



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

REQUEST FOR QUOTATION

PROCUREMENT OF VAW POLO SHIRTS AND CAPS

17 November 2020

NOTICE TO ALL PROVIDERS/SUPPLIERS:

The National Privacy Commission intends to procure **VAW Polo Shirts and Caps**.

As such, providers or suppliers of known qualifications are hereby invited to submit their quotations/price proposals signed by your authorized representative not later than **4:00 P.M., 20 November 2020**.


The service providers/suppliers must also submit the following requirements:

1. Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number;
3. Notarized Omnibus Sworn Statement; and
4. Manifestation of compliance to the attached technical specification signed by your authorized representative.

Please submit your quotation together with the required documents via e-mail to bacsecretariat@privacy.gov.ph or via mail or courier in a sealed envelope to:

5th Floor, Ang Kiukok Hall,
PICC Delegation Building, PICC Complex,
Roxas Boulevard Manila 1307

Attention to: ATTY. KRISHNA AIRA TANA-CAGUIA
BAC Secretariat Head


Digitally signed by
Tana-Cagua Krishna
Aira Angeles
Date: 2020.11.13
20:15:48 +08'00'

ATTY. KRISHNA AIRA TANA-CAGUIA
BAC Secretariat Head
National Privacy Commission
(02) 8234-2228 loc. 127



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

TECHNICAL SPECIFICATION

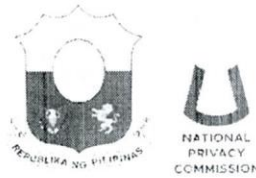
Item	Unit	QTY	Description/Specifications	Approved Budget of the Contract (Php 175,000.00)		Compliance (Manifest your compliance by writing "COMPLY" in every item)
				Unit Price	Total	
	lot	1	<p><i>NOTE: Please refer to the attached Terms of Reference for:</i></p> <ol style="list-style-type: none"> 1. Technical Requirements 2. Minimum of 180 sets (polo shirt and caps) 3. Instruction to Supplier/Bidder 			
TOTAL						

Instruction to bidders.

- I. All prices shall be VAT inclusive.
- II. All quotations shall be written with the company's letterhead.
- III. Compliance must be stated by writing "Comply" to each requirement mentioned above.
- IV. Present the original Mayor's Permit upon the scheduled signing of Notice of Award for inspection.
- V. Acknowledgement of the Notice of Award shall be within ten (10) days from its issuance.
- VI. Payment shall be through send bill arrangement upon issuance of the Certification of Completion and Acceptance.

CONFORME: _____
 (Name of Supplier/Provider/Date)

BY: _____
 (Name/Position/Signature of Representative/Date)



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
NPC Gender and Development (GAD) Committee

TERMS OF REFERENCE

**Procurement of VAW Polo Shirt and Caps for the
Conduct of 18-Day Campaign to End Violence Against
Women and Children (end VAWC)
*November 25 - December 12, 2020***

I. Background

As indicated in the Terms of Reference relative to the conduct of 18-day campaign to End VAWC, this is one of the activities under the NPC Annual GAD Plans and Budget for CY 2020. This is an 18-day campaign and regularly undertaken every year by all government agencies and instrumentalities following the directive from the Philippine Commission on Women and as mandated by Proclamation No. 1172, s. 2006. Also, Republic Act No. 10398 or the Act Declaring November 25 of every year as the National Consciousness Day for the Elimination of VAWC mandated government agencies to raise awareness on the problem of violence and the elimination of all forms of violence against women and girls. The activity starts from 25 November to 12 December 2020.

End VAWC is an advocacy campaign and supported by the United Nations (UN) Declaration on the Elimination of Violence against Women which defines it as "one of the crucial social mechanisms by which women are forced into a subordinate position compare with men."

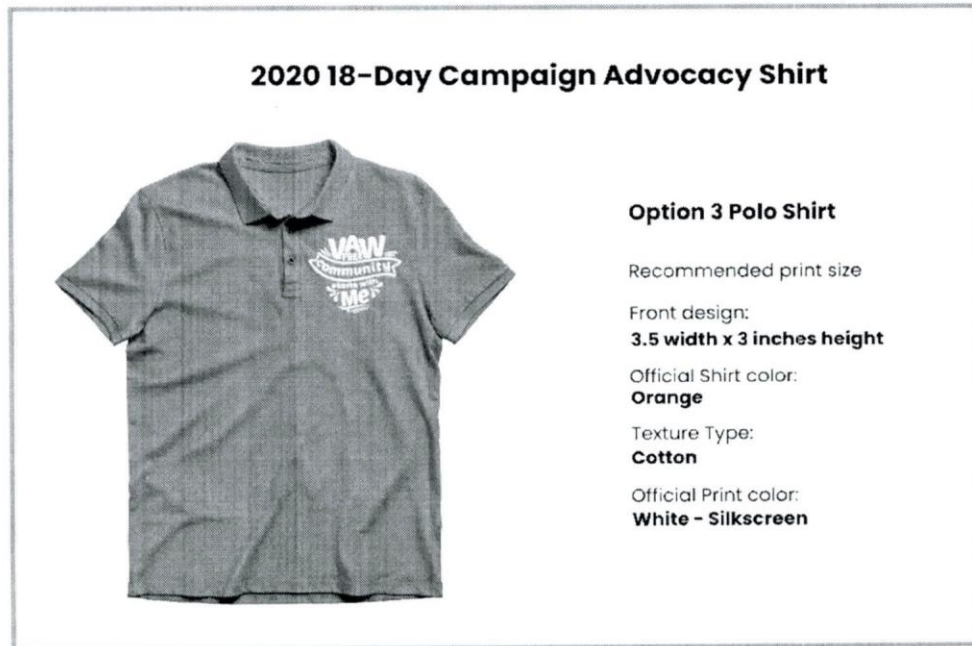
Amnesty International often referred to VAW as "hidden epidemic" which spreads through social, cultural, and ethnic areas. All forms of violence and the threats of violence can be experienced by every woman of any age, skin color, gender identity, ethnicity, religion, disabilities, economic, and social status.

The 18-Day Campaign to End VAW supports the Philippine government's goal of protecting the human rights of women and girls by upholding its commitment to address all forms of gender-based violence as enshrined in the 1987 Constitution

As a form of advocacy campaign, the purchase of one (1) lot (minimum of 180 sets) polo shirts and caps for NPC employees composed of the following items will be used in observance of 18-Day Campaign to End VAW.

II. Technical Requirements

Polo shirts



VAWC CAPS

Logo size 3 x 3 inches

Logo color white



III. Instruction to Supplier/Bidder

- Must be an accredited member of PhilGEPs;
- Items must be delivered three (3) working days before the culminating activity (December 11, 2020).

IV. Approved Budget for the Contract

The Approved Budget for the Contract (ABC) is ONE HUNDRED SEVENTY FIVE THOUSAND PESOS ONLY (Php. 175,000.00) inclusive of all applicable government taxes and other charges.

V. Funding Source

This activity is included under FY2020 GAD PPMP

VI. Mode of Procurement

The mode of procurement shall be Small Value as provided under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184

VII. Nature of Procurement

Procurement of goods

VIII. Payment

Payment shall be made through send bill arrangement upon issuance of the Certification of Completion and Acceptance.

Prepared by:

(Sgd.) 

FIONAMAE HILDA V. ABAINZA
Administrative Officer IV, FPMD

(Sgd.)

SUSANA O. ABADA
Planning Officer III, FPMD

Approved by:


(Sgd.)

MARIA DELIA S. PRESQUITO
Chief, Administrative and Services Division and
Chairperson, GADFPS-TWG