

Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. 104-2021, Series of 2021

**RECOMMENDING THE AWARD OF CONTRACT FOR
ANNUAL PHYSICAL AND HEALTH EXAM (ENHANCE)**

WHEREAS, the National Privacy Commission (NPC) is the agency mandated to enforce data privacy protection;

WHEREAS, NPC is mandated to administer and implement the provisions of the Data Privacy Act of 2012 (DPA) and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, pursuant to Civil Service Commission Memorandum Circular No. 33 s. 1997 "Policy on Working Conditions at the Workplace", CSC-DOH-DOLE Joint Memorandum Circular No. 1 s. 2020 "Occupational Safety and Health Standards for the Public Sector", Privacy Commission Order 016 dated 30 September 2020 and Privacy Commission Order 001 s. 2021 dated 28 January 2021 "Annual Physical and Health Exam Program of the NPC" shall be provided to serve as a tool to monitor the health status of its employees;

WHEREAS, to implement the same, there is a need to engage the services of a private healthcare and medical laboratory facility;

WHEREAS, this procurement has a Certificate of Availability of Funds (CAF) and has been confirmed to be existing in the FY 2020 Continuing Appropriations (RA 11520), programmed under the NPC FY 2020 APP-Continuing with Item No. 2020-0162 and with an Approved Budget for the Contract (ABC) amounting to Php680,000.00;

WHEREAS, Section 53.9 of the Implementing Rules and Regulations (IRR) of R.A. 9184 recognizes Small Value Procurement (SVP) as a mode of procurement for goods where the amount does not exceed One Million Pesos (Php1,000,000.00);

WHEREAS, a Request for Quotation (RFQ) was posted in the PhilGEPS website, NPC website, and the NPC bulletin board, and was likewise sent to suppliers via electronic mail, namely: Fortmed Medical Clinics Makati, Inc., Asia Pacific Medical & Diagnostics Inc., Best Diagnostic Corp., AP Global I.T. Solutions, Clearbridge Medical Philippines Inc., and Philippine Vision Group (PVG);

WHEREAS, only Fortmed Medical Clinics Makati, Inc. submitted a quotation at the price of Php619,180.00. The BAC then, upon evaluation of the eligibility documents submitted, found that it is compliant and eligible, making it the single calculated and responsive bid;

Ref No.: 104-2021

NPC_BAC_RESO-V1.0, R0.0, 05 May 2021

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby RESOLVED, to recommend the award for the procurement of Annual Physical and Health Exam (Enhance) to Fortmed Medical Clinics Makati, Inc. having the single calculated and responsive quotation in the total amount of **Six Hundred Nineteen Thousand One Hundred Eighty and 0/100 Pesos (Php619,180.00)** subject to the presentation of its original documentary requirements upon signing of the Notice of Award (NOA).

RESOLVED this 14th day of October 2021 via videoconference meeting.

ATTEST:



Digitally signed by
Espenilla Erwin
Dejucos
Date: 2021.10.20
22:52:49 +08'00'

ERWIN D. ESPENILLA
Executive Assistant IV, OPC
BAC Member



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Aurelle Dominic Espita
Date: 2021.10.22 08:29:15
+08'00'

ATTY. AURELLE DOMINIC E. NARAG
Executive Assistant IV, OPC
BAC Member

on official business
JONATHAN RUDOLPH Y. RAGSAG
OIC-Chief, DSTSD
BAC Member


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Mendoza Ma
Josefina Eusebio

ATTY. MA. JOSEFINA E. MENDOZA
Attorney IV, Legal Division
BAC Member

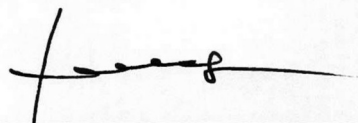

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Villasoto Ivy Grace
Torres
Date: 2021.10.20
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ATTY. IVY GRACE T. VILLASOTO
OIC-Director, PPO
BAC Vice Chairperson

**Patula Maria
Theresita Elnar**
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Maria Theresita Elnar
Date: 2021.10.20 11:06:56
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ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:


RAYMUND ENRIQUEZ LIBORO
Privacy Commissioner
Head of the Procuring Entity
Date: 25 OCT 2021

Ref No.: 104-2021

NPC_BAC_RESO-V1.0, R0.0, 05 May 2021



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

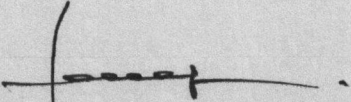
NOTICE OF AWARD

Mr. Eugene Macalalag 25 OCT 2021
President
Fortmed Medical Clinics Makati, Inc.
3rd Floor Crown Center, 158 Jupiter corner
Nicanor Garcia Streets, Bel-air, Makati City

Dear Mr. Macalalag:

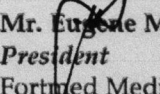
Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 104-2021 series of 2021, the contract for the Annual Physical and Health Exam (Enhance) amounting to **Six Hundred Nineteen Thousand One Hundred Eighty and 0/100 Pesos (Php619,180.00)**, VAT inclusive, is awarded to Fortmed Medical Clinics Makati, Inc., consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,


RAYMUND E. LIBORO
Privacy Commissioner
Head of the Procuring Entity

25 OCT 2021

Conforme:

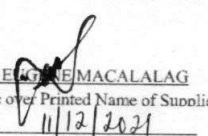



Mr. Eugene Macalalag
President
Fortmed Medical Clinics Makati, Inc.
Date: Oct. 27, 2021

Ref No.: 104-2021

NPC_BAC_NOA-V1.0, R0.0, 05 May 2021

**PURCHASE ORDER
NATIONAL PRIVACY COMMISSION**

Entity Name

Supplier : <u>FORTMED MEDICAL CLINICS MAKATI INC.</u> <u>3rd Floor Crown Center, 158 Jupiter cor. Nicanor Garcia</u> Address : <u>Streets, Eel-air Makati City</u> TIN : XXXXXXXXXX		P.O. No. : <u>2021-11-0029</u> Date : <u>03 November, 2021</u> Mode of Procurement : <u>Small Value Procurement</u>																											
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:																													
Place of Delivery : <u>NPC OFFICE</u>		shall commence within 15 working days from the date of the effectivity of PO until 15 December 2021																											
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount																								
	Lot	Annual Physical and Health Exam (ENHANCE)	1	619,180.00	619,180.00																								
<p>Specifications:</p> <ol style="list-style-type: none"> The NPC-APHE program will cover a total of 96 plantilla employees The duration of the program will be until December 2021 The following are the required diagnostic and screening procedures/examinations and shall vary depending on the specific age bracket: <table border="1" style="width:100%; margin-top: 10px;"> <thead> <tr> <th>Age Bracket</th> <th>34 years of age and below:</th> <th>35 years of age and above</th> </tr> </thead> <tbody> <tr> <td rowspan="10" style="text-align: center; vertical-align: middle;">SERVICES</td> <td>1. Physical Examination</td> <td>1. Physical Examination</td> </tr> <tr> <td>2. Chest X-ray (Fluor)</td> <td>2. Chest X-ray (Fluor)</td> </tr> <tr> <td>3. Posture-Analysis (PA) View</td> <td>3. Posture-Analysis (PA) View</td> </tr> <tr> <td>4. Basic Optical Examination (Visual Acuity Visual)</td> <td>4. Basic Optical Examination (Visual Acuity Visual)</td> </tr> <tr> <td>5. Complete Blood Count with Platelet Count</td> <td>5. Complete Blood Count with platelet count</td> </tr> <tr> <td>6. Urine Analysis</td> <td>6. Urine Analysis</td> </tr> <tr> <td>7. 12 Lead Electrocardiogram (ECG)</td> <td>7. 12 Lead Electrocardiogram (ECG)</td> </tr> <tr> <td>8. Pap Smear (for female)</td> <td>8. Pap Smear (for female)</td> </tr> <tr> <td>9. Whole Abdominal Ultrasound</td> <td>9. Blood Chemistry to include Liver Enzymes (SGPT and SGOT) and Lipid Profile (Triglycerides, HDL, LDL, VLDL), Blood Urea Nitrogen and Creatinine, Fasting Blood Sugar, Total Cholesterol and Uric Acid</td> </tr> <tr> <td></td> <td>10. Whole Abdominal Ultrasound</td> </tr> </tbody> </table> The private health care facility/service provider shall facilitate the APHE for 2 days to ensure that social physical distancing and number of manpower capacity required in the office is met in compliance to IATF rules and regulations with at least 30-40 employees scheduled per day in case of on-site examination. The private health care facility/service provider shall provide list of their personnel who will be on-duty during the scheduled on-site APHE for endorsement to PCC security and for monitoring purposes and they will be subjected to accomplished Daily Health Assessment Survey/Questionnaire of the NPC. The NPC-HRDD shall provide list of employees for every scheduled APHE both in the on-site and clinic visit. The NPC has the right to deny entry of any personnel from the healthcare facility/service provider manifesting COVID-19 symptoms at the time of the scheduled APHE as well as issue stoppage order of the conduct of APHE, if needed, and the NPC will not be accountable for any expenses incurred related to the rescheduling of on-site APHE. The APHE results shall be submitted in two (2) sets: 1 for employee copy and 1 copy for NPC-HRDD (for 200 Employees) A consolidated report detailing the physician's findings, patient's history and laboratory results must be submitted by the Service Provider in soft and printed copy directly to the NPC-HRDD. The private health care facility/service provider shall not use or disclose such confidential information, or any part thereof, in any manner other than what is/are necessary to perform its services under this Agreement or as required by law. The conduct of the NPC-APHE shall commence within 15 working days from the date of the effectivity of the Contract between NPC and Service Provider. Notwithstanding any provisions to the contrary, the NPC shall have the right, power, and privilege to terminate the services of the private facility/service provider for any unjustifiable cause. 						Age Bracket	34 years of age and below:	35 years of age and above	SERVICES	1. Physical Examination	1. Physical Examination	2. Chest X-ray (Fluor)	2. Chest X-ray (Fluor)	3. Posture-Analysis (PA) View	3. Posture-Analysis (PA) View	4. Basic Optical Examination (Visual Acuity Visual)	4. Basic Optical Examination (Visual Acuity Visual)	5. Complete Blood Count with Platelet Count	5. Complete Blood Count with platelet count	6. Urine Analysis	6. Urine Analysis	7. 12 Lead Electrocardiogram (ECG)	7. 12 Lead Electrocardiogram (ECG)	8. Pap Smear (for female)	8. Pap Smear (for female)	9. Whole Abdominal Ultrasound	9. Blood Chemistry to include Liver Enzymes (SGPT and SGOT) and Lipid Profile (Triglycerides, HDL, LDL, VLDL), Blood Urea Nitrogen and Creatinine, Fasting Blood Sugar, Total Cholesterol and Uric Acid		10. Whole Abdominal Ultrasound
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		<p>PAYMENT & DELIVERY: Payment shall be through send bill arrangement and based on the actual number of employees who have undergone the APHE. The NPC-HRDD shall process payment upon receipt of NOA and APHE results. All payment shall be subject to existing budgeting, accounting and auditing laws, rules and regulations. Delivery shall commence within 15 working days from the date of the effectivity of PO until 15 December 2021.</p>																											
(Total Amount in Words)		SIX HUNDRED NINETEEN THOUSAND ONE HUNDRED EIGHTY PESOS ONLY																											
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.</p> <p>Contact Mr. Joel Pagnalingan Jr. at (02)5234-2228 local 119 or email at asa@privacy.gov.ph for questions, delivery and other concerns.</p>																													
<p>Conforme:</p> <p align="center"> MR. EUGENE MACALALAG Signature over Printed Name of Supplier <u>11/12/2021</u> Date</p>		<p>Very truly yours,</p> <p align="center"> ATTY. IVIN RONALD D.M. ALZONA Signature over Printed Name of Authorized Official Executive Director, OED Designation</p>																											
<p>Fund Cluster : <u>01</u></p> <p>Funds Available : <u>₱ 619,180.00</u></p> <p align="center"> JENSEN JOY L. BALLICUD Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit</p>		<p>ORS/BURS No. : <u>02-101-2021-11-0123(20)</u></p> <p>Date of the ORS/BURS: <u>09 NOV 2021</u></p> <p>Amount : <u>₱ 619,180.00</u></p>																											