



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

COMPACT FLASH CARDS
(APP Item No. 2021-0197)

13 September 2022

NOTICE TO ALL PROVIDERS

The National Privacy Commission intends to procure **COMPACT FLASH CARDS (APP Item No. 2021-0197)**. As such, providers or suppliers of known qualifications are hereby invited to submit their quotations/price proposals signed by your authorized representative not later than **5:00 P.M., 16 September 2022**.

The service providers/suppliers must also submit the following requirements:

1. Copy of the valid and current Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number; and
3. Manifestation of compliance to the attached technical specification signed by your authorized representative¹.

Please submit your quotation together with the required documents via e-mail to bacsecretariat@privacy.gov.ph or via mail or courier in a sealed envelope to:

BIDS AND AWARDS COMMITTEE
5th Floor, Ang Kiukok Hall,
PICC Delegation Building, PICC Complex,
Roxas Boulevard Manila 1307

Sincerely,

ATTY. MA. FRANCES AIRA SY
BAC Secretariat Head
National Privacy Commission

¹ Please submit Proof of Authority of the signatory.

1. **If a sole proprietorship:** duly notarized Special Power of Attorney (if authorized representative)
2. **If a partnership, corporation, cooperative, or joint venture:** duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney (whichever is applicable)

The original of this document is in digital format
NPC_BAC_RFQ-V1.0, R0.0, 05 May 2021

Ref No.: BAC-22-00287

**TECHNICAL SPECIFICATIONS
COMPACT FLASH CARDS**

Item	Unit	QTY	Description/Specifications	Approved Budget of the Contract (Php 30,000.00)		Compliance (Manifest your compliance by writing " <u>COMPLY</u> " in every item)
				Unit Price	Total	
1	lot	1	<ul style="list-style-type: none"> • Please refer to the "Technical Specification" for: 1. Technical Requirements A. Compact Flash Cards (4 pcs.) 			
			<ul style="list-style-type: none"> 2. Payment and Delivery Terms A. Full delivery should be made within twenty-five (25) days from receipt of Purchase Order (PO) / Notice to Proceed (NTP) 			
TOTAL						

Instruction to bidders (as applicable):

- I. All prices shall be VAT inclusive.
- II. Compliance must be stated by **writing "COMPLY" in EVERY requirement** mentioned above, failure to do so shall be a ground for disqualification.
- III. Present the original BIR Certificate of Registration and submit Certified True Copy of the eligibility documents and signed Quotation upon the schedule signing of Notice to Proceed for inspection and verification.
- IV. Acknowledgement of the Notice of Award shall be within five business (5) days from its issuance.
- V. Delivery shall be made to NPC, 5th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307
- VI. Full delivery should be made within twenty-five (25) days from receipt of Purchase Order (PO) / Notice to Proceed (NTP).
- VII. Payment shall be made when the Goods have been delivered in accordance with the signed contract and instructions and upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and the End-User.

CONFORME:

(Name of Supplier/Provider/Date)

BY: _____
(Name/Position/Signature of Representative/Date)



**Republic of the Philippines
NATIONAL PRIVACY COMMISSION**

TECHNICAL SPECIFICATION

**COMPACT FLASH CARDS
(APP Item No. 2021 - 0197)**

I. BACKGROUND

As the implementing body of the Data Privacy Act (DPA) of 2012, the National Privacy Commission holds its mandate to administer and implement the law accordingly. This encapsulates information and education on data protection of the public, including their fair information rights and responsibilities stated in Section 9.c of the Implementing Rules and Regulations of the DPA.

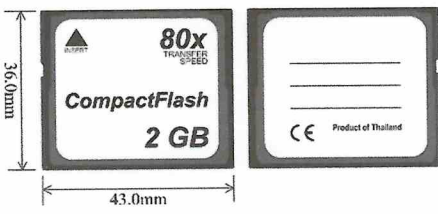
The Public Assistance and Information Division (PIAD) is responsible for information management, including publications and website maintenance, and the provision of public services in the Commission. To fulfill these tasks, the division will develop, implement, and organize various activities, programs, and projects. Another way for the division to effectively disseminate information is by producing photographs and Audio-Visual Presentations (AVPs).

In this regard, the division proposes to procure a Compact Flash Card that could be used for storing photos and videos needed for official campaigns and events by the NPC.

II. OBJECTIVES

The purpose of procuring a Compact Flash Card is to aid PIAD in promoting data privacy through various multimedia materials such as photographs and AVPs. The Compact Flash Card will serve as the storage of all photos and videos. This will help multimedia artists to store all the photos and videos that will be taken for event shoots, photo and video documentation and other needs of the NPC.

III. TECHNICAL REQUIREMENTS / SPECIFICATIONS

Form Factor	Specifications
Dimension	 <p align="center">43mm x 36mm x 3.3mm</p>

Form Factor	Specifications
Quantity	4pcs
Card Capacity Type	CompactFlash Type I
Max Read Speed	120mb/s to 160mb/s
Applications	Store a variety of digital formats, including RAW and JPEG photos, high-definition videos, music and more
Operating Temperature	-13 to 185°F / -25°C to 85°C
Storage Capacity	128GB
Warranty	1 year

IV. PAYMENT AND DELIVERY

Item	Quantity	Date of Delivery	Supporting Documents
COMPACT FLASH CARDS	1 lot (4 pcs)	Full delivery should be made within twenty-five (25) working days from receipt of Purchase Order (PO) / Notice to Proceed (NTP).	Instruction manual, warranty certificate, Billing Statement/Sales Invoice/Statement of Account, Delivery Receipt.

Place of Delivery: National Privacy Commission, 5th Floor, Delegation Building, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

Payment shall be made when the Goods have been delivered in accordance with the signed contract and instructions and upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and the End-User.

V. MODE AND NATURE OF PROCUREMENT

This shall be procurement of Goods.

The mode of procurement shall be *Shopping*.

VI. FUND SOURCE AND APPROVED BUDGET FOR THE CONTRACT (ABC)

Source of Fund : 2021 Continuing General Appropriations Act FY2021
(RA11640)
Continuing Annual Procurement Plan F.Y. 2021 (APP
Item No. 2021-197)

ISSP : NPC ISSP 2021-2023

Approved Budget
for the Contract : Thirty Thousand Pesos Only (Php 30,000.00)

Prepared by:

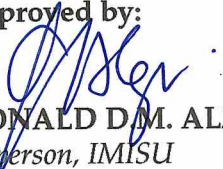

KENT JOY R. COVITA
Public Relations Assistant, PIAD


KRISTINE DIANICA S. ADIS
Information Officer II, PIAD

Recommending approval:


ROREN MARIE M. CHIN
Chief, PIAD

Approved by:


ATTY. IVIN RONALD D.M. ALZONA
Chairperson, IMISU
Executive Director IV