



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

REQUEST FOR QUOTATION (Organizer/Facilitator)

Date: **21 August 2019**

NOTICE TO ALL PROVIDERS/SUPPLIERS:

The National Privacy Commission intends to procure services of an organizer.

As such, the provider or supplier of known qualifications is hereby invited to submit their quotations/price proposals not later than **27 August 2019**

The service provider must also submit the following requirements:

1. Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number; and
3. Notarized Omnibus Sworn Statement

Please submit your formal proposal duly signed by your representative through email, bacsecretariat@privacy.gov.ph or via sealed envelope or the option of the supplier, attention to:

MARIA DONABELLA TAVORA
BAC Secretariat Head
National Privacy Commission
0945-809-9449/ (02) 234-2228 loc. 127

Item	Unit	QTY	Description/Specifications	Approved Budget of the Contract	
				Unit Price	Total
			TECHNICAL SPECIFICATIONS		
1	lot	1	Organizer/ Facilitator <i>Please see attached terms of reference.</i>	Php50,000.00	Php50,000.00

Instruction to bidders.

- I. All prices shall be VAT inclusive.
- II. All quotations shall be written with the company's letterhead.
- III. Compliance must be stated by writing "Comply" to each requirement mentioned above and in the TOR.
- IV. Services shall be rendered on 13 September 2019.
- V. Payment shall be prepared through Advice to Debit Account upon completion of deliveries and receipt of the supplier's Statement of Account, subject to deduction of applicable taxes monthly.