



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION
END-POINT SECURITY SOLUTIONS (ANTI-VIRUS)

24 March 2022

NOTICE TO ALL PROVIDERS/SUPPLIERS:

The National Privacy Commission intends to procure **END-POINT SECURITY SOLUTIONS (ANTI-VIRUS) (APP 2021-0192)**. As such, providers or suppliers of known qualifications are hereby invited to submit their quotations/price proposals signed by your authorized representative not later than **5:00 P.M., 29 March 2022**.

The service providers/suppliers must also submit the following requirements:

1. Copy of the Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number;
3. Notarized Omnibus Sworn Statement with applicable attachments¹;
4. Income/Business Tax Return; and
5. Manifestation of compliance to the attached technical specification signed by your authorized representative.

Please submit your quotation together with the required documents via e-mail to bacsecretariat@privacy.gov.ph or via mail or courier in a sealed envelope to:

5th Floor, Ang Kiukok Hall,
PICC Delegation Building, PICC Complex,
Roxas Boulevard Manila 1307

Sincerely,

ATTY. MA. FRANCES AIRA SY
BAC Secretariat Head
National Privacy Commission

¹ **NOTE:** Make sure to use the latest Omnibus Sworn Statement template downloadable from GPPB website (<https://www.gppb.gov.ph/downloadables.php>). Make sure that the "Jurat" of the sworn statement contains the details of the valid government issued ID of the affiant. Lastly, please make sure to submit its necessary attachments:

1. **If a sole proprietorship:** duly notarized Special Power of Attorney (if authorized representative)
2. **If a partnership, corporation, cooperative, or joint venture:** duly notarized Secretary's Certificate, Board/ Partnership Resolution, or Special Power of Attorney (whichever is applicable)

NOTE: Both the Omnibus Sworn Statement (OSS) and its attachment must specifically state the name of this procurement. Attached herein is the latest OSS template.

Ref No.: RFQ-2021-0192

The original of this document is in digital format
NPC_BAC_RFQ-V1.0, R0.0, 05 May 2021

**TECHNICAL SPECIFICATION
END-POINT SECURITY SOLUTIONS (ANTI-VIRUS)**

Item	Unit	QTY	Description/Specifications	Approved Budget of the Contract (Php 750,000.00)		Compliance (Manifest your compliance by writing "COMPLY" in every item)
				Unit Price	Total	
1	lot	1	<ul style="list-style-type: none"> • Please refer to the "Terms of Reference" for: 1. Technical Specifications <ul style="list-style-type: none"> a. Features and Capabilities b. Service Level Agreement c. Supplier Qualification 2. Payment and Delivery 			_____ _____ _____ _____ _____
TOTAL						

Instruction to bidders (as applicable):

- I. All prices shall be VAT inclusive.
- II. All quotations shall be written with the company's letterhead.
- III. Compliance must be stated by **writing "COMPLY" in EVERY requirement** mentioned above, failure to do so shall be a ground for disqualification.
- IV. Present the original Mayor's Permit and submit Certified True Copy of the eligibility documents and signed Quotation upon the scheduled signing of Notice of Award for inspection and verification.
- V. Acknowledgement of the Notice of Award shall be within five business (5) days from its issuance.
- VI. Payment shall be through send bill arrangement upon issuance of the Certification of Completion and Acceptance unless different term is provided in the Terms of Reference.
- VII. Delivery shall be made to NPC Office at 5F Delegation Building, PICC Complex, Pasay City.
- VIII. Delivery shall be made within fifteen (15) working days from receipt of the Purchase Order, Work Order, NTP or from date of contract unless a different delivery term is provided in the Terms of Reference.

CONFORME: _____
(Name of Supplier/Provider/Date)

BY: _____
(Name/Position/Signature of Representative/Date)

Ref No.: RFQ-2021-0192

NPC_BAC_RFQ-V1.0, R0.0, 05 May 2021



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

TECHNICAL SPECIFICATION

**END-POINT SECURITY SOLUTIONS (ANTI-VIRUS)
(APP Item No. 2021- 0192)**

I. BACKGROUND

The Interim Management Information Unit (IMISU) is acting as Management Information Technology Division of the National Privacy Commission (NPC), it is tasked to support, maintain, and implement layers of security in all Information and Communications Technology (ICT) infrastructures of the National Privacy Commission. In this regard, the Interim Management Information System Unit (IMISU) proposes the subscription to an Anti-Virus and End Point Security Solution subscription to secure and protect NPC Endpoint Devices like Laptop/Desktop Workstation and Servers. The solution will help to prevent the device or endpoint from being infected by malware (malicious software), uncover suspicious activity in the network, and cyberattacks targeting the NPC employees and endpoint devices of the Commission.

II. OBJECTIVES

To increase the security posture of the NPC and better protect the security of all its issued end devices from sophisticated attacks, enterprise-level anti-virus and end-point security solutions must be properly configured, installed, and maintained to these end devices.

With the current (Bring Your Own Device) BYOD and alternative working arrangement of NPC personnel, this current practice increases information security risk and threats, an antivirus and endpoint security solution are now a crucial requirement for the NPC. This is especially true for employees connecting to non-NPC networks using their workstations and laptops during fieldwork, telecommuting, and other alternative work arrangements. Hence, the reason why the need for anti-virus and endpoint security solutions that will monitor the behavior, identify, detect, prevent, and block these attacks, threats, malware, and ransomware is much needed.

III. TECHNICAL REQUIREMENTS / SPECIFICATIONS

A. Features and Capabilities

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LOT	FEATURES AND CAPABILITIES
1 lot	Protect NPC ICT endpoints infrastructure daily (renewal of two hundred fifty (250) end-user licenses for one year)
	Able to provide at least 99.8% Malware Protection Rate and a Very Low - False Positive rate in Real-World Protection Test (August-November 2021) (see https://www.av-comparatives.org/tests/business-security-test-2021-august-november/)
	Must have ON CLOUD Management Console - Comprehensive endpoint security platform.
	With Endpoint Detection and Response (EDR) capabilities to help defend NPC endpoint infrastructure throughout the threat life cycle, high efficacy and efficiency.
	With multi-stage signature-less technologies able to detect and prevent computer viruses and malware in real-time.
	Able to provide the latest virus definition and constant updates from the manufacturer and capable of manual and automatic updates of virus definition on-premises server and from the internet
	Able to use machine learning techniques use well-trained machine models and algorithms to predict and block advanced attacks.
	Able to continuously monitor all processes that are running in the operating system this is done through monitoring of suspicious activities or anomalous process behavior, such as attempts to disguise the type of process, execute code in another process's space (hijack process memory for privilege escalation), replicate, drop files, hide from process enumeration applications and more. It takes appropriate remediation actions, including process termination and undoing changes the process made.
	Able to tackle advanced, evasive exploits that targeted attacks rely on to penetrate an infrastructure, prevent exploits, and protect memory and vulnerable applications such as browsers, document readers, media files, and runtime. Advanced mechanisms watch memory access routines to detect and block exploit techniques. It must be equipped to tackle advanced, evasive exploits that targeted attacks rely on to penetrate an infrastructure.

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	Able to have policy-based endpoint controls include the firewall, device control with USB scanning, thereby deterring and preventing the installation of unrecognized applications, BYOD removable hardware devices such as USB flash drives, external hard drives and web content control with URL categorization.
	Capable of protecting through web security filtering that has real-time scanning of incoming web traffic, including SSL, HTTP, and HTTPS traffic, to prevent the download of malware to the endpoint. Anti-phishing protection automatically blocks phishing and fraudulent web pages.
	Able to provide protection against exploits in network vulnerabilities. It extends protected areas, now with network-based security that blocks threats like Brute Force attacks, Password Stealers, Network Exploits, lateral movements before they can execute.
	Able to protect email applications clients through multilayered protection from known, unknown, and emerging email security threats, mitigate large-scale phishing, targeted attacks.
	Has the capability of full disk encryption.
	Has a capability of a patch management feature that helps keep Operating Systems and Applications up-to-date.
	Able to protect against Ransomware, even if malware or ransomware is modified, It must accurately detect new ransomware patterns, in both pre-execution and run-time mode.
	Able to leverage security intelligence in the cloud and takes advantage of its machine learning capability and event correlation to detect threats without noticeable impact on end users' tasks (low CPU and memory consumption).
	Able to instantly neutralize threats through actions including process terminations, quarantine, removal, and rollback of malicious changes.
	Able to continuously compute a risk score to easily sort and prioritize assets, which makes it easy for the admin to address the most urgent issues.
	<p>Must be compatible and support the following operating systems and support the minimum hardware requirements:</p> <ul style="list-style-type: none"> • Windows 10 and Windows 11 <ul style="list-style-type: none"> ○ Minimum: 2.4 GHz single-core CPU

	<ul style="list-style-type: none"> ○ Memory: Minimum free RAM: 2 GB ○ Hard disk space: 2.5 GB of free hard-disk space ● macOS Yosemite (10.10) <ul style="list-style-type: none"> ○ CPU: Intel or Apple Silicon ○ Hard disk space: 1 GB of free hard-disk space
Delivery date	Supply and delivery shall be made within thirty (30) working days from receipt of Notice to Proceed.

B. Service Level Agreement

SERVICE LEVEL AGREEMENT	
Item	Description
Training	<p>*INCLUSIVE of ONE (1) day installation and Administration Training, bundled with knowledge transfer and best-practice configuration.</p> <p>One (1) day extensive training (with Certificate), for up to five (5) attendees.</p>
Technical Support	<p>* Standard 24x7 Unlimited International email support.</p> <p>* Standard 8X5 Technical Support (unlimited email and phone support) Mondays- Fridays 8am to 5 pm.</p> <p>* In case of problem/query, immediate action/assistance within twenty-four (24) hours upon report by the authorized personnel of NPC-iMISu in order not to disrupt technical security/support.</p>
Updates	Security updates and software updates within maintenance period

C. Supplier Qualification

- PhilGEPs Registration
- Mayor's/Business permit,
- Notarized Omnibus Sworn Statement with applicable attachments (ABC above Php 50,000.00) and Income/Business Tax Return (ABC above Php 500,000.00)
- Other documents as needed and prescribed under Revised IRR of Republic Act No. 9184.

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IV. PAYMENT AND DELIVERY

Delivery shall be consistent with the following schedule of requirements:

Item	Quantity	Date of Delivery	Supporting Documents
Anti-Virus and End-Point Security Solution	1 lot	Within thirty (30) calendar days from the receipt by the Supplier of Notice to Proceed (NTP)/PO	Instruction manual, warranty certificate

Place of Delivery: NPC, 5th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

Payment shall be made when the Goods have been delivered and in accordance with the Contract/Purchase Order and upon issuance of Certificate of Acceptance of Output (CAO) by the End User and Inspection Committee.

V. MODE AND NATURE OF PROCUREMENT


This shall be the procurement of Goods.

The mode of procurement shall be: *Small Value Procurement*

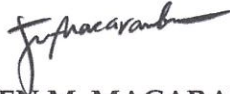
VII. FUND SOURCE AND APPROVED BUDGET FOR THE CONTRACT (ABC)

Source of Fund : Annual Procurement Plan, NPC ISSP (2021-2023).
Annual Procurement Plan F.Y. 2021: as of (07 March 2022)
Continuing Appropriation (APP Item No. 2021 - 0192)

ISSP : NPC ISSP 2021-2023

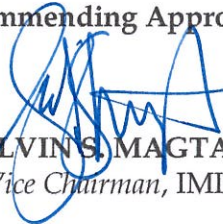
Approved Budget for the Contract : Approved Budget for the Contract is Seven Hundred Fifty Thousand Philippine pesos only (Php 750,000.00). 

Prepared by:



MOSLEMEN M. MACARAMBON JR.
Systems Administrator, IMISU

Recommending Approval by:



KELVIN S. MAGTALAS
Vice Chairman, IMISU

Approved by:



ATTY. IVIN RONALD D.M. ALZONA
Chairperson, IMISU
Executive Director
Office of the Executive Director

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling**

interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

SUBSCRIBE AND SWORN TO before me this ____ day of _____ 20__ at _____, affiant having exhibited to me his/her _____ issued on/valid until _____.

Doc. No.: _____

Page No. _____

Book No.: _____

Series of 20_____