



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

UPS

13 September 2022

NOTICE TO ALL PROVIDERS/SUPPLIERS:

The National Privacy Commission intends to procure **UPS (APP 2021-0196)**. As such, providers or suppliers of known qualifications are hereby invited to submit their quotations/price proposals signed by your authorized representative not later than **5:00 P.M., 16 September 2022**.

The service providers/suppliers must also submit the following requirements:

1. Copy of the Valid and Current Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number;
3. Manifestation of compliance to the attached technical specification signed by your authorized representative¹.

Please submit your quotation together with the required documents via e-mail to bacsecretariat@privacy.gov.ph or via mail or courier in a sealed envelope to:

BIDS AND AWARDS COMMITTEE
5th Floor, Ang Kiukok Hall,
PICC Delegation Building, PICC Complex,
Roxas Boulevard Manila 1307

Sincerely,

ATTY. MA. FRANCES AIRA SY
BAC Secretariat Head
National Privacy Commission

¹ Please submit proof of authority of the signatory.

1. **If a sole proprietorship:** duly notarized Special Power of Attorney (if authorized representative)

2. **If a partnership, corporation, cooperative, or joint venture:** duly notarized Secretary's Certificate, Board/ Partnership Resolution, or Special Power of Attorney (whichever is applicable)

The original of this document is in digital format
NPC_BAC_RFQ-V1.0, R0.0, 05 May 2021

Ref No.: BAC-22-00270

5th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

URL: <https://www.privacy.gov.ph> Email Add: info@privacy.gov.ph Tel No. 8234-2228

**TECHNICAL SPECIFICATION
UPS**

Item	Unit	QTY	Description/Specifications	Approved Budget of the Contract		Compliance (Manifest your compliance by <u>writing</u> " <u>COMPLY</u> " in <u>every item</u>)
				Unit Price	Total	
1	lot	1	<ul style="list-style-type: none"> Please refer to the "Technical Specification" for: 			
			1. Technical Requirements			
			UPS (4 units)			
			Output			
			Max Configurable Power (Watts)	600 Watts / 1.0k V A		
			Output Frequency (sync to mains)	50/60 Hz + / -1 Hz Unsynchronized		
			Input			
			Input Frequency	50/60 Hz + / -3 Hz Auto-sensing		
			Input Voltage range for main operations	170 - 280V		
			Batteries & Runtime			
			Battery Type	Lead-acid battery		
			Typical recharge time	8 hour(s)		
			Nominal Battery Voltage	12 V		
			Surge Energy rating	156 Joules		
Warranty	1 year					
			2. Payments and Delivery Terms			
TOTAL						

Instruction to bidders (as applicable):

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- I. All prices shall be VAT inclusive.
- II. Compliance must be stated by **writing "COMPLY" in EVERY requirement** mentioned above, failure to do so shall be a ground for disqualification.
- III. Present the original Mayor's Permit and submit Certified True Copy of the eligibility documents and signed Quotation upon the scheduled signing of Notice of Award for inspection and verification.
- IV. Acknowledgement of the Notice of Award shall be within five business (5) days from its issuance.
- V. Payment shall be made when the Goods have been delivered in accordance with the signed contract and instructions and upon issuance of Inspection and Acceptance Report.
- VI. Delivery shall be made to NPC Office at 5F Delegation Building, PICC Complex, Pasay City.
- VII. Full delivery shall be made within twenty-five (25) working days from receipt of the Purchase Order, Work Order, NTP with Instruction manual, warranty certificate, Billing Statement/Sales Invoice/Statement of Account, Delivery Receipt.

CONFORME: _____
(Name of Supplier/Provider/Date)

BY: _____
(Name/Position/Signature of Representative/Date)



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

TECHNICAL SPECIFICATION

**UPS
(APP Item No. 2021 - 0196)**

I. BACKGROUND

As the implementing body of the Data Privacy Act (DPA) of 2012, the National Privacy Commission holds its mandate to administer and implement the law accordingly. This encapsulates information and education on data protection of the public, including their fair information rights and responsibilities stated in Section 9.c of the Implementing Rules and Regulations of the DPA.

The Public Assistance and Information Division (PIAD) is responsible for information management, including publications and website maintenance, and the provision of public services in the Commission. To fulfill these tasks, the division will develop, implement, and organize various activities, programs, and projects. Another way for the division to effectively disseminate information is by producing presentations for visual campaigns of NPC.

In this regard, the division proposes to procure an Uninterruptible Power Supply that could be used for power protection during unexpected power interruption.

II. OBJECTIVES

The purpose of procuring Uninterruptible Power Supply is to provide backup power supply and protection during unexpected power interruption or voltage drops to an unacceptable level. This will allow personnel to have time to save the work properly, safely and orderly shutdown their computer and connected equipment.

III. TECHNICAL REQUIREMENTS / SPECIFICATIONS

Form Factor	Specifications
Output:	
Max Configurable Power (Watts)	600 Watts / 1.0kVA
Output Frequency (sync to mains)	50/60 Hz +/- 1 Hz Unsynchronized
Topology	Line interactive
Waveform type	Stepped approximation to a sinewave
Input:	
Input frequency	50/60 Hz +/- 3 Hz Auto-sensing
Input voltage range for main operations	170 - 280V
Number of Power Cords	1
Batteries & Runtime:	
Battery type	Lead-acid battery
Typical recharge time	8hour(s)
Nominal Battery Voltage	12 V
Control panel	LED Status display with online: on battery
Audible Alarm	Alarm when on battery: distinctive low battery alarm: overload continuous tone alarm
Surge energy rating	156 Joules
Warranty	1 year
Quantity	4 units

IV. PAYMENT AND DELIVERY

Item	Quantity	Date of Delivery	Supporting Documents
UPS	1 lot (4 Units)	Full delivery should be made within twenty-five (25) working days from receipt of Purchase Order (PO) / Notice to Proceed (NTP).	Instruction manual, warranty certificate, Billing Statement/Sales Invoice/Statement of Account, Delivery Receipt.

Place of Delivery: National Privacy Commission, 5th Floor, Delegation Building, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

Payment shall be made when the Goods have been delivered in accordance with the signed contract and instructions and upon issuance of Inspection and Acceptance Report

by the Inspection and Acceptance Committee and Certificate of Acceptance by the End-User.

V. MODE AND NATURE OF PROCUREMENT

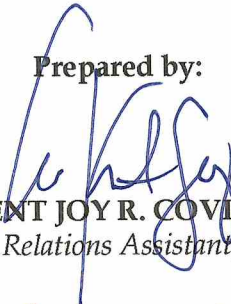
This shall be procurement of Goods.

The mode of procurement shall be *Shopping*.

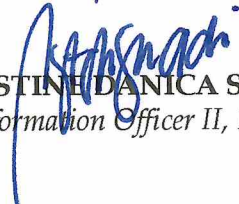
VI. FUND SOURCE AND APPROVED BUDGET FOR THE CONTRACT (ABC)

Source of Fund	:	2021 Continuing General Appropriations Act FY2021 (RA11640) Continuing Annual Procurement Plan For F.Y. 2021 (APP Item No. 2021 - 0196)
ISSP	:	NPC ISSP 2021-2023
Approved Budget for the Contract	:	Thirty-Two Thousand Pesos Only (Php 32, 000.00).

Prepared by:



KENT JOY R. COVITA
Public Relations Assistant, PIAD



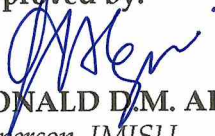
KRISTINE DANICA S. ADIS
Information Officer II, PIAD

Recommending approval:



ROREN MARIE M. CHIN
Chief, PIAD

Approved by:



ATTY. IVIN RONALD D.M. ALZONA
Chairperson, IMISU
Executive Director IV