



Century Park Hotel

BANQUET CONTRACT

Account: National Privacy Commission
 Contact: Mr. Raymund E. Liboro Booking Name: National Privacy Commission
 Privacy Commissioner
 Address: 5/F Delegation Bldg., Philippine Lobby Posting: To be advised
 International Convention Center, Function Handled by: Venus Gomez
 Pasay City
 Telephone : 09458099449

Date: Sept 17-18, 2018

<u>Event</u>	<u>Time</u>	<u>Guaranteed</u>	<u>Expected</u>
Please see below	8:00AM-5:00PM	32 persons	33 persons
<u>Venue</u>	<u>Set-up</u>	<u>Room-Rental-Fee</u>	
Badjao	Please see below	Complimentary	

Sept 17, 2018

AM Snack w/ coffee or tea
 Customized Managed Buffet Lunch w/ coffee or tea
 PM Snack w/ coffee or tea
 Serving Time & Menu: To be Advised

Net Price Per Person
Php 1,400.00 net per person

Sept 18, 2018

AM Snack w/ coffee or tea
 Customized Managed Buffet Lunch w/ coffee or tea
 PM Snack w/ coffee or tea
 Serving Time & Menu: To be Advised

Net Price Per Person
Php 1,400.00 net per person

BEVERAGE ARRANGEMENT:

Individual Charge. All orders on personal account. Cash and carry basis

Amenities:

- Complimentary use of venue for a minimum guaranteed person
- Complimentary use of Projection Screen (subject to availability)
- Microphone for the aisle
- PA System / Tape Deck / CD Player
- Podium / Rostrum with microphone

BILLING INSTRUCTIONS:

Total Revenue: Php 89,600.00 net
 Initial down payment of Php 44,800.00 to be settled on or before September 17, 2018.
 Remaining balance of Php 44,800.00 to be settled seven (7) days after the event.
 All excess and incidental charges to be settled seven (7) days after the event through cash, credit card or company's check.
 CA#: 80131

Century Park Hotel:

National Privacy Commission:

for: *July 9/14/18*
 DIRECTOR OF SALES: NELLWYN LEUNG

[Signature]
 PATRON: MR. RAYMUND E. LIBORO
 (Signature over printed name)

Date: Sept 14, 2018

Date:



Century Park Hotel

CONTRACT PROVISIONS:

The PATRON confirms to pay for the minimum guaranteed number of 32 persons per day on Sept 17 & 18, 2018 (please refer previous page):

- 1. The HOTEL shall charge the PATRON for the guaranteed number OR actual number of persons whichever is higher. The HOTEL will set-up facilities for 10% (maximum of 33 persons) in excess of the guaranteed number of persons.
2. No reduction in the number of guaranteed covers shall be allowed by the HOTEL after signing the contract. Any increase in the number of guaranteed covers should be made not later than 48 hours.
3. All food and beverage items shall be exclusively purchased from the CENTURY PARK HOTEL. PATRON is not permitted to bring in food and beverage items in the hotel unless there is an agreement to the contrary.
4. Unless otherwise agreed, a 50% downpayment based on the minimum guaranteed number of guests shall be required from the PATRON upon confirmation. Full payment shall be made 3 weeks before the function and excess charges immediately after the function.
5. Payments shall be made in cash or acceptable credit cards
6. For send bill arrangement, payment to be given within 30 days upon receipt of statement of account. In case of default payment within the provided period, an interest of 1.5% per month shall be applied.
7. For cancellations, the PATRON shall pay 100% of the expected banquet revenue in case of cancellation, unless the cancellation was directly or indirectly occasioned by or through or in consequence of war, change of statutes of Philippine government, strikes, riot, and other civil disturbances, typhoons, floods, natural calamities, and other fortuitous circumstances, fire, or such other conditions and events beyond the control of the PATRON.
8. Food, beverage and incidental bills which are left unsigned by the PATRON after the function shall be forwarded for billing.
9. Any loss, damage or injury that the HOTEL and/or the HOTEL GUESTS may suffer, attributable to prohibited acts or negligent omissions of the PATRON and /or his guests during the contracted function, shall give rise to the latter's liabilities which the HOTEL/HOTEL GUESTS may recover under existing laws.
10. GIGGLE PHOTOBOOTH is the exclusive photo booth provider of the HOTEL. Other photo booth supplier will not be allowed.
11. The PATRON ensures that nothing shall be attached to the floors, walls, ceilings or columns of the HOTEL premises by nails, screws, pins, tapes or other means; otherwise, any damage caused shall be chargeable to the PATRON.
12. No flammable or explosive materials shall be allowed for display or use in any part of the HOTEL premises or banquet facilities. Balloons to be brought in should have non-toxic, non-flammable, inert gas and PATRON should furnish the HOTEL an original copy of safety certification from a reputable industrial company.
13. The HOTEL reserves the right to substitute similar or comparable accommodations/menu for the function in case of fortuitous events/causes beyond its control, and substitution shall be accepted by the PATRON as full compliance/performance under this Agreement.
14. The quoted rates of government tax are the rates presently applicable. They are subject to adjustment based on subsequent enactment of laws, rules, regulations and arrangements.
15. Any/all city or national permits/licenses before holding of the function covered by this Agreement shall be full responsibility of the PATRON.
16. The courts of the City of Manila shall have exclusive jurisdiction over any dispute or claim which may arise between the parties under this contract.
17. In case of any food item/s or food cart/s allowed to be brought in by the HOTEL upon request of the PATRON, the latter shall hold the HOTEL free and harmless from any illness/inconvenience that invitees of the PATRON may suffer attributable to such food item/s or food cart/s.
18. In case of any animals allowed to be brought in by the HOTEL upon request of the PATRON, the latter shall hold the HOTEL free and harmless from any claim/injury that invitees of the PATRON may suffer attributable to such animal/s. Any damage injury to the HOTEL and/or its EMPLOYEES attributable to such animal/s shall be chargeable to the patron.
19. The HOTEL will not be held liable for failure to execute obligations specified herein directly or indirectly occasioned by or through or in consequence of war, change of statutes of the Philippine Government, strikes, riots, and other civil disturbances, typhoons, floods, natural calamities and other acts of God, fire or such other conditions and events beyond the control of the HOTEL. In the event of non-performance due to the above reasons, the HOTEL shall offer available dates to re-schedule the postponed function of the PATRON

Century Park Hotel:

National Privacy Commission

DIRECTOR OF SALES: NELLWYN LEUNG
Date:

PATRON: MR. RAYMUND E. LIBORO
Signature over printed name
Please affix your signature on each page of the contract
Date:



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. 59, Series of 2018

SUBJECT: RECOMMENDING THE AWARD OF CONTRACT FOR THE LEASE OF VENUE AND FOOD FOR THE NPC GENDER AND DEVELOPMENT PLANNING AND BUDGETING WORKSHOP

WHEREAS, the purchase request (PR) for the engagement of services for the Food and Venue for the NPC Gender and Development Planning and Budgeting Workshop to be held on September 17 - 18 2018 was approved by the Head of the Procuring Entity, with the Human Resource Development Division (HRDD) as the end-user, as per P.R No. 2018-0126;

WHEREAS, the revised 2018 Annual Procurement Plan (APP) of NPC-HRDD includes an allocation for the Food and Venue for the aforementioned project amounting to Php150,000.00 with the mode of procurement as Lease of Real Property and Venue;

WHEREAS, Section 53.10 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184) recognizes the use of Lease of Real Property and Venue by appointment agencies for official use;

WHEREAS, the NPC Bids and Awards Committee (BAC) Secretariat sent RFQs thru email on 7 September 2018 to Hotel Jen, Century Park Hotel, and Pan Pacific Manila;

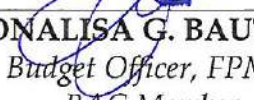
WHEREAS, upon the deadline for submission of quotation on 12 September 2018, the NPC BAC Secretariat opened the quotations received and proceeded to evaluate the offers for compliance with the legal, technical, and financial requirements;

WHEREAS, based on the results of the evaluation and the accomplished rating factor, copies of which are attached as Annex "A", the NPC BAC determined that Century Park Hotel tendered the Lowest Calculated and Responsive Quotation in the amount of EIGHTY-NINE THOUSAND SIX HUNDRED PESOS ONLY (Php89,600.00);

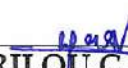
NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the NPC Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of contract for the Lease of Real Property and Venue and Food of NPC Gender and Development Planning and Budgeting Workshop to "Century Park Hotel" in the total amount of Php89,600.00.

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the NPC Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of contract for the Lease of Venue and Food for the NPC Gender and Development Planning and Budgeting Workshop to "CENTURY PARK HOTEL" in the total amount of Php89,600.00.


RESOLVED this 12th day of September 2018, at the National Privacy Commission Office, 5th Floor, Ang Kuikok Hall, PICC Delegation Bldg., PICC Complex, Roxas Blvd., Manila 1307




MONALISA G. BAUTISTA
Budget Officer, FPMD
BAC Member




MARILOU C. LEELIAN
OIC-Chief, FPMD
BAC Member



BELMA G. MARTINEZ
OIC Director, FAO
BAC Member




MARIA DELIA S. PRESQUITO
Chief, ASD
BAC Vice-Chairman



ATTY. GILBERT V. SANTOS
Director, LEO
BAC Chairman

Approved by:



RAYMUND ENRIQUEZ LIBORO
PRIVACY COMMISSIONER and
CHAIRMAN
Head of the Procuring Entity



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
 Philippine International Convention Center (PICC), 5th Floor East Banquet Hall, Delegation Bldg. PICC Complex, Pasay City

NPC-ASD-AOQ No.0013

ABSTRACT OF QUOTATIONS

No.	Qty.	Unit	Description	Supplier	Eligibility Requirements							Compliance with Technical Requirements	Bid Price	Remarks	
					Mayor's/Business Permit	Professional License	PhilGEPs Reg. Number	PCAB License (Infra)	NPCC (Infra)	Income Tax Return	Omnibus Sworn Statement				
1	1	lot	NPC GAD Focal Point System Training and Orientation	CENTURY PARK HOTEL	COMPLETED	N/A	COMPLETED	N/A	N/A	N/A	N/A	N/A	COMPLETED	89,600.00	PASSED
2	1	lot	NPC GAD Focal Point System Training and Orientation	HOTEL JEN MANILA	COMPLETED	N/A	COMPLETED	N/A	N/A	N/A	N/A	N/A	FAILED* * offered is not available on date of event	76,800.00	FAILED*
3	1	lot	NPC GAD Focal Point System Training and Orientation	PAN PACIFIC MANILA	COMPLETED	N/A	COMPLETED	N/A	N/A	N/A	N/A	N/A	COMPLETED	96,000.00	PASSED

In the evaluation of the herein offers, with the evaluation of the NPC-Bids and Awards Committee, and the preference of the End-User considered, we hereby recommend the award to the lowest and most responsive bidder:

Approved
 Disapproved

Prepared By:

[Signature]
JOEL T. BAGTILUNGAN JR.
 BAC Secretarial, Member

Reviewed By:

[Signature]
ATTY. GELLE D. BAIGOD
 BAC Secretarial, Head

Recommending Approval:

<i>[Signature]</i> MONALISA G. BAUTISTA Budget Officer, FPMD BAC Member	<i>[Signature]</i> MARIJOU E. IEBLIAN OIC-Chief, FPMD BAC Member	<i>[Signature]</i> BELMA G. MARTINEZ OIC-Director, FAO BAC Member
<i>[Signature]</i> MARIA DELIA S. PRESQUITO Chief, ASD BAC Vice Chairperson	<i>[Signature]</i> ATTY. GILBERT V. SANTOS Director IV, LEO BAC Chairperson	

Note:
 *The bidder failed to comply with the technical requirements



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD


Date Issued: Sept. 12, 2018

Ms. Venus Gomez
Sales Admin. Assistant
Century Park Hotel
599 P. Ocampo Street
1004 Malate, Manila,
Philippines


Dear Ms. Gomez:

Please be advised that upon the recommendation of the NPC Bids and Awards Committee the contract for the Lease of Real Property and Venue for the NPC Gender and Development Planning and Budget Workshop amounting to EIGHTY-NINE THOUSAND SIX HUNDRED PESOS ONLY (Php89,600.00), VAT inclusive, is awarded to CENTURY PARK HOTEL, consistent with Republic Act No. 9184 and its Implementing Rules and Regulations.

Very truly yours,


RAYMUND ENRIQUEZ LIBORO
Privacy Commissioner and Chairman

Conforme:


VENUS GOMEZ
Sales Admin. Assistant

Date: 9/12/18
