



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. _____, Series of 2018

SUBJECT: RECOMMENDING THE AWARD OF CONTRACT FOR THE LEASE OF VENUE FOR NPC BOOTCAMP 2018 TO WE LEAD GROUP HOLDINGS, INC.

WHEREAS, the procurement requires (PR) for the engagement of services for the Venue for NPC Bootcamp 2018 was approved by the Head of the Procuring Entity, with the Data Security and Technology Standards Division (DSTSD) as the end-user, as per P.R No. 2018-0063;

WHEREAS, the revised 2018 Annual Procurement Plan (APP) of NPC-DSTSD includes an allocation for the Venue for the NPC Bootcamp 2018 amounting to Php610,000.00 with the mode of procurement as Lease of Venue;

WHEREAS, Section 53.10 of 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184) recognizes the use of Lease of Venue for procurement of goods not covered by Shopping under Section 52 of RA 9184 and its IRR where the amount does not exceed One Million Pesos (PhP1,000,000.00);


WHEREAS, the NPC Bids and Awards Committee (BAC) Secretariat posted on June 8, 2018 the request for quotation (RFQ) in the Philippine Government Electronic Procurement System, NPC Website and bulletin board, and sent RFQs to We Lead Group Holdings, Inc., Club Balai Isabel, and Clearwater Country Club;

WHEREAS, upon the deadline for submission of quotation on June 13, 2018, the NPC BAC Secretariat opened the quotations received and proceeded to evaluate the offers for compliance with the legal, technical, and financial requirements;

WHEREAS, based on the results of the evaluation, a copy of which is attached hereto as Annex "A", the NPC BAC determined that We Lead Group Holdings tendered the Single Calculated and Responsive Quotation in the amount of FIVE HUNDRED FORTY-THREE THOUSAND TWO HUNDRED PESOS ONLY (Php543,200.00);


NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the NPC Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of contract for the Venue of NPC Bootcamp 2018 "WE LEAD GROUP HOLDINGS, INC." in the total amount of Php543,200.00.


RESOLVED this 14th day of June 2018, at the National Privacy Commission Office, 5th Floor, Ang Kuikok Hall, PICC Delegation Bldg., PICC Complex, Roxas Blvd., Manila 1307


MARILOU C. LEELIAN
OIC-Chief, FPMD
BAC Member

On official business
JOY M. LAZCANO
Planning Officer, FPMD
BAC Member

On Leave
ATTY. JANICE G. NADAL
OIC-Chief, LD
BAC Member

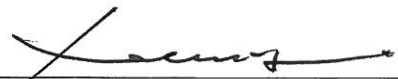

MONALISA G. BAUTISTA
Budget Officer, FPMD
BAC Member

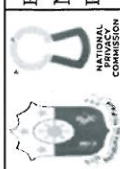

BELMA G. MARTINEZ
OIC Director, FAO
BAC Member

Domestic
MARIA DELIA S. PRESQUITO
Chief, ASD
BAC Vice-Chairman

*On official travel as per
PCTO No. 72, Series of 2018*
ATTY. GILBERT V. SANTOS
OIC-Director, LEO
BAC Chairman

Approved by:


RAYMUND ENRIQUEZ LIBORO
PRIVACY COMMISSIONER and
CHAIRMAN
Head of the Procuring Entity



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
 Philippine International Convention Center (PICC), 5th Floor East Banquet Hall, Delegation Bldg. PICC Complex, Pasay City

NPC-ASD-AOQ No.0013

ABSTRACT OF QUOTATIONS

Project:		Venue rental for the DPO Development Program (Pilot Training)												
Reference:		Approved Budget for the contract: 610,000.00												
		PhilCEPS Reference No: N/A												
No.	Qty.	Unit	Description	Supplier	Eligibility Requirements					Income Tax Return	Omnibus Sworn Statement	Compliance with Technical Specifications	Bid Price	Remarks
					Mayor's/Business Permit	Professional License	PhilCEPS Reg. Number	PCAB License (Infra)	NFCC (Infra)					
1	1	lot	Venue rental for the DPO Development Program (Pilot Training)	WE LEAD GROUP HOLDINGS, INC.	COMPLIED	N/A	COMPLIED	N/A	N/A	COMPLIED	N/A	COMPLIED	543,200.00	PASSED
2	1	lot	Venue rental for the DPO Development Program (Pilot Training)	CLUB BALAI ISABEL	FAILED	N/A	FAILED	N/A	N/A	FAILED	N/A	COMPLIED	620,380.00	FAILED*
2	1	lot	Venue rental for the DPO Development Program (Pilot Training)	CLEARWATER COUNTRY CLUB	FAILED	N/A	FAILED	N/A	N/A	FAILED	N/A	COMPLIED	601,400.00	FAILED*

In the evaluation of the herein offers, with the evaluation of the NPC-Bids and Awards Committee, and the preference of the end-user considered, we hereby recommend the award to the lowest and most responsive bidder: **WE LEAD GROUP HOLDINGS, INC.**

Prepared By:

JOEL T. PAGTULINGAN JR.
 BAC Secretary, Member

Reviewed By:

ATTY. GELF D. BALIGOD
 BAC Secretary-Head

Recommending Approval:
On official business
JOY M. LAZCANO
 Planning Officer, FPMD
 BAC Member

MONALISA G. BAUTISTA
 Budget Officer, FPMD
 BAC Member

On leave
ATTY. JANICE G. NADAL
 OIC-Chief, LD
 BAC Member

MARIOU C. LEELIAN
 OIC-Chief, FPMD
 BAC Member

BELMA G. MARTINEZ
 OIC-Director, FAO
 BAC Member

MARIA DELIA S. PRESQUITO
 Chief, ASD
 BAC Vice Chairperson

An official strand as per PCIO No. 72
ATTY. GILBERT V. SANTOS
 OIC-Director, LEO
 BAC Chairperson

[] Approved
 [] Disapproved

Note:
 *The bidder failed to comply with the eligibility requirement

June 13, 2018

Mr. Raymund Enriquez Liboro
Privacy Commissioner and Chairman
National Privacy Commission

Hi Mr. Raymund,

We are pleased to submit our conforme based on our understanding of the objectives and requirements of the activity. We are offering you the following special rates for your consideration:

I. CLIENT INFORMATION

Date of Event:	June 18-19, 2018
No. of Participants:	100 pax
Contact Number(s):	09286072008
E-mail Address:	fionamae.abainza@privacy.gov.ph

II. PROVISIONS

Room Accommodation:	(5) Double Deluxe Room ; 6 pax per room - Connecting Room; 2 bathrooms (15) Single Deluxe Room ; 4 pax per room (1) Family Deluxe Room ; 4 pax per room (1) Single Executive Room ; 1 pax per room (3) Double Executive Room ; 1-2 pax per room (1) Single Cabana- 1-2 pax per room (1) Double Cabana - 2-4 pax per room (Advance Party for 12 persons) inclusive of Room Accommodation & Dinner
Function Room:	A/C Plenary Hall; with Basic Setup, Tables and Chairs, Sound System, LCD Projector, Water Station
Meals:	4 meals, 3 snack Day 1 -- AM Snack, Lunch, PM Snack, Dinner Day 2 -- Breakfast, AM Snack, Lunch, Dinner Meals are in Managed Buffet - meals include 2 viands, meat and fish, with vegetable, soup, dessert, rice and juice - Snack: Pasta OR Sandwich with Juice

III. INVESTMENT PROPOSAL

	RATE	DURATION	NO. OF PAX	TOTAL
Special Rate for Overnight Package <ul style="list-style-type: none"> Hotel Accommodation 5 meals, 3 snacks Use of Pool Use of Zipline 	P 4,850.00	1	100	P485,000

Amper

<ul style="list-style-type: none"> • Use of Green Areas • Use of A/C Function Area with basic sound system and LCD Projector • Use of Obstacle Course • Use of Covered Court for 4 hours • Free Entrance to Win Farm with Free Buco Juice • Videoke Set-up • Overflowing Coffee • Welcome Banner 				
<p>Team Building Worry Free Program inclusive of:</p> <ul style="list-style-type: none"> • Team Building Program • Team Building Facilitator • Complete Paraphernalias • Copy of Pictures and Videos taken during the event. 				
<p>Socials:</p> <ul style="list-style-type: none"> • 1 23 kls Native Lechon with Herbs • Unlimited Mobile Cocktail Bar for 3 hours (choice of 5 different cocktail drinks) • Free 9 plates of Pica-pica (good for 3 persons per plate) 				
Total Engagement Fee				P485,000.00
12% VAT - Please present VAT Exempt to waive tax				P58,200.00
Total Engagement Fee after tax				P543,200.00

IV. ARRANGEMENTS

I. Payment Method

1. Payment arrangement through send bill requires the submission of necessary documents such as Certificate of Availability of Fund, Purchase Order, Statement of Account or Invoice and Letter of Guarantee with signature of the authorized person. Full payment on the agreed



- amount is payable within **15 days** after the receipt of the Summary of Account of the Commission. For delay of payment beyond the stipulated period, legal interest will be charge.
2. WLGH may be paid thru Cash or Manager's Check or company check payable to We Lead Group Holdings Inc.
 3. For debit/credit card payment, additional 3% of the total price will be added on the payment due.
 4. Payment can be deposited at the following bank details:

Bank:	RCBC Commercial Bank
Account Name:	We Lead Group Holdings Inc.
Account Number:	7589 243 646
 5. All incidental charges incurred during actual stay must be settled prior departure.
 6. **First to Pay, First to Reserve Basis**

II. Other Conditions:

1. Other facilities/amenities not included in the package can be availed with 30% discount per head.
2. Camp Benjamin will provide the set menu of the day. Guests may provide their preferred menu or be given a selection of set menu for their event with additional cost.
3. Extended use of function area will cost an additional per hour rate of Php 2,650.
4. Bringing in of food & beverages will be charged accordingly:
 - Viand - Php 50/head/viand
 - Light Drinks - Php 500/case
 - Hard drinks - Php500/bottle
 - Wine - Php500/bottle
5. For clients who will use the swimming pool, please be advised to wear the proper swimming attire (swim suit or clothes made of spandex materials)

V. REMARKS

The special rate given is dependent upon the signing of the conforme and deposit of down payment within the agreed time period upon receipt of this proposal. If the commission opt to have send bill arrangement, downpayment is not required.

Should you have further queries, feel free to contact the undersigned at 09269739207 or send us a message at anne.papa@weleadgroup.com.

Thank you very much and we look forward on seeing your team here in Camp Benjamin.

Sincerely,


Francesca Anne S. Papa

Sales Executive
We Lead Training
Camp Benjamin

Conforme:


Mr. Raymund Enriquez Liboro
Privacy Commissioner and Chairman
National Privacy Commission





Appendix 1: Terms and Conditions

Let the client be referred to as "The Client" and Camp Benjamin as "The Vendor".

1. Usage of other facilities and amenities (unless indicated above as part of the package) will be charged additionally as follows:

Zipline	Php300	Covered court (day/hr)	Php1,000
Wall climbing	Php300	Covered court (night/hr)	Php1,500
Swimming pool	Php200	Open court (day/hr)	Php500
Bonfire	Php1,500	Open court (night/hr)	Php1000
Bonfire Area	Php	Volleyball (per hr)	Php150
		Basketball (per hr)	Php150

2. Should "The Client" decide not to push through with the event, down payment is considered forfeited in favour of The Vendor. Cancellation fee will be charged as follows:

- a. 1-7 days prior to the reserved date(s): 100% cancellation fee
- b. 8-14 days prior to the reserved date(s): 75% cancellation fee
- c. 15-21 days prior to the reserved date (s): 50% cancellation fee
- d. 22-28 days prior to the reserved date (s): 25% cancellation fee
- d. **No-show**: full estimated bill will be charged

3. Standard check-in/-out and meal serving time is as follows:

Check-in time:	1400	Check-out time:	1200
Breakfast:	0700-0800	PM snacks:	1500-1530
AM snacks:	1000-1030	Dinner:	1900-2000
Lunch:	1200-1300		

Other schedule than those indicated above (unless arranged prior arrival) will be charged as follows: first 3 hours - 25% of the room or pax rate, 6 hours - 50% of the room or pax rate, beyond 6 hours - 100% of the room or pax rate.

4. The Client understands that the program and facilities require moderate to high level of fitness, is physically testing and may pose great challenge brought about by the participants and/or nature with all its living and non-living elements. Any person with any medical condition or prohibition is advised to see our in-house nurse for check-up and secure a waiver. If the Client accepts that there is a risk of injury when undertaking such activities and The Client will not hold The Vendor in any way liable for injuries and/or accident that the participants may suffer in the course of the event. **The Client waives all and any claims against The Vendor in this respect, provided, there is no fault, fraud, misinterpretation, breach of contract, and/or negligence, contributory or otherwise, on the part of Vendor.** In any event requiring medical attention, The Vendor will provide first aid kit, nurse assistance and/or, should the need arises, transportation to bring The Client to the nearest hospital.

5. Smoking is only allowed at the designated area near the main gate. Also, food and beverage brought from the outside will be charged with corkage fee.

6. To ensure security, deadly weapons are strictly prohibited from the premises. While security guards are on duty 24/7, the Vendor is likewise not responsible for any loss of personal belongings or items.

7. Pets are prohibited in the premises out of respect to other guests.



Appendix 2: Terms and Conditions on the use of The Center - (Convention Center of Camp Benjamin)

1. If the package of The Client includes the use of The Center, 10% of the cost of use of the function room will serve as security deposit. Refund of which will be deposited after five (5) working days less whatever damages The Client may incur. Physical check-up will be conducted by both parties before The Client leaves the premises.
2. Should The Client provide their own materials and equipment in the conduct of their event, The Client shall agree on a specific date and time of ingress and egress using a designated delivery area for all entries and exits of food supplies, equipment and materials as approved by The Center or The Vendor's Admin or Security office. A parking allowance of 15 minutes only will be allowed once all the items are unloaded.
3. All outsourced equipment and materials required in the event that will be brought inside The Center's premises shall be at the risk and sole responsibility of The Client. Set-up and operation should be handled by The Client's own or outsourced technician subject to the rules and regulations of The Center. The list of items brought in must be the exact list given to the Admin or Security office at the time of entry or exit.
4. Gate pass should be accomplished made in triplicate form. Distribution of copies shall be as follows:

1st copy	To be given to the security guard upon entry
2nd copy	Organizers and suppliers copy (with the Security officer's acknowledgement signature for all copies)
3rd copy	The Center representative.
5. In lieu of the entry pass, The Client should attach the equipment list detailing the items and assigned contractors, crew or staff that are entering the premises so that proper identification cards can be issued.
6. The Center security staff may conduct routine searches and query during the ingress/set-up and duration of the event.
7. The Client shall provide "material protectors", that will not cause damage to the floors, walls, and ceilings of The Center, at all times during set-up.
8. Fire hazardous equipment and materials are not allowed inside The Center's premises. The use of any heat generating equipment such as stove, microwave, flat irons etc., unless these are used as displays with prior approval (for product launch) is also prohibited.
9. Posting of banners, posters and any other materials on walls, columns and floors of The Center is prohibited. The Center provides advertisement or tarpaulin bars for a minimum fee.
10. In the event it is found that any of the employees or representatives of NPC committed willfully or intentionally act that arises to losses or damages to property, and/or injury of guests, attendees of the event, and the personnel of THE Center and the Vendor, NPC Should indemnify The Vendor, NPC should indemnify The Vendor commensurate to the incurred damages.

Amor



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

Date Issued: 14 June, 2018

Ms. Francesca Anne S. Papa
Sales Executive
We Lead Group Holdings, Inc.
Alfonso-Maragondon Rd., Alfonso, Cavite

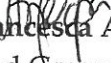
Dear Ms. Papa:

Please be advised that upon the recommendation of the NPC Bids and Awards Committee the contract for the Lease of Venue for the NPC Bootcamp 2018 on June 18-19, 2018 amounting to FIVE HUNDRED FORTY-THREE THOUSAND TWO HUNDRED PESOS ONLY (Php543,200.00), VAT inclusive, is awarded to WE LEAD GROUP HOLDINGS., INC., consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,


RAYMUND E. LIBORO
Privacy Commissioner and Chairman

Conforme:


Ms. Francesca Anne S. Papa
We Lead Group Holdings, Inc.

Date: June 14, 2018