

SWW SILENT WORKER MARKETING

611 7th Ave. Cor. V. Mapa St. Caloocan City
Tel/Fax No. 361 1704

September 10, 2018

STATEMENT OF ACCOUNT

CLIENT NAME: NATIONAL PRIVACY COMMISSION
CLIENT ADDRESS: 5TH FLOOR ANG, KIUKOK HALL,
PICC DELEGATION BLDG., PICC COMPLEX
ROXAS BLVD., PASAY CITY
ATTENTION: MR. JOEL T. PAGTULINGAN JR.
SUPPLY OFFICER

| SUBJECT/ TITLE: | DATE: | DR/ NO.: | AMOUNT: |
|---|--|------------------|-------------|
| SUPPLY AND DELIVERY OF OFFICE SUPPLIES | JUNE 06, 2018 <i>6ence #1 PRATA</i> | DR # - 6113 | P 27,282.50 |
| | | TOTAL AMOUNT: | P 27,282.50 |

PREPARED BY:
Estrellita G. Nicolas
ESTRELLITA G. NICOLAS
ACCOUNTING DEPARTMENT

APPROVED BY:
Rona M. Abcede
RONA M. ABCEDE
GENERAL MANAGER

Joel T. Pagtulingan, Jr.
JOEL T. PAGTULINGAN, JR.

SILENT WORKER MARKETING

611 V MAPA ST., 7TH AVE., CALOOCAN CITY
 Rona M. Abcede - Prop. • Telefax: 364-1406
 VAT REG. TIN: 906-054-020-000

DELIVERY RECEIPT

No. **6113**

Delivered To: National Privacy Commission Date: June 6, 18
 TIN: _____ P.O. No.: _____
 Business Style: _____ Terms: charge
 Address: Picc Complex, Pasay City

| QUANTITY | UNIT | ARTICLES |
|----------|-------|--|
| 1 | unit | 3 in 2 Printer w/ Continuous Ink |
| 3 | sets | Continuous Ink System Refills |
| 50 | packs | Vellum Board A4, white |
| 10 | ms | Copy Paper A4, 80 gsm (white) |
| 2 | packs | PVC Clear Binding Cover 200 microns 100's/pk |
| 50 | nos | Plastic Ring Binder 12mm |
| 3 | offa | Pencil 12's/dzn |
| 25 | nos | Tote Bag Plain (blue) |
| 50 | packs | File Tab Divider A4, Colored 5 sets / Pack |
| 25 | nos | Geno Notebook. |
| | | |
| | | |
| | | |

Prepared by:

[Signature]

Delivered by:

[Signature]

Received the above items in good order and condition.

By: **JOEL T. PACTULINGAN, JR.**
 Authorized Representative *[Signature]* JUNE 6, 2018

20 Bkls. (50's) 6001-7000
 BIR Authority to Print No. 4AU0001987891
 Date Issued: 06-19-2018 Valid Until: 06-18-2023
CORAL CREATIVE GRAPHICS
 Phase 5 Bldg. 39 Lot 12-A, Cortella Homes, San Isidro
 Rodriguez Rizal • Mobile: 0921-3222616
 VAT REG. TIN: 235-820-027-000

Printer's Accreditation No. 045MP20140000000045
 Date Issued: January 10, 2014

"THIS DELIVERY RECEIPT SHALL BE VALID FOR FIVE(5) YEARS FROM THE DATE OF ATP"
 "THIS DOCUMENT IS NOT VALID SOURCE OF INPUT TAX"



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD


Date Issued: MAY 21, 2018

Ms. Grace F. Praga
Sales Representative
Silent Worker Marketing
611 7th Ave. Cor. V. Mapa St., Caloocan City


Dear Ms. Praga:

Please be advised that upon the recommendation of the NPC Bids and Awards Committee the contract for the supply and delivery of various office supplies amounting to TWENTY-SEVEN THOUSAND AND TWO-HUNDRED EIGHTY-TWO PESOS AND FIFTY CENTAVOS (Php27,282.50), VAT inclusive, is awarded to SILENT WORKER MARKETING, consistent with Republic Act No. 9184 and its Implementing Rules and Regulations.

Very truly yours,


RAYMUND E. LIBORO
Privacy Commissioner and Chairman

Conforme:


Ms. Grace F. Praga
Silent Worker Marketing
Date: MAY 25, 2018



PURCHASE ORDER

| | |
|---|--------------------------------------|
| Supplier : <u>SILENT WORKER MARKETING</u> | P.O. No.: <u>2018-06-004</u> |
| Address : <u>611 7th cor. Avenue, V. Mapa St., Caloocan City</u> | Date : <u>May 28, 2018</u> |
| Tel. No. : <u>(02) 361 1704</u> | Procurement : <u>Shopping</u> |
| TIN : _____ | |

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

| | |
|--|---|
| Place of Delivery: <u>5th Floor, Ang Kiukok Hall, Delegation Building, PICC Complex, Roxas Boulevard, Manila 1307</u> | Payment Term: <u>Automatic Debit Arrangement</u> |
| Date of Delivery : _____ | Delivery Term: <u>10 days upon receipt of P.O.</u> |

| Qty. | Unit | Description | Stock No. | Unit Cost | Amount |
|------|-------|---|-----------|-----------|-----------|
| 1 | unit | 3 in 1 Printer w/ continuous ink system | | 13,500.00 | 13,500.00 |
| 3 | set | Continuous ink system refills | | 1,100.00 | 3,300.00 |
| 50 | pack | Vellum Board A4 white | | 40.00 | 2,000.00 |
| 10 | ream | Copy paper, A4, 80gsm, white | | 260.00 | 2,600.00 |
| 2 | pack | PVC clear binding cover 200 microns 100's | | 450.00 | 900.00 |
| 50 | piece | Plastic ring binder 12mm | | 10.00 | 500.00 |
| 3 | dozen | Pencil 12's/dzn | | 90.00 | 270.00 |
| 25 | piece | Tote baag plain (blue) | | 100.00 | 2,500.00 |
| 50 | packs | File tab divider A4 colored 5 sets/pack | | 25.50 | 1,275.00 |
| 25 | piece | Steno notebook | | 17.50 | 437.50 |

TWENTY-SEVEN THOUSAND TWO HUNDRED EIGHTY-TWO PESOS AND FIFTY CENTAVOS ONLY Php 27,282.50

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.


Conforme: 
GRACE T. PRAGA
 (Signature over Printed Name of Supplier)
29 MAY 2018
 (Date)

Very truly yours,

KIMBERLY ANN M. MEDINA
 Signature over Printed Name of Authorized Official
 OIG-Chief, HRDD
 Designation

Fund Cluster: 101-101
Funds Available: P 27,282.50

ORS/BURS No.: 02-101-2018-06-1064-A
Date: JUNE 01, 2018
Amount : P 27,282.50


TEODULO C. LORENZO
 Signature over Printer Name of Chief Accountant/Head of
 Accounting Division/Unit



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE

BAC Resolution No. 19-1, Series of 2018

SUBJECT: RECOMMENDING THE AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES AND MATERIALS TO SILENT WORKER MARKETING

WHEREAS, the procurement request for the supply and delivery of various office supplies and materials was approved by the Head of the Procuring Entity upon representation and recommendation of the End-user, the Human Resources Development Division, under P.R No. 2018-0034;

WHEREAS, the Approved Budget for the Contract (ABC) as reflected in the NPC CY 2018 APP for the various office supplies and materials is Thirty Thousand Pesos (Php30,000.00);

WHEREAS, Section 52.1 (b) of the 2018 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184) allows the use of Shopping as the mode of procurement of ordinary or regular office supplies and equipment not available in the PS-DBM where the amount does not exceed One Million Pesos (Php1,000,000.00);

WHEREAS, the NPC Bids and Awards Committee (BAC) Secretariat sent on May 7, 2018 the request for quotation (RFQ) thru email to Silent Worker Marketing, Lex-Mar General Merchandise and Contractor and IJA Enterprises;


WHEREAS, on May 11, 2018 the NPC BAC Secretariat opened the quotations received, both solicited and unsolicited, and proceeded to evaluate the offers for compliance with the legal, technical, and financial requirements and on the abovementioned date, Silent Worker Marketing was able to comply with the abovementioned requirements;

WHEREAS, based on the results of the evaluation, a copy of which is attached hereto as Annex "A", the NPC BAC determined that Silent Worker Marketing tendered the SINGLE CALCULATED AND RESPONSIVE QUOTATION in the amount Php27,282.50;

WHEREAS, based on the results of the evaluation, a copy of which is attached hereto as Annex "A", the NPC BAC determined that Silent Worker Marketing offered the Single Calculated and Responsive Quotation in the amount of TWENTY-SEVEN THOUSAND AND TWO HUNDRED EIGHTY-TWO PESOS AND FIFTY CENTAVOS (Php27,282.50);

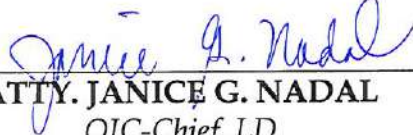
NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the NPC Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of contract for the supply and delivery of various office supplies to Silent Worker Marketing;

RESOLVED this 17th May 2018, at the National Privacy Commission Office, 5th Floor, Ang Kiukok Hall, PICC Delegation Building, PICC Complex, Roxas Blvd., Manila 1307



MARIA DELIA S. PRESQUITO
Chief, ASD
BAC Member

MARILOU C. LEELIAN
OIC-Chief, FPMD
BAC Member



ATTY. JANICE G. NADAL
OIC-Chief, LD
BAC Member

MONALISA G. BAUTISTA
Budget Officer
BAC Member




BELMA G. MARTINEZ
OIC Director, FAO
BAC Member



ATTY. GILBERT V. SANTOS
OIC-Director, LEO
BAC Chairman

Approved by:



RAYMUND ENRIQUEZ LIBORO
PRIVACY COMMISSIONER and
CHAIRMAN
Head of the Procuring Entity



NPC-ASD-AOQ No.0013

Republic of the Philippines
NATIONAL PRIVACY COMMISSION
 Philippine International Convention Center (PICC), 5th Floor East Banquet Hall, Delegation Bldg. PICC Complex, Pasay City

ABSTRACT OF QUOTATIONS

Project: Various office supplies and materials
 Reference: NPC APP Item No. 2018-006
 Approved Budget for the contract: 30,000.00
 PhilGIPS Reference No.: N/A

| No. | Qty. | Unit | Description | Supplier | Eligibility Requirements | | | | | | Bid Price | Remarks | |
|-----|------|------|---------------------------------------|--|--------------------------|----------------------|----------------------|----------------------|--------------|-------------------|-----------|-----------|-------------------------|
| | | | | | Mayor's/Business Permit | Professional License | PhilGIPS Reg. Number | PCAB License (Infra) | NFCC (Infra) | Income Tax Return | | | Omnibus Sworn Statement |
| 1 | 1 | lot | Various office supplies and materials | SILENT WORKER MARKETING | COMPLIED | N/A | COMPLIED | N/A | N/A | N/A | N/A | 27,282.50 | PASSED |
| 2 | 1 | lot | Various office supplies and materials | LEX-MAR GENERAL MERCHANDISE AND CONTRACTOR | FAILED | N/A | FAILED | N/A | N/A | N/A | N/A | 33,232.30 | FAILED* |
| 2 | 1 | lot | Various office supplies and materials | IJA ENTERPRISES | FAILED | N/A | COMPLIED | N/A | N/A | N/A | N/A | 30,802.50 | FAILED* |

In the evaluation of the herein offers, with the evaluation of the NPC-Bids and Awards Committee, and the preference of the end-user considered, we hereby recommend the award to the lowest and most responsive bidder:

SILENT WORKER MARKETING

Approved
 Disapproved

Prepared By: JOEL T. BAGTULINGAN JR.
 BAC Secretariat (Member)

Reviewed By: JOY M. LAZCANO
 BAC Secretariat (Head)

Recommending Approval: MARIA DELIA S. PRESQUITO
 Chief, ASD
 BAC Member

ATTY. JANICE G. NADAL
 OIC-Chief, LI
 BAC Member

MARILOU C. LPELIAN
 OIC-Chief, FPMD
 BAC Member

MONALISA C. BAUTISTA
 Budget Officer, FPMD
 BAC Member

BELMA G. MARTINEZ
 OIC-Director, FAO
 BAC Member

ATTY. GILBERT V. SANTOS
 OIC-Director, LEO
 BAC Chairperson

Note:
 *The bidder failed to comply with the eligibility requirements and bid price exceeds ABC