



Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**  
TERMS OF REFERENCE

**PRODUCTION OF HAND SANITIZERS AS PART OF THE PROMOTIONAL MATERIALS OF THE NATIONAL PRIVACY COMMISSION**

**I. Background**

The National Privacy Commission (NPC) is tasked to inform and educate the public about data privacy, data protection, and fair information rights and responsibilities, as provided in Section 9.c of the Implementing Rules and Regulations of R.A. 10173 or the Data Privacy Act of 2012. In this regard, Public Information and Assistance Division (PIAD) proposes production of the following materials for the National Privacy Commission

**II. Objectives**

The event aims to:

- introduce the commission's vision and mission and its mandate
- establish network with various media outlets

**III. Specifications**

**A. Technical Specifications**

No.	Item	Specifications
1.	Customized hand sanitizer	No. of pieces: 328 Material: Rubberized casing Size: 1.5cm x 2.5cm sticker Shape: NPC logo With string clip/hook

**B. Qualifications Requirements**

- The supplier must previously have the same transaction with any government agency
- Must accept 'send bill' payment terms

**IV. Approved Budget for the Contract**

ABC = P 16,400.00

*PIAD/kao/crm*