



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. 189-2021, Series of 2021

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF
MULTI-FUNCTIONAL PRINTER**

WHEREAS, the National Privacy Commission (NPC) is the agency mandated to enforce data privacy protection;

WHEREAS, so as not to interrupt the provision of printing services and to preserve the confidentiality of files, documents, and records of the National Privacy Commission, the procurement of multi-functional printer was found necessary for the general use of NPC personnel for high volume printing and copying either in colored or black and white format;

WHEREAS, this procurement has a Certificate of Availability of Funds (CAF) and has been confirmed to be existing in the FY 2020 Continuing Appropriations (RA 11520), programmed under the NPC FY 2020 APP Item No. 2020-0209 and with Approved Budget for the Contract (ABC) amounting to Php500,000.00;

WHEREAS, Section 53.9 of the Implementing Rules and Regulations (IRR) of R.A. 9184 recognizes Small Value Procurement (SVP) as a mode of procurement for goods where the amount does not exceed One Million Pesos (Php1,000,000.00);

WHEREAS, a Request for Quotation was posted in the PhilGEPS website, NPC website, and the NPC bulletin board on 11 December 2021, and was likewise sent to six (6) suppliers via electronic mail, namely: CopierOnLine Philippines, Inc., Printcore Office Systems Inc., American Technologies, Inc., E-Copy Corporation, Metro Speedcom Corp., and Otus Copy System, Inc.;

WHEREAS, the deadline for the submission of quotations was set on 14 December 2021 at 5:00 p.m. and only two bidders made their submissions on time: Otus Copy System, Inc. and Gecko International Office Business Inc.;

WHEREAS, upon evaluation of the documents submitted, it was determined that only Gecko International Office Business Inc. has complied with all the eligibility requirements since Otus Copy System, Inc. failed to submit the Secretary's Certificate authorizing its representative as an attachment to its Omnibus Sworn Statement;

WHEREAS, Gecko International Office Business Inc. has a quoted price of Php92,500.00 for each unit of multi-functional printer, or a total of Php462,500.00 for all five units;

Ref No.: 189-2021

The original of this document (containing only the BAC member's signature) is in digital format

NPC_BAC_RESO-V1.0, R0.0, 05 May 2021

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of contract for the procurement of Multi-Functional Printer to **Gecko International Office Business Inc.** for passing all the required eligibility and for having the single calculated and responsive quotation in the total amount of **Four Hundred Sixty-Two Thousand Five Hundred and 0/100 Pesos (Php462,500.00)**.

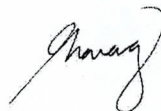
RESOLVED this 15th day of December 2021 via videoconference meeting.

ATTEST:




Digitally signed
by Espenilla
Erwin Dejucos

ERWIN D. ESPENILLA
Executive Assistant IV, OPC
BAC Member



Digitally signed
by Aurelle
Dominic Narag

ATTY. AURELLE DOMINIC E. NARAG
Executive Assistant IV, OPC
BAC Member



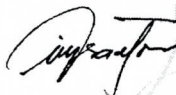
Digitally signed by
Ragsag Jonathan
Rudolph Yandan

JONATHAN RUDOLPH Y. RAGSAG
OIC-Chief, DSTSD
BAC Member



Digitally signed
by Mendoza
Ma Josefina
Eusebio

ATTY. MA. JOSEFINA E. MENDOZA
Attorney IV, Legal Division
BAC Member



Digitally signed by
Villasoto Ivy Grace Torres
Date: 2021.12.15 16:55:04
+08'00'

ATTY. IVY GRACE T. VILLASOTO
OIC-Director, PPO
BAC Vice Chairperson



Digitally signed by Patula Maria
Theresita Einar
Date: 2021.12.16 10:22:30 +08'00'

ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:



RAYMUND ENRIQUEZ LIBORO
Privacy Commissioner
Head of the Procuring Entity
Date: 20 DEC 2021

Ref No.: 189-2021

The original of this document (containing only the BAC member's signature) is in digital format

NPC_BAC_RESO-V1.0, R0.0, 05 May 2021



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

Date Issued: 20 DEC 2021

Mr. Arjay M. Barrameda
Senior Sales Executive
Gecko International Office Business Inc.
496 Room 103 G/F ECRDC Condominium,
Mandaluyong City

Dear **Mr. Barrameda**,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 189-2021 series of 2021, the contract for the procurement of Multi-functional Printer amounting to **FOUR HUNDRED SIXTY-TWO THOUSAND FIVE HUNDRED AND 0/100 PESOS (Php462,500.00)**, VAT inclusive, is awarded to **Gecko International Office Business Inc.**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

RAYMUND E. LIBORO
Privacy Commissioner
Head of the Procuring Entity

Digitally signed
by Raymund E. Liboro
DN: cn=Raymund E. Liboro,
o=NPC

20 DEC 2021

Conforme:



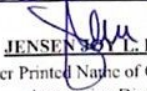
Mr. Arjay M. Barrameda
Senior Sales Executive
Gecko International Office Business Inc.
Date: December 21, 2021

Ref No.: 121-2021

NPC_BAC_NOA-V1.0, R0.0, 05 May 2021

**PURCHASE ORDER
NATIONAL PRIVACY COMMISSION**

Entity Name

Supplier : <u>GECKO INTERNATIONAL OFFICE BUSINESS INC.</u>		P.O. No. : <u>2021-12-0074</u>			
Address : <u>FCRDC Condominium 496 Barangka Drive, Brgy. Malamig, Mandaluyong City</u>		Date : <u>21 DEC 2021</u>			
TIN : XXXXXXXXXX		Mode of Procurement : <u>Small Value Procurement</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>NPC OFFICE</u>		Delivery Term : <u>on/before 23 December 2021</u>			
Date of Delivery <u>on/before 23 December 2021</u>		Payment Term : <u>LDDAP-ADA</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	MULTI-FUNCTIONAL PRINTER	1	462,500.00	462,500.00
Specifications:					
QTY	Description	Amount	Total		
5	Fuji Xerox ApeosPort C2060 (Multi functional Printer)	92,500.00	462,500.00		
<p>1. The Five (5) multi-functional printers will be stationed in the following areas of NPC Office:</p> <ol style="list-style-type: none"> a. General Records Units b. Complaints and Investigation Division c. Human Resource Development Division d. East Wing Lobby e. West Wing Lobby <p>2. The Multi-Functional Printers should have:</p> <ul style="list-style-type: none"> • Capability to print, copy, scan and fax is optional • Both black & white and colored format • At least 5 copies per minutes or more • Built in reversible automatic document feeder • Stackable automatic duplex unit • Built in electronic sorting A4 to A3 • At least 1,000 sheets paper per capacity • At least 25% to 400% reduction and enlargement • At least 256 password protection for access limitations • Universal design touch screen control panel • Energy saving mode • Meet ENERGY STAR guidelines • Toner cycle mechanism • Generating reports on the volume of printing • At least 17,000 and 500 minimum meter count for black/white and colored, respectively for each unit 					
<p>Payment & Delivery:</p> <p>Payment shall be made through send bill arrangement and shall be processed upon receipt of the Statement of Account/Billing statement submitted by the supplier and upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and end-user</p> <ol style="list-style-type: none"> 1. The Supplier/provider shall provide warranties or replacement in case the units and/or parts found defective. 2. The supplier/provider shall provide demonstration of the product/equipment 3. The evaluation of the equipment shall include, but not limited to: <ul style="list-style-type: none"> • Physical checks on the item for any deformation, dents and cracks and the completeness of the equipment for its physical and visual examination. • Will be done through End-User acceptance testing along with the NPC Inspection Committee. <p>Service Warranty: Lifetime free onsite service warranty</p> <p>Delivery shall be on/before 23 December 2021</p>					
(Total Amount in Words) FOUR HUNDRED SIXTY TWO THOUSAND FIVE HUNDRED PESOS ONLY					
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.</p> <p><small>Contact Mr. Joel Pagunguan Jr. at (02)8234-2228 local 119 or email at ask@privacy.gov.ph for questions/delivery and other concerns.</small></p>					
<p>Conforme:</p> <p align="center"> <u>MR. JERRY M. BARRAMEDA</u> Signature over Printed Name of Supplier <u>DECEMBER 21, 2021</u> Date</p>		<p>Very truly yours,</p> <p align="center"> Digitally signed by Satuito Manuel Corbitarante</p> <p align="center"><u>ATTY. MANUEL C. SATUITO</u> Signature over Printed Name of Authorized Official <u>Director IV, FAO</u> Designation</p>			
<p>Fund Cluster : <u>01</u></p> <p>Funds Available : <u>₱ 462,500.00</u></p> <p align="center"> <u>JENSEN BOYL BALLICUD</u> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit</p>		<p>ORS/BURS No. : <u>CG-101-2021-12-0185(20)</u></p> <p>Date of the ORS/BURS: <u>21 DEC 2021</u></p> <p>Amount : <u>₱ 462,500.00</u></p>			