



Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE  
BAC Resolution No. 173-2021, Series of 2021

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF  
ANNUAL EMPLOYEES' APPRECIATION DAY: TOKENS**

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**WHEREAS**, the National Privacy Commission (NPC) is the agency mandated to enforce data privacy protection;

**WHEREAS**, NPC is mandated to administer and implement the provisions of the Data Privacy Act of 2012 (DPA) and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, the Human Resource Development Division (HRDD) of the NPC intends to procure tokens of appreciation for NPC employees and stakeholders to recognize their untiring service and support in the achievement of the mission and vision of the organization;

**WHEREAS**, this procurement has a Certificate of Availability of Funds (CAF) and has been confirmed to be programmed under the NPC FY 2021 APP Item No. 2021-0147 and with Approved Budget for the Contract (ABC) amounting to Php350,000.00;

**WHEREAS**, Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of R.A. 9184 recognizes Small Value Procurement (SVP) as a mode of procurement for goods where the amount does not exceed One Million Pesos (Php1,000,000.00);

**WHEREAS**, a Request for Quotation was posted in the PhilGEPS website, NPC website, and the NPC bulletin board on 03 December 2021, and was likewise sent to eight (8) suppliers via electronic mail, namely: Best Choice Enterprises, Ban Bee Commercial Co., Inc., Ceboom Enterprises, Zioneyes General Merchandise, DVK Philippines Enterprises, King of Kings Trading, Work Habits Trading;

**WHEREAS**, the deadline for the submission of quotations was set on 07 December 2021 at 5:00 p.m. and only Silent Worker Marketing submitted its quotation;

**WHEREAS**, upon evaluation of its submitted documents, it was determined that Silent Worker Marketing complied with all the eligibility requirements and submitted a bid amount of Php348,500.00;

**NOW, THEREFORE**, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of contract for the procurement of Annual Employees' Appreciation Day: Tokens to **Silent Worker**

Ref No.: 173-2021

*The original of this document (containing only the BAC member's signatures) is in digital format*  
NPC\_BAC\_RESO-V1.0, R0.0, 05 May 2021

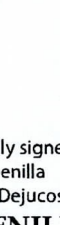
Marketing for passing all the required eligibility and for having the single calculated and responsive quotation in the total amount of **Three Hundred Forty-Eight Thousand Five Hundred and 0/100 Pesos (Php348,500.00)**.


**RESOLVED** this 10th day of December 2021 via combination of on-site and videoconference meeting.

**ATTEST:**

  
Digitally signed  
by Espenilla  
Erwin Dejudos  
**ERWIN D. ESPENILLA**  
*Executive Assistant IV, OPC*  
*BAC Member*

*On official business*  
**ATTY. AURELLE DOMINIC E. NARAG**  
*Executive Assistant IV, OPC*  
*BAC Member*


  
Digitally signed by Ragsag  
Jonathan Rudolph Yandan  
**JONATHAN RUDOLPH Y. RAGSAG**  
*OIC-Chief, DSTSD*  
*BAC Member*

  
Digitally signed  
by Mendoza  
Ma Josefina  
Eusebio  
**ATTY. MA. JOSEFINA E. MENDOZA**  
*Attorney IV, Legal Division*  
*BAC Member*

*On official business*  
**ATTY. IVY GRACE T. VILLASOTO**  
*OIC-Director, PPO*  
*BAC Vice Chairperson*

  
Digitally signed by Patula  
Maria Theresita Elnar  
Date: 2021.12.15 12:48:45  
+08'00'  
**ATTY. MARIA THERESITA E. PATULA**  
*Director IV, LEO*  
*BAC Chairperson*

**Approved:**

  
**RAYMUND ENRIQUEZ LIBORO**  
*Privacy Commissioner*  
*Head of the Procuring Entity*  
Date: 20 DEC 2021

Ref No.: 173-2021

*The original of this document (containing only the BAC member's signatures) is in digital format*  
NPC\_BAC\_RESO-V1.0, R0.0, 05 May 2021



Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

## NOTICE OF AWARD

Date Issued: 20 DEC 2021

**Ms. Rona M. Abcede**  
Sole Proprietress  
Silent Worker Marketing  
611 7th Avenue cor. V. Mapa St.,  
Caloocan City

Dear **Ms. Abcede**,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 173-2021 series of 2021, the contract for Annual Employees' Appreciation Day: Tokens amounting to **THREE HUNDRED FORTY-EIGHT THOUSAND FIVE HUNDRED AND 0/100 PESOS (Php348,500.00)**, VAT inclusive, is awarded to **Silent Worker Marketing**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

**RAYMUND E. LIBORO**  
Privacy Commissioner  
Head of the Procuring Entity

Digitally signed by  
Tina-Capula  
Wadhwa Asia  
Angles

20 DEC 2021

Conforme:

**Ms. Rona M. Abcede**  
Sole Proprietress  
Silent Worker Marketing  
Date: 12-20-2021

Ref No.: 109-2021

NPC\_BAC\_NOA-V1.0, R0.0, 05 May 2021

**PURCHASE ORDER**  
**NATIONAL PRIVACY COMMISSION**  
**Entity Name**

Supplier : <u>SILENT WORKER MARKETING</u>	P.O. No. : <u>2021-12-0075</u>
Address : <u>611 7th Ave. cor V. Mapa St., Caloocan City</u>	Date : <u>21 December, 2021</u>
TIN : _____	Mode of Procurement : <u>Small Value Procurement</u>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>NPC OFFICE</u>	Delivery Term : on/before <u>27</u> December 2021
Date of Delivery on/before <u>27</u> December 2021	Payment Term : <u>LDDAP-ADA</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	<b>ANNUAL EMPLOYEES' APPRECIATION DAY: TOKENS</b>  Specifications: <i>Shall be in accordance with the attached Technical Requirements/ Specifications indicated in the Terms of Reference "Annex A"</i>  Payment & Delivery: Payment shall be made through send bill arrangement and shall be processed upon receipt of the Statement of Account/Billing statement/ Invoice and Delivery Receipt submitted by the supplier and upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and end-user  The supplier/manufacturer/distributor must deliver the goods or perform the services within the period as specified in the PO. If delays are likely to be incurred, the supplier/manufacturer/distributor must notify the Procuring entity in writing. It must state therein the cause/s and duration of the expected delay  All payment shall be subject to existing budgeting, accounting, and auditing laws, rules and regulations  Delivery shall be on/before <b>27 December 2021</b>	1	348,500.00	348,500.00


**(Total Amount in Words)**      THREE HUNDRED FORTY EIGHT THOUSAND FIVE HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

Contact Mr. Joel Pagtulingan, Jr. at (02)8234-2228 local 119 or email at asd@privacy.gov.ph for questions delivery and other concerns.

Conforme:

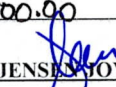
  
MS. RONA M. ABCEDE  
 Signature over Printed Name of Supplier  
12-23-2021  
 Date

Very truly yours,

  
ATTY. MANUEL C. SATUITO  
 Signature over Printed Name of Authorized Official  
Director IV, FAO  
 Designation

Fund Cluster : 01

Funds Available : ₱348,500.00

  
JENSEN JOY L. BALLICUD  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : 02-101-2021-12-0607

Date of the ORS/BURS: 21 DEC 2021

Amount : ₱348,500.00