

Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE  
BAC Resolution No. 125-2021, Series of 2021

RECOMMENDING THE AWARD FOR THE PROCUREMENT OF  
CUSTOMIZED FACEMASK WITH CHAIN/LANYARD

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**WHEREAS**, the National Privacy Commission (NPC) is the agency mandated to enforce data privacy protection;

**WHEREAS**, the NPC is tasked to educate the public about data privacy, data protection, and fair information rights, and responsibilities, as provided in the Data Privacy Act of 2012 and its implementing rules and regulations;

**WHEREAS**, as part of the NPC's aspiration to raise awareness, the NPC through its Public Information and Assistance Division (PIAD) launched the Kabataang Digital (KD) campaign, which encourages data protection for children by enjoining school officials and parents in educating their children on appropriate digital citizenship, promoting safe choices, and elaborating the implications of the digital environment for children's privacy rights;

**WHEREAS**, NPC saw it fit to procure promotional materials, such as customized face masks and lanyards that bear the logo of NPC and KD under APP Item No. 2021-0121 and with Approved Budget for the Contract (ABC) amounting to Php325,000.00;

**WHEREAS**, Section 53.9 of the Implementing Rules and Regulations (IRR) of R.A. 9184 or the Government Procurement Reform Act, recognizes Small Value Procurement (SVP) as a mode of procurement for goods where the amount does not exceed One Million Pesos (Php1,000,000.00);

**WHEREAS**, a Request for Quotation (ROQ) was posted in the PhilGEPS website, NPC website, and the NPC bulletin board, and was likewise sent to three (3) suppliers via electronic mail, namely: Zioneyes General Merchandise, Work Habits Trading, and King of Kings Trading, who all submitted their quotation except for King of Kings Trading;

**WHEREAS**, the BAC members proceeded to evaluate the submitted quotations and determined that the lowest calculated and responsive quotation is that of Work Habits Trading in the amount of Php237,500.00, passing the technical, legal, and financial requirements mandated under RA 9184 and on terms that are most favorable to the government;

**NOW, THEREFORE**, for and in consideration of the foregoing, **WE**, the members of the NPC-BAC, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award for the procurement of Customized Facemask with Chain/Lanyard to **Work Habits Trading** for

*The original of this document (containing only the BAC member's signature) is in digital format*

Ref No.: 125-2021

NPC\_BAC\_RESO-V1.0, R0.0, 05 May 2021



Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

passing all the required eligibility and for having the lowest calculated and responsive quotation in the total amount of **Two Hundred Thirty-Seven Thousand Five Hundred and 0/100 Pesos (Php237,500.00)**.

RESOLVED this 12<sup>th</sup> day of November 2021 via videoconference meeting.

ATTEST:

 Digitally signed by Espenilla Erwin Dejuicos  
**ERWIN D. ESPENILLA**  
Executive Assistant IV, OPC  
BAC Member

 Digitally signed by Narag Aurelle Dominic Espita  
**ATTY. AURELLE DOMINIC E. NARAG**  
Executive Assistant IV, OPC  
BAC Member

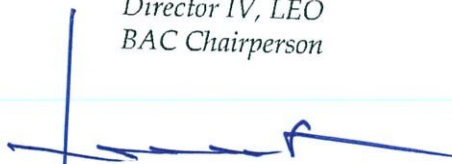
 Digitally signed by Ragsag Jonathan Rudolph Yandan  
**JONATHAN RUDOLPH Y. RAGSAG**  
OIC-Chief, DSTSD  
BAC Member

 Digitally signed by Mendoza Ma Josefina Eusebio  
**ATTY. MA. JOSEFINA E. MENDOZA**  
Attorney IV, Legal Division  
BAC Member

 Digitally signed by Villasoto Ivy Grace Torres  
Date: 2021.11.18 11:34:04 +08'00'  
**ATTY. IVY GRACE T. VILLASOTO**  
OIC-Director, PPO  
BAC Vice Chairperson

 Digitally signed by Patula Maria Theresita Elnar  
Date: 2021.11.18 06:03:43 +08'00'  
**ATTY. MARIA THERESITA E. PATULA**  
Director IV, LEO  
BAC Chairperson

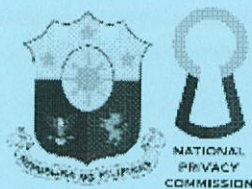
Approved:

  
**RAYMUND ENRIQUEZ LIBORO**  
Privacy Commissioner  
Head of the Procuring Entity  
Date: **NOV 22 2021**

Ref No.: 125-2021

The original of this document (containing only the BAC member's signature) is in digital format  
NPC\_BAC\_RESO-V1.0, R0.0, 05 May 2021





Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

## NOTICE OF AWARD

Date Issued: **NOV 22 2021**

**THERESA JOY PAMINTUAN-ARANETA**

*Sole Proprietor*

Work Habits Trading

Blk 1 Lot 5B Dandelion Street

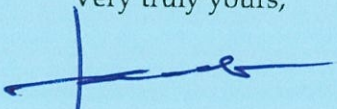
Greenwoods Executive Village

Cainta, Rizal

Dear **Ms. Pamintuan-Araneta**:

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 125-2021, Series of 2021, the award for the procurement of customized facemask with lanyard amounting to **Two Hundred Thirty-Seven Thousand Five Hundred and 0/100 Pesos (PHP237,500.00)**, VAT inclusive, is awarded to **Work Habits Trading**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

  
**RAYMUND E. LIBORO**  
Privacy Commissioner  
Head of the Procuring Entity

**22 NOV 2021**

Conforme:

**THERESA JOY PAMINTUAN-ARANETA**

*Sole Proprietor*

Date: \_\_\_\_\_




Ref No.: 096-2021

NPC\_BAC\_NOA-V1.0, R0.0, 05 May 2021



**PURCHASE ORDER  
NATIONAL PRIVACY COMMISSION**

Entity Name

Supplier : <u>WORK HABITS TRADING</u>		P.O. No. : <u>2021-11-0055</u>																					
Address : <u>Block 5 Lot 5B Dandelion St., Greenwoods Executive Village, Calinta Rizal</u>		Date : <u>26 November, 2021</u>																					
TIN : <u>[REDACTED]</u>		Mode of Procurement : <u>Small Value Procurement</u>																					
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:																							
Place of Delivery : <u>NPC OFFICE</u>		Delivery Term : (25) calendar days after approval of proof copy																					
Date of Delivery : (25) calendar days after approval of proof copy		Payment Term : <u>LDDAP-ADA</u>																					
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount																		
	Job	Customized Facemask with Chain/Lanyard	1	237,500.00	237,500.00																		
<b>Specifications:</b>																							
<b>FACE MASKS</b>																							
Materials for customized facemasks		Inner layer of absorbent material such as cotton																					
		Middle layer of non-woven non-absorbent material, such as polypropylene																					
		Outer layer of non-absorbent material such as polyester or polyester blend																					
		Inner pocket with filter included																					
Style		3 ply fabric material																					
		Secure with earloops																					
		Machine washable and reusable																					
Size		Five (5) sizes. See mask width and height in the design																					
		<table border="1"> <thead> <tr> <th></th> <th>X5</th> <th>S</th> <th>M</th> <th>L</th> <th>X6</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>8 3/4"</td> <td>9 1/2"</td> <td>10 1/4"</td> <td>11"</td> <td>11 3/4"</td> </tr> <tr> <td>2</td> <td>4 3/8"</td> <td>4 3/4"</td> <td>5 1/8"</td> <td>5 1/2"</td> <td>5"</td> </tr> </tbody> </table>					X5	S	M	L	X6	1	8 3/4"	9 1/2"	10 1/4"	11"	11 3/4"	2	4 3/8"	4 3/4"	5 1/8"	5 1/2"	5"
	X5	S	M	L	X6																		
1	8 3/4"	9 1/2"	10 1/4"	11"	11 3/4"																		
2	4 3/8"	4 3/4"	5 1/8"	5 1/2"	5"																		
Color		See color hex indicated in the design																					
		2500 pcs of customized face masks																					
Layout/design for reference attached as "Annex A"																							
<b>FACE MASKS LANYARD</b>																							
Material for lanyard		Polyester																					
		Polyester yard with alloy hook and adjustable buckle																					
		Minimum of 70cm																					
		See color hex indicated in the design																					
		2500 pcs of lanyard																					
Layout/design for reference attached as "Annex A"																							
<b>Payment and Delivery:</b>																							
Payment shall be processed upon receipt of the Statement of Account/Invoice/Billing and Delivery Receipt submitted by the supplier																							
Payment shall be made after the complete delivery and upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee, Supply Officer and End-user																							
Delivery of sample : Twelve (12) calendar days upon receipt of layout/designs/materials from the end-user.																							
If 12th days falls on a weekend or a holiday, delivery must be on next working day w/o penalty																							
Full Delivery : Twenty Five (25) calendar days after approval of proof copy. If 25th days falls on a weekend or a holiday, delivery must be on next working day w/o penalty																							
<b>(Total Amount in Words)</b> TWO HUNDRED THIRTY SEVEN THOUSAND FIVE HUNDRED PESOS ONLY																							
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.																							
NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.																							
Contact Mr. Joel Pagulangan Jr. at 02-8254-2228 local 119 or email at <a href="mailto:asid@privacy.gov.ph">asid@privacy.gov.ph</a> for questions/deliveries and other concerns																							
Conforme:		Very truly yours,																					
																							
MS. THERESA JOY PAMINTUAN-ARANETA		ATTY. MANUEL C. SATUITO																					
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official																					
12-14-21		Director IV, FAO																					
Date		Designation																					
Fund Cluster : <u>01</u>		ORS/BURS No. : <u>02-101-2021-12-0947</u>																					
Funds Available : <u>₱237,500.00</u>		Date of the ORS/BURS: <u>09 DEC 2021</u>																					
		Amount : <u>₱ 237,500.00</u>																					
JENSEN JOY L. BALLICUD																							
Signature over Printed Name of Chief Accountant/Head of Accounting Division Unit																							