registration and compliance check system)	NPC	Competitive Bidding					Government of the Philippines	4,000,000.00	4,000,000.00	-	

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MONTHLY DPO ACE PROGRAM LEVEL											
2020-023	Food and Lease of Venue	NPC	NP-53.10 Lease of Real Property and Venue					Government of the Philippines	4,400,000.00	4,400,000.00	-
2020-024	Supplies and Materials	NPC	Shopping					Government of the Philippines	230,000.00	230,000.00	-
2020-025	Training Materials	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	550,000.00	550,000.00	-
DPO ACE PROGRAM LEVEL											
2020-026	Food and Lease of Venue	NPC	NP-53.10 Lease of Real Property and Venue					Government of the Philippines	500,000.00	500,000.00	-
2020-027	Supplies and Materials	NPC	Shopping					Government of the Philippines	40,000.00	40,000.00	-
2020-028	Training Materials	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	50,000.00	50,000.00	-
TRAIN THE TRAINORS PROGRAM											
2020-029	Food	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	450,000.00	450,000.00	-
2020-030	Supplies and Materials	NPC	Shopping					Government of the Philippines	5,000.00	5,000.00	-
2020-031	Printing	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	3,000.00	3,000.00	-
DPO SUMMITS											
2020-032	Lease of Venue	NPC	NP-53.10 Lease of Real Property and Venue					Government of the Philippines	800,000.00	800,000.00	-
2020-033	Printing	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	12,000.00	12,000.00	-
DATA PRIVACY COUNCIL MEETING											
2020-034	Lease of Venue	NPC	NP-53.10 Lease of Real Property and Venue					Government of the Philippines	800,000.00	800,000.00	-
2020-035	Tokens	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	350,000.00	350,000.00	-
2020-036	Supplies and Materials	NPC	Shopping					Government of the Philippines	40,000.00	40,000.00	-
2020-037	Printing	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	10,000.00	10,000.00	-
STAKEHOLDERS' CONSULTATIVE MEETING											
2020-038	Food & Venue	NPC	NP-53.10 Lease of Real Property and Venue					Government of the Philippines	900,000.00	900,000.00	-
2020-039	Supplies and Materials	NPC	Shopping					Government of the Philippines	60,000.00	60,000.00	-
CAPACITY BUILDING PROGRAM FOR TRAINORS											
2020-040	Training Fees	NPC	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services					Government of the Philippines	1,200,000.00	1,200,000.00	-
PRIVACY AWARENESS WEEK											
2020-041	Lease of venue	NPC	NP-53.10 Lease of Real Property and Venue					Government of the Philippines	7,500,000.00	7,500,000.00	-
2020-042	Professional Services (Photo Video documentation)	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	300,000.00	300,000.00	-
2020-043	Other supplies and materials (customized)	NPC	Shopping					Government of the Philippines	2,150,000.00	2,150,000.00	-
2020-044	Printing services	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	900,000.00	900,000.00	-
2020-045	NPC customized booth	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	200,000.00	200,000.00	-
KNOWLEDGE CENTER											
2020-046	Semi-Expendable Books Expenses	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	230,000.00	230,000.00	-
2020-047	Semi-Expendable Furniture and Fixtures Expenses	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	50,000.00	50,000.00	-
PRIVAMOVES (PSST CAMPAIGN) - 8 SESSIONS											
2020-048	Venue rental	NPC	NP-53.10 Lease of Real Property and Venue					Government of the Philippines	160,000.00	160,000.00	-
2020-049	Van rental	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	160,000.00	160,000.00	-

2020-050	Meals (700 participants - heavy packed snacks)	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	840,000.00	840,000.00	-
2020-051	AV system rental	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	560,000.00	560,000.00	-
2020-052	Printing Services	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	20,000.00	20,000.00	-
2020-053	Professional service	NPC	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services					Government of the Philippines	120,000.00	120,000.00	-
2020-054	Office Supplies	NPC	Shopping					Government of the Philippines	50,000.00	50,000.00	-
2020-055	Other supplies and materials (customized)	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	1,757,000.00	1,757,000.00	-

**MEDIA RELATIONS**

2020-056	Professional services - media monitoring	NPC	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services					Government of the Philippines	165,000.00	165,000.00	-
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**TRAIN THE TRAINER PROGRAM**

2020-057	Training Expenses	NPC	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services					Government of the Philippines	1,000,000.00	1,000,000.00	-
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**NPC INFORMATION SYSTEMS STRATEGIC PLAN**

2020-058	Semi-Expendable ICT Equipment/Supplies	NPC	NP-53.9 - Small Value Procurement					Government of the Philippines	969,000.00	969,000.00	-
2020-059	Subscription Expenses	NPC	Competitive Bidding					Government of the Philippines	15,522,000.00	15,522,000.00	-

**QUALITY MANAGEMENT SYSTEM**

2020-060	Lease of Venue and Food	QMC	NP-53.10 Lease of Real Property and Venue					Government of the Philippines	2,000,000.00	2,000,000.00	-
2020-061	ISO Certification	QMC	NP-53.9 - Small Value Procurement					Government of the Philippines	300,000.00	300,000.00	-

**COMPLIANCE AND ACCOUNTABILITY, AUDIT AND TRENDS (CAAT) CONFERENCE 2020**

2020-062	Meals and Lease of Venue	CMD	NP-53.10 Lease of Real Property and Venue					Government of the Philippines	170,000.00	170,000.00	-
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Total 80,831,519.63  
 Contingency Fund (4%) 3,233,260.79  
**GRAND TOTAL 84,064,780.42**

Prepared by:

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 BAC Secretariat, Member

Reviewed by:

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 BAC Secretariat, Head

Recommending Approval:

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APPROVED BY:

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**RAYMUND E. LIBORO**  
 PRIVACY COMMISSIONER  
 Head of the Procuring Entity