



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. 019-2021, Series of 2021

**RECOMMENDING THE AWARD OF THE CONTRACT FOR
SMTP RELAY-BULK EMAIL SERVICE**

WHEREAS, the National Privacy Commission (NPC) is a Procuring Entity (PE) mandated by law to meticulously and judiciously plan its budget consistent with government fiscal discipline measures;

WHEREAS, the National Privacy Commission (NPC) is the agency mandated to enforce data privacy protection;

WHEREAS, NPC's Compliance Monitoring Division (CMD) is mandated to monitor and ensure compliance of personal information controllers and processors with its obligations under the Data Privacy Act of 2012 (DPA) and its Implementing Rules and Regulations. In compliance of this mandate, CMD is developing the Data Breach Notification Management Systems (DBNMS) and an online registration system that will allow efficient delivery of services;

WHEREAS, to better deliver transactional emails such as temporary passwords, password resets and delivery confirmation to the untended email addresses, an SMTP relay service can help NPC deliver transactional emails without being mislabeled as spam and aids in overcoming e-mail sending limits;

WHEREAS, using an SMTP relay service to send email relieves the burden of dealing with email delivery issues, IP blacklisting as well as minimizing reputational problems whenever email messages silently go to either spam or junk folder, NPC-CMD proposed to outsource the services to an SMTP Relay Service Provider under APP Item No. 2020-0202 with Approved Budget for the Contract (ABC) amounting to Php200,000.00;

WHEREAS, Section 53.9 of the Implementing Rules and Regulations (IRR) of R.A. 9184 recognizes Small Value Procurement (SVP) as a mode of procurement for goods where the amount does not exceed One Million Pesos (Php1,000,000.00);

WHEREAS, a Request for Quotation was posted in the PhilGEPS website, NPC website, and the NPC bulletin board, and was likewise sent to eight (8) suppliers via electronic mail, namely: ZEP Network and Data Solution, My Creative Panda Web Design & Devt. Consultancy Services, MyBusyBee Inc., PurpleBug Inc., Teqware Corporation, Thinkbit Solutions Phils. Inc., Swara Sug Media Corporation, and Rechner Daten Technok Inc., which all failed to submit their quotation;

WHEREAS, three (3) bids, however, were received from Sophie's Information Technology Services, TMDC I.T. Solutions, and Terratek Business Consulting and Services, the BAC members proceeded to evaluate the submitted bid and determined that the lowest calculated and responsive quotation is that of Sophie's Information Technology Services at a bid price of Php 188,160.00, passing the technical, legal, and financial requirements mandated under RA 9184 and on terms that are most favorable to the government;

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the NPC-BAC, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of contract for SMTP Relay-Bulk Email Services to Sophie's Information Technology Services for passing all the required eligibility and for having the lowest calculated and responsive quotation in the total amount of One Hundred Eighty-Eight Thousand One Hundred Sixty and 0/100 Pesos (**Php188,160.00**).


RESOLVED this 23rd day of November 2021 via combination of on-site and videoconference meeting.

ATTEST:

On official business
ERWIN D. ESPENILLA
Executive Assistant IV, OPC
BAC Member

On official business
ATTY. AURELLE DOMINIC E. NARAG
Executive Assistant IV, OPC
BAC Member

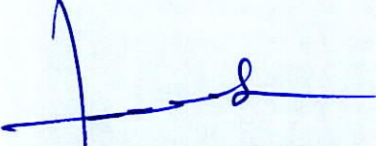

Digitally signed by Ragsag
Jonathan Rudolph Yandan
JONATHAN RUDOLPH Y. RAGSAG
OIC-Chief, DSTSD
BAC Member


Digitally signed
by Mendoza
Ma Josefina
Eusebio
ATTY. MA. JOSEFINA E. MENDOZA
Attorney IV, Legal Division
BAC Member


Digitally signed by
Villasoto Ivy Grace Torres
Date: 2021.12.04
08:30:08 +08'00'
ATTY. IVY GRACE T. VILLASOTO
OIC-Director, PPO
BAC Vice Chairperson


Digitally signed by Patula Maria
Theresita Elnar
Date: 2021.12.03 11:28:09
+08'00'
ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:


RAYMUND ENRIQUEZ LIBORO
Privacy Commissioner
Head of the Procuring Entity
Date: 10 DEC 2021



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

Date Issued: **10 DEC 2021**

REYMART P. CASTILLO

Authorized Representative

Sophie's Information Technology Services

Unit 6 1nk Centre Building, General Luna St.,

Barangay 10, Lipa City, Batangas

Dear **Mr. Castillo**:

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 019-2021, Series of 2021, the award of the contract for SMTP Relay-Bulk Email Service amounting to **One Hundred Eighty-Eight Thousand One Hundred Sixty and 0/100 Pesos (PHP188,160.00)**, VAT inclusive, is awarded to **Sophie's Information Technology Services**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

RAYMUND E. LIBORO
Privacy Commissioner
Head of the Procuring Entity

10 DEC 2021

Conforme:

REYMART P. CASTILLO

Authorized Representative

Date: _____

Ref No.: 107-2021

NPC_BAC_NOA-V1.0, R0.0, 05 May 2021

**PURCHASE ORDER
NATIONAL PRIVACY COMMISSION**

Entity Name

Supplier : <u>SOPHIE'S INFORMATION TECHNOLOGY SERVICES</u> Address : <u>Unit 6 Ink Centre Building, General Luna St., Brgy. 10, Lipa City, Batangas</u> TIN : _____	P.O. No. : <u>2021-12-0072</u> Date : <u>13 December, 2021</u> Mode of Procurement : <u>Small Value Procurement</u>
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>NPC OFFICE</u>	Delivery Term : on/before 20 December 2021
Date of Delivery on/before 20 December 2021	Payment Term : <u>LDDAP-ADA</u>



Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	SMTP RELAY-BULK EMAIL SERVICE Specifications: <i>Shall be in accordance with the attached Technical Requirements/ Specifications indicated in the Terms of Reference "Annex A"</i> Payment & Delivery: Payment shall be made through send bill arrangement and shall be processed upon receipt of the Statement of Account/Invoice/Billing and Delivery Receipt submitted by the supplier and upon issuance of Certificate of Acceptance of Output by the Inspection Committee and end-user The supplier shall deliver on/before 20 December 2021	1	188,160.00	188,160.00

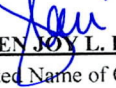
(Total Amount in Words) ONE HUNDRED EIGHTY EIGHT THOUSAND ONE HUNDRED SIXTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

Contact Mr. Joel Pagtulingan Jr. at (02)8234-2228 local 119 or email at asd@privacy.gov.ph for questions/delivery and other concerns.

Conforme:  MR. REYMAR P. CASTILLO Signature over Printed Name of Supplier <u>12/14/2021</u> Date	Very truly yours,  ATTY. MANUEL C. SATUITO Signature over Printed Name of Authorized Official Director IV, FAO Designation
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Fund Cluster : <u>01</u> Funds Available : <u>₱ 188,160.00</u>  JENSEN JOY L. BALLICUD Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	ORS/BURS No. : <u>02-101-2021-12-0132 (20)</u> Date of the ORS/BURS: <u>14 DEC 2021</u> Amount : <u>₱ 188,160.00</u>
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