



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
BIDS AND AWARDS COMMITTEE

SUPPLEMENTAL/BID BULLETIN NO. 137-2021

DATE : **29 November 2021**

SUBJECT: **Procurement Key Privacy Themes Video Development and Production Management**

After considering the clarifications and recommendations made during the Pre-Bid Conference dated 23 November 2021 for this procurement, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) hereby issues this Supplemental/Bid Bulletin clarifying provisions in the Bidding Documents, to wit:

CLARIFICATION/ QUESTION	ADDENDUM/AMENDMENT/ ANSWER
Is there already an initial concept for the 10 videos, i.e. is it a dramatization, or would there be a host narrating and we would just do the graphics? Stated differently, are we still free to suggest a concept or is there already a pre-approved concept?	<p>The end-user already has topic discussions for each privacy themes prepared by the Key Privacy Themes Leaders. But there is no concept yet as to how the video format or how these videos will be presented.</p> <p>The end-user expects the consultant to conceptualize and propose for the video concepts which would be suitable for the general public, videos they would easily understand and appreciate.</p>
Clarification on the period of contract stated on ITB Clause No. 1.4 on the Bid Data Sheet, which stated that “The contract commences on January 02, 2021 until 15 March 2021.” The same sentence is indicated on the section on Section	<p>Yes, these are typographical errors. As such, ITB Clause No. 1.4 of the Bid Data Sheet and Section VI. Terms of Reference (Technical Requirements/ Specifications, Section III.2) are hereby amended to state:</p> <p><i>“The contract commences on January 2, 2022 until 15 March 2022.”</i></p>

Ref No.: NPC BAC Memo-30-2021

The original of this document is in digital format
NPC_BAC_SBB-V1.0, R0.0, 05 May 2021

VI. Terms of Reference (Technical Requirements/ Specifications, Section III.2). Are these typographical errors?	
The Terms of Reference is very strict as to the deadline since it was stated that <i>“in any case that extension of submission of final deliverables must be pursued due to valid reason, delivery of complete outputs shall not go beyond 15 March 2022.”</i> This is confusing for us as this somehow gives the impression that we can request for an extension but there is really no extension possible due to the set deadline of 15 March 2022. This concerns us because there may be changes to the concept note after bidding that may require extensions and we might incur damages due to delays.	We would have to be strict as to the deadline because this item is under the NPC’s FY 2021 Annual Procurement Plan. We unfortunately cannot speculate on whether there would be any extensions as to the effectivity of the budget for the year. As such, the Terms of Reference shall stand as written. Moreover, since there are specific privacy issues already identified for these ten (10) videos, changes in the concept would be unlikely. The winning bidder would also have the flexibility in suggesting how to present these videos in a way that would fit their timeline. We will provide copy of the topic discussion for these 10 videos for the bidders’ reference once contract commences.
Can we have the hard copies of the eligibility documents delivered via courier to your office?	Yes, just coordinate with the BAC Secretariat, via e-mail at bacsecretariat@privacy.gov.ph in the submission of the eligibility documents.

The foregoing shall form an integral part of the **Bidding Documents for Key Privacy Themes Video Development and Production Management** for the National Privacy Commission. Any provision inconsistent herewith is hereby amended and superseded accordingly.

For the information and guidance of all concerned.

ATTY. MARIA THERESITA E. PATULA
Director IV, Legal and Enforcement Office
BAC Chairperson

Ref No.: NPC BAC Memo-30-2021

The original of this document is in digital format
 NPC_BAC_SBB-V1.0, R0.0, 05 May 2021