



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. 37, Series of 2018

SUBJECT: RECOMMENDING THE AWARD OF CONTRACT FOR THE CUSTOMIZED PLANNER WITH PEN AND STICKY NOTES TO JASTRA CORP.

WHEREAS, the National Privacy Commission (NPC) yearly conducts its Strategic Planning Workshop as a systematic tool to continuously enhance its implementation efforts to deliver efficient and effective services and benefits to stakeholders, pursuant to its mandate provided in the Data Privacy Act of 2012;

WHEREAS, to attain said purpose, the Purchase Request (PR) for the production of Customized Planner with Pen and Sticky Notes for the Strategic Planning was approved by the Head of the Procuring Entity, with Finance Planning and Management Division (FPMD) as the end-user, as per P.R No. 2018-0139;

WHEREAS, the revised 2018 Annual Procurement Plan of NPC-FPMD includes an allocation for the procurement of said items amounting to Php10,000.00 with the mode of procurement as Small Value Procurement (SVP);

WHEREAS, Section 53.9 of 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184) recognizes the use of Negotiated Procurement (Small Value Procurement) for procurement of goods not covered by Shopping under Section 52 of RA 9184 and its IRR where the amount does not exceed One Million Pesos (Php1,000,000.00);

WHEREAS, the Bids and Awards Committee (BAC) Secretariat sent the request for quotation (RFQ) on September 28, 2018, to Jastra Corp., Cal Print Works, and Acobs Global Trading Corporation;

WHEREAS, upon submission of quotation on October 1, 2018 the NPC BAC Secretariat opened the quotations received and proceeded to evaluate the offers for compliance with the legal, technical, and financial requirements and on the abovementioned date, only Jastra Corp. was able to comply with the abovementioned requirements;

WHEREAS, based on the documents submitted, the NPC BAC determined that Jastra Corp. tendered the Lowest Calculated and Responsive Quotation in the amount of NINE THOUSAND NINE HUNDRED FORTY-FIVE PESOS AND SIXTY CENTAVOS ONLY (Php9,945.60);

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of contract for the Strategic Planning FY 2019-Customized Planner with Pen and Sticky Notes to "JASTRA CORP." in the amount of Php9,945.60;

RESOLVED this 2nd day of October 2018, at the National Privacy Commission Office, 5th Floor, Ang Kuikok Hall, PICC Delegation Bldg., PICC Complex, Roxas Blvd., Manila 1307



MONALISA G. BAUTISTA
Budget Officer, FPMD
BAC Member



MARILOU C. LEE LIAN
OIC-Chief, FPMD
BAC Member



BELMA G. MARTINEZ
OIC Director, FAO
BAC Member



MARIA DELIA S. PRESQUITO
Chief, ASD
BAC Vice-Chairman

On official business

ATTY. GILBERT V. SANTOS
Director IV, LEO
BAC Chairman

Approved by:



RAYMUND ENRIQUEZ LIBORO
PRIVACY COMMISSIONER and
CHAIRMAN
Head of the Procuring Entity



NPC-ASD-AOQ No.0013

Republic of the Philippines
NATIONAL PRIVACY COMMISSION
 Philippine International Convention Center (PICC), 5th Floor East Banquet Hall, Delegation Bldg. PICC Complex, Pasay City

ABSTRACT OF QUOTATIONS

No.	Qty.	Unit	Description	Supplier	Eligibility Requirements							Compliance with Technical Specifications	Bid Price	Remarks
					Mayor's/Business Permit	Professional License	PhilICEPS Reg. Number	PCAB License (Infra)	NFCC (Infra)	Income Tax Return	Omnibus Sworn Statement			
1	1	lot	Strategic Planning FY 2019- Customized Planner with pen and sticky notes	JASTRA CORP	COMPLIED	N/A	COMPLIED	N/A	N/A	N/A	N/A	N/A	9,945.60	PASSED
2	1	lot	Strategic Planning FY 2019- Customized Planner with pen and sticky notes	CAL PRINT WORKS	COMPLIED	N/A	COMPLIED	N/A	N/A	N/A	N/A	N/A	13,320.00	FAILED*
3	1	lot	Strategic Planning FY 2019- Customized Planner with pen and sticky notes	ACOBS GLOBAL TRADING CORPORATION	FAILED	N/A	FAILED	N/A	N/A	N/A	N/A	N/A	13,700.00	FAILED*

In the evaluation of the herein offers, with the evaluation of the NPC-Bids and Awards Committee, and the preference of the End-user considered, we hereby recommend the award to the lowest and most responsive bidder: **JASTRA CORP**

Prepared By:
JOEL T. PAGTULINGAN JR.
 BAC Secretariat, Member

Reviewed By:
ATTY. GELLE D. BALIGOD
 BAC Secretariat, Head

MONALISA G. BAUTISTA
 Budget Officer, FPMD
 BAC Member

MARIOU C. LEELIAN
 OIC-Chief, FPMD
 BAC Member

BELMA G. MARTINEZ
 OIC-Director, FAO
 BAC Member

MARIA DELIA S. PRESQUITO
 Chief, ASD
 BAC Vice Chairperson

ATTY. GILBERT V. SANTOS
 Director IV, LEO
 BAC Chairperson

Approved
 Disapproved

Recommending Approval:



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

Date Issued: ~~OCT 02 2018~~2018

Ms. Joy Libunao
Manager
Jastra Corp.

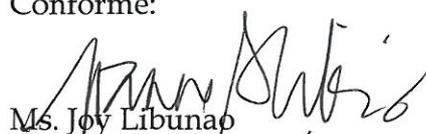
Dear **Ms. Libunao**:

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, the contract for the Customized Planner with Pen and Sticky Notes amounting to NINE THOUSAND NINE HUNDRED FORTY-FIVE PESOS AND SIXTY CENTAVOS ONLY (Php9,945.60), VAT inclusive, is awarded to JASTRA CORP. consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,


RAYMUND ENRIQUEZ LIBORON
Privacy Commissioner and Chairman

Conforme:


Ms. Joy Libunao
JASTRA CORP.

Date: Oct - 3 - 2018
Joy Libunao



Republic of the Philippines
 National Privacy Commission
 5th Floor, Ang Kiukok Hall, PICC Delegation Bldg., PICC Complex, Roxas Blvd., Pasay City

NPC-ASD-WO No. 015

WORK ORDER

Work Order No. 2018 - 09 - 0019

Date OCT 03 2018

PR No. 2018 - 0139

IASTRA CORP

34 Kalayaan Avenue, Malaya,

Quezon City

(02) 433-5758

Gentlemen:

In accordance with existing regulations, you are hereby authorized to undertake the work indicated below:

Item No.	Qty.	Unit	Description of Work	Unit Price	TOTAL
	1	lot	Customized Planner with Pen and Sticky Notes <i>Delivery Term: On or before 5 October 2018.</i>	Php9,945.60	Php9,945.60
			NINE THOUSAND NINE HUNDRED FORTY-FIVE PESOS AND SIXTY CENTAVOS ONLY	TOTAL	<u>Php9,945.60</u>

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Funds Available: ₱ 9,945.60
 Fund 02-101-2018-10-2440
 Function/Project _____

Recommending Approval:

TEODULO C. LORENZO
 Chief Accountant

MARILOU C. LEELIAN
 OIC-Chief, FPMD

APPROVED:

BELMA G. MARTINEZ
 OIC-Director, FAO

Work Order Received:
 By: _____

Date: Oct 3 2018

NOTE: SEE TERMS AND CONDITIONS AT THE BACK.