



Republic of the Philippines  
NATIONAL PRIVACY COMMISSION  
BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

CLICKER  
(APP Item No. 2021-0198)

20 September 2022

NOTICE TO ALL PROVIDERS

The National Privacy Commission intends to procure **CLICKER (APP Item No. 2021-0198)**. As such, providers or suppliers of known qualifications are hereby invited to submit their quotations/price proposals signed by your authorized representative not later than **5:00 23 September 2022**.

The service providers/suppliers must also submit the following requirements:

1. Copy of the valid and current Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number; and
3. Manifestation of compliance to the attached technical specification signed by your authorized representative<sup>1</sup>.

Please submit your quotation together with the required documents via e-mail to [bacsecretariat@privacy.gov.ph](mailto:bacsecretariat@privacy.gov.ph) or via mail or courier in a sealed envelope to:

BIDS AND AWARDS COMMITTEE  
5th Floor, Ang Kiukok Hall,  
PICC Delegation Building, PICC Complex,  
Roxas Boulevard Manila 1307

Sincerely,

**ATTY. MA. FRANCES AIRA SY**  
BAC Secretariat Head  
National Privacy Commission

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<sup>1</sup> Please submit proof of authority of signatory.

1. **If a sole proprietorship:** duly notarized Special Power of Attorney (if authorized representative)
2. **If a partnership, corporation, cooperative, or joint venture:** duly notarized Secretary's Certificate, Board/ Partnership Resolution, or Special Power of Attorney (whichever is applicable)

**TECHNICAL SPECIFICATION  
CLICKER**

Item	Unit	QTY	Description/Specifications	Approved Budget of the Contract (Php 12,000.00)		Compliance (Manifest your compliance by <u>writing "COMPLY" in every item</u> )
				Unit Price	Total	
1	lot	1	<ul style="list-style-type: none"> <li>• Please refer to the "Technical Specification" for:</li> <li><b>1. Technical Requirements</b></li> <li style="padding-left: 20px;"><i>Clicker (2 pcs.)</i></li> </ul>			
			<b>2. Payment and Delivery Terms</b>  <i>Full delivery should be made within twenty-five (25) days from receipt of Purchase Order (PO) / Notice to Proceed (NTP)</i>			
<b>TOTAL</b>						

Instruction to bidders (as applicable):

- I. All prices shall be VAT inclusive.
- II. Compliance must be stated by **writing "COMPLY" in EVERY requirement** mentioned above, failure to do so shall be a ground for disqualification.
- III. Present the original BIR Certificate of Registration and submit Certified True Copy of the eligibility documents and signed Quotation upon the schedule signing of Notice to Proceed for inspection and verification.
- IV. Acknowledgement of the Notice of Award shall be within five business (5) days from its issuance.
- V. Delivery shall be made to NPC, 5<sup>th</sup> Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307
- VI. Full delivery should be made within twenty-five (25) days from receipt of Purchase Order (PO) / Notice to Proceed (NTP).
- VII. Payment shall be made when the Goods have been delivered in accordance with the signed contract and instructions and upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and the End-User.

CONFORME:

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(Name of Supplier/Provider/Date)

BY: \_\_\_\_\_

(Name/Position/Signature of Representative/Date)



Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**

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**TECHNICAL SPECIFICATION**

**CLICKER**  
**(APP Item No. 2021 - 0198)**

**I. BACKGROUND**

As the implementing body of the Data Privacy Act (DPA) of 2012, the National Privacy Commission holds its mandate to administer and implement the law accordingly. This encapsulates information and education on data protection of the public, including their fair information rights and responsibilities stated in Section 9.c of the Implementing Rules and Regulations of the DPA.

The Public Assistance and Information Division (PIAD) is responsible for information management, including publications and website maintenance, and the provision of public services in the Commission. To fulfill these tasks, the division will develop, implement, and organize various activities, programs, and projects. Another way for the division to effectively disseminate information is by producing presentations for visual campaigns of NPC.

In this regard, the division proposes to procure clickers that could be used for easier visual presentations for official campaigns and events by the NPC.

**II. OBJECTIVES**

The purpose of procuring clickers is to aid PIAD in promoting data privacy through various multimedia materials and visual presentations. The clickers will serve as the digital pointer that works in-person, virtually, or a hybrid of both. This will also help presenters to spotlight the important points and keep the presentation engaging and easy to follow.

### III. TECHNICAL REQUIREMENTS / SPECIFICATIONS

Form Factor	Specifications
<b>System Requirements:</b>	
<i>Bluetooth</i>	Required: Bluetooth low energy technology Windows 10,11 or later macOS: 10.2 or later Limited functionalities (no Software): ChromeOS, iPadOS 13.4 or later, Android 5.0 or later, iOS 11 or later, Linux Kernel 2.6+.
<i>Unifying USB Receiver</i>	Required: Available USB port Windows 10,11 or later macOS: 10.2 or later Limited functionalities (no Software): ChromeOS, Linux Kernel 2.6+.
<b>Technical Specifications:</b>	
<i>Sensor technology</i>	Motion sensor 3D accelerometer and Gyroscope
<i>Battery</i>	Battery Details: Rechargeable Lithium Polymer, 85 mAh
<i>Connectivity</i>	Connection Type: Bluetooth Low Energy and 2.4 GHz wireless connection Wireless range: 30 m
<i>Quantity</i>	2 units
<i>Warranty</i>	1 year

### IV. PAYMENT AND DELIVERY

Item	Quantity	Delivery Date	Supporting Documents
CLICKER	1 lot (2 Units)	Full delivery should be made within twenty-five (25) working days from receipt of Purchase Order (PO) / Notice to Proceed (NTP).	Instruction manual, warranty certificate, Billing Statement/Sales Invoice/Statement of Account, Delivery Receipt.

**Place of Delivery:** National Privacy Commission, 5th Floor, Delegation Building, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

Payment shall be made when the Goods have been delivered in accordance with the signed contract and instructions and upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and the End-User.

**V. MODE AND NATURE OF PROCUREMENT**

This shall be procurement of Goods.

The mode of procurement shall be *Shopping*.

**VI. FUND SOURCE AND APPROVED BUDGET FOR THE CONTRACT (ABC)**

Source of Fund : Continuing General Appropriations Act FY2021 (RA11640)  
Continuing Annual Procurement Plan for F.Y. 2021  
(APP Item No. 2021-0198)

ISSP : NPC ISSP 2021-2023

Approved Budget  
for the Contract : Twelve Thousand Pesos Only (Php 12, 000.00).

Prepared by:



**KENT JOY R. COVITA**  
*Public Relations Assistant, PIAD*



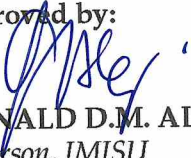
**KRISTINE DANICA S. ADIS**  
*Information Officer II, PIAD*

Recommending approval:



**ROREN MARIE M. CHIN**  
*Chief, PIAD*

Approved by:



**ATTY. IVIN RONALD D.M. ALZONA**  
*Chairperson, IMISU*  
*Executive Director IV*