



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. 153-2021, Series of 2021

**RECOMMENDING THE AWARD FOR THE PROCUREMENT
OF SCANNER (SMALL/HIGH-VOLUME/SPEED)**

WHEREAS, the National Privacy Commission (NPC) is the agency mandated to enforce data privacy protection;

WHEREAS, for efficiency in the delivery of outputs and services and daily operations of the NPC offices/divisions especially during the implementation of Alternative Work Arrangements wherein most of the documents are routed electronically, there is a need to procure scanners with high-volume capacity which are reliable enough to process large amounts of pages and with a high speed faster than the average scanning equipment;

WHEREAS, this procurement has a Certificate of Availability of Funds (CAF) and has been confirmed to be existing in the FY 2020 Continuing Appropriations (RA 11520), programmed under the NPC FY 2020 APP Item No. 2020-0210 and with Approved Budget for the Contract (ABC) amounting to Php450,000.00;

WHEREAS, Section 53.9 of the Implementing Rules and Regulations (IRR) of R.A. 9184 recognizes Small Value Procurement (SVP) as a mode of procurement for goods where the amount does not exceed One Million Pesos (Php1,000,000.00);

WHEREAS, a Request for Quotation was posted in the PhilGEPS website, NPC website, and the NPC bulletin board on 23 November 2021, and was likewise sent to four (4) suppliers via electronic mail, namely: CopierOnLine Philippines Inc., Printcore Office Systems Inc., American Technologies, Inc., and Otus Copy Systems, Inc.;

WHEREAS, only two (2) suppliers submitted their quotations, namely: Otus Copy Systems, Inc. and Pantronics International Corporation;

WHEREAS, only Otus Copy Systems, Inc., with a bid price of Php449,901.00 passed all the required eligibility because Pantronics International Corporation failed to submit its Mayor's/Business Permit, PhilGEPS Registration Number, and Omnibus Sworn Statement;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby RESOLVED, to recommend the award for the procurement of Scanner (small/high-volume/speed) to **Otus Copy Systems, Inc.**, for having the single calculated and responsive quotation in the total amount of **Four Hundred Forty-Nine Thousand Nine Hundred One and 0/100 Pesos (Php449,901.00)**.

Ref No.: 153-2021

The original of this document (containing only the BAC member's signature) is in digital format
NPC_BAC_RESO-V1.0, R0.0, 05 May 2021


RESOLVED this 2nd day of December 2021 via videoconference meeting.


ATTEST:


Digitally signed
by Espenilla
Erwin Dejuocos
ERWIN D. ESPENILLA
Executive Assistant IV, OPC
BAC Member


Digitally signed
by Narag Aurelle
Dominic Espita
ATTY. AURELLE DOMINIC E. NARAG
Executive Assistant IV, OPC
BAC Member

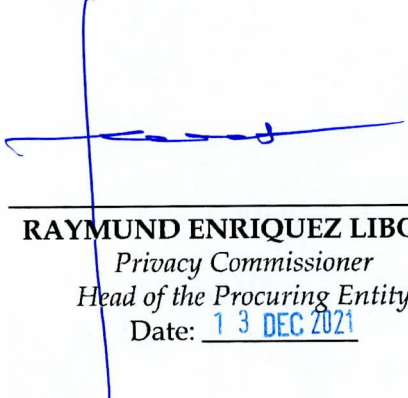
On official business
JONATHAN RUDOLPH Y. RAGSAG
OIC-Chief, DSTSD
BAC Member


Digitally signed
by Mendoza
Ma Josefina
Eusebio
ATTY. MA. JOSEFINA E. MENDOZA
Attorney IV, Legal Division
BAC Member


Digitally signed by
Villasoto Ivy Grace
Torres
Date: 2021.12.09
15:02:07 +08'00'
ATTY. IVY GRACE T. VILLASOTO
OIC-Director, PPO
BAC Vice Chairperson

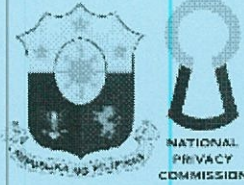

Digitally signed by Patula
Maria Theresita Elnar
Date: 2021.12.07 15:06:53
+08'00'
ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:


RAYMUND ENRIQUEZ LIBORO
Privacy Commissioner
Head of the Procuring Entity
Date: 13 DEC 2021

Ref No.: 153-2021

The original of this document (containing only the BAC member's signature) is in digital format
NPC_BAC_RESO-V1.0, R0.0, 05 May 2021



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

Date Issued: 13 DEC 2021

Mr. Erwin C. Manarpiis
Authorized Representative
Otus Copy Systems, Inc.
10th Floor, MG Tower, 75 Shaw Blvd.,
Mandaluyong City, Metro Manila

Dear **Mr. Manarpiis**:

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 153-2021 Series of 2021, the contract for the procurement of Scanner (small/high-volume/speed) amounting to **FOUR HUNDRED FORTY-NINE THOUSAND NINE HUNDRED ONE AND 0/100 PESOS (PHP449,901.00)**, VAT inclusive, is awarded to OTUS COPY SYSTEMS, INC. consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

RAYMUND E. LIBORO
Privacy Commissioner
Head of the Procuring Entity

13 DEC 2021

Digitally
Signed by
Raymund E. Liboro
12/13/2021

Conforme:

Mr. Erwin C. Manarpiis
Authorized Representative
Date: 12.13.2021

Ref No.: 106-2021

NPC_BAC_NOA-V1.0, R0.0, 05 May 2021

PURCHASE ORDER NATIONAL PRIVACY COMMISSION

Entity Name

Supplier : <u>OTUS COPY SYSTEMS, INC.</u>	P.O. No. : <u>2021-12-0056</u>
Address : <u>10/F MG Tower, 75 Shaw Blvd. Mandaluyong City</u>	Date : <u>14 December, 2021</u>
TIN : XXXXXXXXXX	Mode of Procurement : <u>Small Value Procurement</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>NPC OFFICE</u>	Delivery Term : <u>on/before 20 December 2021</u>
Date of Delivery : <u>on/before 20 December 2021</u>	Payment Term : <u>LDDAP-ADA</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount				
	Lot	Scanner (Small/High Volume/Speed)-	1	449,901.00	449,901.00				
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Units</th> <th style="width: 50%;">Amount per unit</th> </tr> <tr> <td style="text-align: center;">Nine (9)</td> <td style="text-align: right;">49,989.00</td> </tr> </table>	Units	Amount per unit	Nine (9)	49,989.00			
Units	Amount per unit								
Nine (9)	49,989.00								
		Specifications: <i>Shall be in accordance with the attached Technical Requirements/ Specifications indicated in the Terms of Reference "Annex A"</i>							
		Payment and Delivery: Payment shall be in send bill arrangement and will be processed upon receipt of the billing statement/Sales Invoice/Statement of Account, Delivery Receipt and upon issuance Inspection and Acceptance Report by the Inspection and Acceptance Committee, Supply Officer and end-user Full Delivery shall be on/before 20 December 2021							

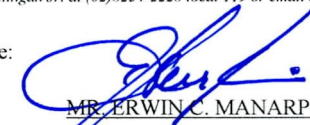
(Total Amount in Words) FOUR HUNDRED FORTY NINE THOUSAND NINE HUNDRED ONE PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

Contact Mr. Joel Pagtulingan Jr. at (02)8234-2228 local 119 or email at asd@privacy.gov.ph for questions delivery and other concerns.

Conforme:

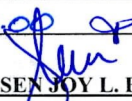

MR. ERWIN C. MANARPIIS
 Signature over Printed Name of Supplier
12.15.2021
 Date

Very truly yours,


ATTY. MANUEL C. SATUITO
 Signature over Printed Name of Authorized Official
Director IV, FAO
 Designation

Fund Cluster : 01

Funds Available : ₱ 449,901.00


JENSEN JOY L. BALLICUD
 Signature over Printed Name of Chief Accountant/Head of
 Accounting Division/Unit

ORS/BURS No. : OG-101-2021-12-0133(20)

Date of the ORS/BURS: 15 DEC 2021

Amount : ₱ 449,901.00