



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. 011-2022 Series of 2022

**RECOMMENDING THE AWARD OF PEST CONTROL SERVICES TO POWERHOUSE
PEST CONTROL SERVICES**

WHEREAS, the National Privacy Commission (NPC) is the agency mandated to enforce data privacy protection;

WHEREAS, Section 5(r) of Republic Act (R.A.) No. 9184, otherwise known as the Government Procurement Reform Act, provides for the procurement of goods, including general support services which includes analogous services such as health maintenance services, and other services essential to the operation of the Procuring Entity;

WHEREAS, in order for the NPC to maintain its offices in good condition, the management saw it fit to procure the services of a pest control provider under APP Item No. 2022-0013 with an Approved Budget for the Contract amounting to One Hundred Sixty-Five Pesos (Php 165,000.00);

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of R.A. 9184, allows for an alternative method of procurement through Small Value Procurement when the amount involved does not exceed the thresholds prescribed in Annex "H" of said IRR;

WHEREAS, a Request for Quotation (RFQ) was posted at the PhilGEPS website with Reference Number 8457060, and at the NPC website. It was likewise sent to four (4) suppliers namely: Top Notch Pest Control, Mr. Pest Control, Calf Tech Pest Control, and Powerhouse Pest Control Services.

WHEREAS, only Powerhouse Pest Control Services submitted its quotation as requested;

WHEREAS, Powerhouse Pest Control Services is not blacklisted pursuant to Section 10 of the "Uniform Guidelines for Blacklisting of Manufacturers, Suppliers, Distributors, Contractors and Consultants," as amended by GPPB Resolution No. 14-2020;

WHEREAS, upon due evaluation, Powerhouse Pest Control Services has been determined to have the single calculated and responsive quotation with a bid price of Php125,777.00 for a ten-month contract, passing the technical, legal, and financial requirements mandated under R.A. 9184;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby **RESOLVED**, to recommend the award for the

The original of this document (containing only the BAC member's signature) is in digital format.

Ref No.: 011-2022

NPC_BAC_RESO-V1.0, R0.0, 05 May 2021

procurement of pest control services to POWERHOUSE PEST CONTROL SERVICES in the total amount of One hundred twenty-five thousand seven hundred seventy-seven pesos (Php125,777.00) for a contract period of ten (10) months or until 31 December 2022.

RESOLVED this 7th day of March 2022 via videoconference meeting.

ATTEST:


Digitally signed by Ragsag
Jonathan Rudolph Yandan
JONATHAN RUDOLPH Y. RAGSAG
OIC-Chief, DSTSD
BAC Member



Digitally signed
by Mendoza Ma
Josefina Eusebio
ATTY. MA. JOSEFINA E. MENDOZA
Attorney IV, Legal Division
BAC Member


Digitally signed by
Milanes Rainier
Anthony Mabias
ATTY. RAINIER ANTHONY M. MILANES
OIC-Director IV, DASCO
BAC Member


Digitally signed
by Villasoto Ivy
Grace Torres
ATTY. IVY GRACE T. VILLASOTO
OIC-Director IV, PPO
BAC Vice Chairperson


Digitally signed by Patula
Maria Theresita Elnar
Date: 2022.03.14 11:46:49
+08'00'
ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: MAR 17 2022

Ref No.: 011-2022

The original of this document (containing only the BAC member's signature) is in digital format.

NPC_BAC_RESO-V1.0, R0.0, 05 May 2021



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

Date Issued **MAR 17 2022**

Ms. Anna Marie M. Escober
Sole Proprietor
Power House Pest Control Services
2422 R.Fernandez St. Gagalangin, Tondo, Manila

Dear **Ms. Escober**,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 011-2022 series of 2022, the contract for the procurement of services **Pest Control** amounting to **One Hundred Twenty-Five Thousand Seven Hundred Seventy-Seven Pesos (P 125,777.00), VAT inclusive, for a contract period of ten (10) months or until 31 December 2022**, is hereby awarded to **Power House Pest Control Services**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
MAR 17 2022



Conforme:

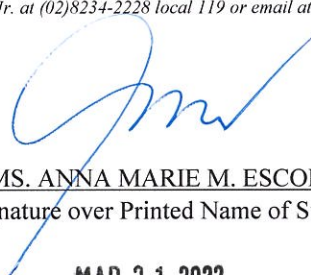

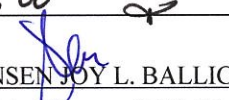
Ms. Anna Marie M. Escober
Sole Proprietress
Power House Pest Control Services
2422 R.Fernandez St. Gagalangin, Tondo, Manila
Date: **MAR 17 2022**

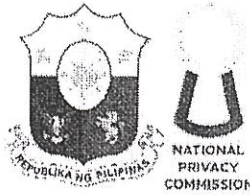
Ref No.: 002-2022

NPC_BAC_NOA-V1.0, R0.0, 05 May 2021

PURCHASE ORDER
NATIONAL PRIVACY COMMISSION

Entity Name

Supplier : <u>POWER HOUSE PEST CONTROL SERVICES</u>		P.O. No. : <u>2022-03-0003</u>			
Address : <u>2422 R.FERNANDEZ ST. GAGALANGIN, TONDO MANILA</u>		Date : <u>MARCH 23, 2022</u>			
TIN : _____		Mode of Procurement : <u>Small Value Procurement</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>NPC OFFICE</u>		Delivery Term : <u>From receipt of Purchase Order until 31 December 2022</u>			
Date of Delivery : <u>From receipt of Purchase Order until 31 December 2022</u>		Payment Term : <u>LDDAP-ADA</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	PEST CONTROL SERVICES	1	125,777.00	125,777.00
<p>Specifications: Shall be in Accordance with the Attached Technical Requirements/ Specifications indicated in the Terms of Reference "Annex A"</p> <p>PAYMENT & DELIVERY:</p> <p>Delivery:</p> <ol style="list-style-type: none"> i. Services shall commence from receipt of Purchase Order/Notice to Proceed to 31 December 2022; and ii. Treatment shall be done at least twice a month or more as deemed necessary and agreed upon by the ASD and the Service Provider. <p>Payment for the services rendered will be processed upon issuance of Certificate of Acceptance of Output by the Chief, ASD and receipt of the following:</p> <ul style="list-style-type: none"> • Billing statement • Treatment Service Report (<i>every after treatment</i>) 					
(TOTAL AMOUNT IN WORDS) ONE HUNDRED TWENTY-FIVE THOUSAND SEVEN HUNDRED SEVENTY-SEVEN PESOS ONLY					
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.</p> <p>Contact Mr. Joel Pagtulingan Jr. at (02)8234-2228 local 119 or email at asd@privacy.gov.ph for questions delivery and other concerns.</p>					
<p>Conforme:</p> <div style="text-align: center;">  <u>MS. ANNA MARIE M. ESCOBER</u> Signature over Printed Name of Supplier <u>MAR 31 2022</u> Date </div>		<p>Very truly yours,</p> <div style="text-align: center;">  <u>ATTY. MANUEL C. SATUITO</u> Signature over Printed Name of Authorized Official <u>DIRECTOR IV FAO</u> Designation </div>			
<p>Fund Cluster : <u>01</u></p> <p>Funds Available : <u>₱ 125,777.00</u></p> <div style="text-align: center;">  <u>JENSEN JOY L. BALLICUD</u> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit </div>		<p>QRS/BURS No. : <u>02-101-2022-03-0129</u></p> <p>Date of the QRS/BURS: <u>28 MAR 2022</u></p> <p>Amount : <u>₱ 125,777.00</u></p>			



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

SCOPE OF WORK
SERVICE

PEST CONTROL SERVICES
(APP Item No. 2022 - 0013)

I. BACKGROUND

Pests such as *fleas, rodents, cockroaches, rats and mosquitoes* are among the identified hazards that have harmful effects on human health and may cause damage to properties such as IT equipment that may interrupt the daily operations of the Commission.

As the division responsible for the maintenance of the NPC office including the health and sanitation of the workplace environment, the Administrative Services Division (ASD) intends to procure **Pest Control Services** that will determine the source and severity of the infestation and apply the necessary treatment plan that is both safe and eco-friendly.

The purpose of the conduct of pest control is to minimize the pests' infestation, prevent cost of repairs for damaged NPC properties as well as to safeguard the health of our employees and visitors from the potential health hazards brought by the pests.

II. OBJECTIVES

This proposal covers the procurement of pest control services for the maintenance of National Privacy Commission (NPC) Offices located at the 5th Floor, Delegation Building, Philippine International Convention Center (PICC), Pasay City.

III. SCOPE OF WORK

1. REQUIREMENTS

A. Before submission of Quotation, the bidders/ service provider shall:

- Conduct thorough survey and inspection of the following NPC premises to pinpoint pest infestations such as *rodents, flies, mosquitos, cockroach, ants, mites, bugs, etc.*:

East Wing	:	799.28 sqm
Storage Room	:	114.43 sqm
West Wing	:	772.07 sqm
Total	:	1,685.78 sqm

- Submit a Comprehensive Pest Control Proposal with treatment/work plan to reduce and prevent the pest infestations identified during survey and inspection as attachment to the quotation.
- Present the proposed treatment/workplan to the Finance and Administrative Office and ASD concerned personnel for evaluation of proposals.
- The ASD, as approved by FAO, will submit an evaluation of bidders/suppliers to the Bids and Awards Committee for consideration of their technical assessment prior awarding.

B. After awarding and issuance of Notice to Proceed, the winning bidder/ service provider shall submit the comprehensive treatment/workplan to the ASD for approval.

C. Treatment service should be twice a month or more, as deemed necessary.

2. SERVICES/ EXPECTED OUTPUT:

Procedures of treatment:

a. Before Pest Control Services:

- The Service provider shall secure a job order from PICC thru the ASD and submit a copy of Vaccination card/certificate issued by a Local Government/VaxcertPh as a requirement to enter the PICC building.
- Shall cover all electrical outlets including behind computers and machines in offices and other premises.
- Shall be done during weekends (*Saturdays and Sundays*) or holidays as agreed upon by the Supplier and ASD.

b. During Pest Control Services:

- The Service provider shall ensure that the deployed Pest Control Technicians wear appropriate and complete PPE and no COVID-19 Signs and symptoms.
- All chemicals/ materials to be used should be safe and eco-friendly
- Essential pest control equipment, machines and tools to be used are of high quality, complete and ready.

c. After Pest Control Services:

- Shall submit a written report monitoring/assessment of pest infestations every after two (2) successful pest control treatments including the recommended treatment plan to NPC thru ASD, if in case that the current method applied is not effective.
- Shall submit a written report to ASD on the findings, treatments and recommendations made during the visit, inspection and conduct of pest control signed and acknowledged by the ASD staff monitoring such activities.

3. WARRANTY/GUARANTY

The service provider shall ensure/ provide the following:

- Ensure that all areas within the NPC office premises are treated:

East Wing	:	799.28 sqm
Storage Room	:	114.43 sqm
West Wing	:	772.07 sqm
Total	:	1,685.78 sqm
- Treatment shall be guaranteed until 31 December 2022 or until funds are exhausted, whichever comes first
- Provide all the equipment, materials/chemicals and other supplies needed for the pest control services
- Certify that all pest control technicians assigned at NPC is skilled, well-trained and honest.

IV. QUALIFICATION OF SERVICE PROVIDER

The service provider shall have the following:

- Latest Accreditation Certificate from the Philippine Federation of Pest Management Operators Association's Inc. (PFPMOA) and latest Training Certificate of Pest Control Technicians from PFPMOA.
- Certificate of Product Registration of pesticides to be used in the National Privacy Commission Office from the Food and Drug Administration (FDA) and Material Safety Data Sheet (MSDS) from the Distributor or Manufacturer.
- Certification issued by at least three (3) clients attesting to the satisfactory services rendered by the Service Provider.

V. CONTRACT DURATION

The engagement shall commence from the issuance of Notice to Proceed/Purchase Order/Contract until 31 December 2022 or until funds are exhausted, whichever comes first.

VI. PAYMENT AND DELIVERY

a. Delivery:

- i. Services shall commence from receipt of Purchase Order/Notice to Proceed to 31 December 2022; and
- ii. Treatment shall be done at least twice a month or more as deemed necessary and agreed upon by the ASD and the Service Provider.

b. Payment for the services rendered will be processed upon issuance of Certificate of Acceptance of Output by the Chief, ASD and receipt of the following:

- Billing statement
- Treatment Service Report (*every after treatment*)

The contract shall be completed on or before 31 December 2022 or until funds are exhausted, whichever comes first.

VII. MODE AND NATURE OF PROCUREMENT


This shall be procurement of Service to be procured using alternative method through Negotiated Procurement - Small Value Procurement.

VII. FUND SOURCE AND APPROVED BUDGET FOR THE CONTRACT (ABC)


Source of Fund : Maintenance and Other Operating Expenses, NPC FY 2022 Annual Procurement Plan (APP Item No. 2022-0013)

Approved Budget for the Contract : One Hundred Sixty- Five Thousand Pesos Only (Php 165,000.00)


Prepared by:

SGD. 
KIMBERLY ANN M. MEDINA
Supervising Administrative Officer, ASD

Recommending Approval:

SGD. 
MARILOU C. LEE LIAN
OIC Chief, ASD

Approved by:


ATTY. MANUEL C. SATUITO
Director IV, FAO