



Republic of the Philippines  
NATIONAL PRIVACY COMMISSION  
BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

NETWORK MONITORING SOLUTION

21 October 2022

**NOTICE TO ALL PROVIDERS/SUPPLIERS:**

The National Privacy Commission intends to procure **NETWORK MONITORING SOLUTION (APP 2021-0191)**. As such, providers or suppliers of known qualifications are hereby invited to submit their quotations/price proposals signed by your authorized representative not later than **5:00 P.M., October 24 2022**.

The service providers/suppliers must also submit the following requirements:

1. Copy of the Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number;
3. Notarized Omnibus Sworn Statement with applicable attachments<sup>1</sup>; and
4. Manifestation of compliance to the attached technical specification signed by your authorized representative.

Please submit your quotation together with the required documents via e-mail to [bacsecretariat@privacy.gov.ph](mailto:bacsecretariat@privacy.gov.ph) or via mail or courier in a sealed envelope to:

BIDS AND AWARDS COMMITTEE  
5th Floor, Ang Kiukok Hall,  
PICC Delegation Building, PICC Complex,  
Roxas Boulevard Manila 1307

Sincerely,

**ATTY. MA. FRANCES AIRA SY**  
BAC Secretariat Head  
National Privacy Commission

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<sup>1</sup> **NOTE:** Make sure to use the latest Omnibus Sworn Statement template downloadable from GPPB website (<https://www.gppb.gov.ph/downloadables.php>). Make sure that the "Jurat" of the sworn statement contains the details of the valid government issued ID of the affiant. Lastly, please make sure to submit its necessary attachments:

1. **If a sole proprietorship:** duly notarized Special Power of Attorney (if authorized representative)
2. **If a partnership, corporation, cooperative, or joint venture:** duly notarized Secretary's Certificate, Board/ Partnership Resolution, or Special Power of Attorney (whichever is applicable)

**NOTE:** Both the Omnibus Sworn Statement (OSS) and its attachment must specifically state the name of this procurement. Attached herein is the latest OSS template.

Ref No.: BAC-22-00505

*The original of this document is in digital format.*  
NPC\_BAC\_RFQ-V1.0, R0.0, 05 May 2021

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5<sup>th</sup> Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307  
URL: <https://www.privacy.gov.ph> Email Add: [info@privacy.gov.ph](mailto:info@privacy.gov.ph) Tel No. 8234-2228

**TECHNICAL SPECIFICATION  
NETWORK MONITORING SOLUTION**

Item	Unit	QTY	Description/Specifications	Approved Budget of the Contract (Php 360,000.00)		Compliance (Manifest your compliance by writing "COMPLY" in every item)
				Unit Price	Total	
	lot	1	<ul style="list-style-type: none"> <li>• Please refer to the "Technical Specification" for the following:</li> <li><b>1. Technical Requirements / Specification</b></li> <li><b>2. Implementation</b></li> <li><b>3. Support</b> Technical support from 8:00 AM to 5:00 PM via phone, email, and remote support Supplier/vendor must have access to high-level support via the principal for critical level issues</li> <li><b>4. Warranty</b> for a period of 1 year</li> <li><b>5. Supplier's Qualification</b> The supplier/provider shall provide product demonstration</li> <li><b>6. Payment and Delivery</b> Within 30 calendar days from receipt of Notice to Proceed or Purchase Order</li> </ul>			_____ _____ _____ _____ _____ _____ _____
<b>TOTAL</b>						

Instruction to bidders (as applicable):

- I. All prices shall be VAT inclusive.
- II. Compliance must be stated by **writing "COMPLY" in EVERY requirement** mentioned above, failure to do so shall be a ground for disqualification.
- III. Present the original Mayor's Permit and submit Certified True Copy of the eligibility documents and signed Quotation upon the scheduled signing of Notice of Award for inspection and verification.
- IV. Acknowledgement of the Notice of Award shall be within five business (5) days from its issuance.
- V. Delivery shall be made to NPC, 5<sup>th</sup> Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307
- VI. Delivery shall be completed within Thirty (30) days from receipt of Purchase Order/NTP.

CONFORME: \_\_\_\_\_  
(Name of Supplier/Provider/Date)

BY: \_\_\_\_\_  
(Name/Position/Signature of Representative/Date)

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NPC\_BAC\_RFQ-V1.0, R0.0, 05 May 2021



Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**

**TECHNICAL SPECIFICATION**

**NETWORK MONITORING SOLUTION**  
**(APP Item No. 2021 -0191)**

**I. BACKGROUND**

The Interim Management Information System Unit (IMISU) is tasked to support, maintain, and implement Information and Communications Technology (ICT) infrastructures and resources of the National Privacy Commission (NPC).

The Data Privacy Act of 2012 requires Personal Information Controllers (PICs) and Personal Information Processors (PIPs) to implement reasonable and appropriate organizational, physical, and technical measures intended for the protection of personal information against any accidental or unlawful destruction, alteration and disclosure, as well as any unlawful processing. Section 20 of NPC Circular 16-01 further requires government agencies to ensure that only known devices, properly configured to the agency's security standards, are authorized to access personal data.

To address this, the IMISU proposes to subscribe to a network monitoring software application that will aid in monitoring the visibility of network components like routers, switches, firewalls, servers, and Virtual Machines (VMs), including endpoint devices which are owned by the Commission.

**II. OBJECTIVES**

The subscription to a Network Monitoring Software Application / Subscription aims to:

1. Help the IMISU assess, point out, and fix network issues and detect malicious activity;
2. Track bandwidth utilization, uptime, availability and response times of network devices;
3. Provide detailed reports and analytics that can assist the network administrator with troubleshooting; and
4. Alert the network administrator of any issues before it escalates.

**III. TECHNICAL REQUIREMENTS / SPECIFICATIONS**

1. The Network Monitoring Solution should have the following specifications:

- a. Capable of real-time monitoring server system resources like CPU usage, Memory consumption, I/O, Process, etc.
- b. Must consolidate monitoring events for automated discovery of network active components. (e.g., switches and routers).
- c. Must support SNMP V3 and SNMP V2C.
- d. Must support custom device templates to support generic SNMP devices.
- e. Must support listening to traps and syslog events from the network active components.
- f. Must have web-based console to enable the end-user/administrator to monitor the IT infrastructure anytime and anywhere and get instant push notifications on network device availability and performance.
- g. Capable of providing detailed graphs and reports in the form of dashboards that is customizable.
- h. Should be deployable on Linux Operating System via Virtual Machine.
- i. Must have multiple alerting features to get the notification via email, SMS, and third-party systems.
- j. Must be able to generate reports.
- k. Should have inbuilt role-based access module to enable multiple users with different groups.
- l. Should have a way to control and define permission such as read/write for set of policies.
- m. Should be able to collect logs in real-time to a central log database from any IP device including network active components e.g. router/switches/PABX server/network controllers, security devices (firewall).
- n. Must provide alerting mechanism based on established threshold or policy.
- o. Must be able to monitor firewall logs.
- p. Must be able to monitor syslog.
- q. Must be able to track netflow.
- r. Must be able to monitor any network configuration changes or logs.

## 2. Implementation

- a. The supplier/provider shall include in the quotation Man-days of implementation which includes workplan, manpower requirements, and course syllabus (for knowledge transfer).
- b. The supplier/provider shall be required to conduct a knowledge transfer for the network monitoring solution delivered. The total number of training days should not exceed three (3) days. All costs related to the training will be shouldered by the winner supplier/provider. The training must be conducted within fifteen (15) calendar days from receipt of the Notice of Proceed (NTP) / Purchase Order (PO).

- c. The supplier/provider must submit a comprehensive documentation on the installation procedure and configuration settings, including all manuals.

3. Support

- a. The supplier / vendor shall provide technical support from 8:00AM to 5:00PM via phone, email and remote support.
- b. The supplier / vendor must have access to high-level of support via the principal for critical level issues.

4. Warranty

- a. The warranty shall be for a period of one (1) year.

5. Supplier's Qualification

The supplier shall submit/provide the following documents:

- a. PhilGEPS Registration;
- b. Mayor's Business Permit;
- c. Notarized Omnibus Sworn Statement with applicable attachment (ABC above Php 50,000.00) and Income / Business Tax Return (ABC above Php 500,000.00); and
- d. Other documents as needed and prescribed under the Revised Implementing Rules and Regulations of Republic Act No. 9184.

**IV. PAYMENT AND DELIVERY**

Delivery shall be consistent with the following schedule of requirements:

Item	Quantity	Date of Delivery	Supporting Documents
Network Monitoring Solution	1	Within thirty (30) calendar days from the receipt by the Supplier of Notice to Proceed (NTP)/Purchase Order (PO).	Instruction manual, warranty certificate, deliver receipt, billing statement/sales invoice/statement of account.

**Place of Delivery:** NPC, 5<sup>th</sup> Floor, Delegation Building, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

Payment shall be made when the Goods have been delivered in accordance with the signed contract/ purchase order and instructions and upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and the End-User.

#### **V. MODE AND NATURE OF PROCUREMENT**

This shall be procurement of Goods.

The mode of procurement shall be Alternative Mode through Negotiated Procurement - Small Value Procurement.

#### **VII. FUND SOURCE AND APPROVED BUDGET FOR THE CONTRACT (ABC)**

Source of Fund : Continuing General Appropriations Act FY2021 (RA11640)  
Continuing Annual Procurement Plan for F.Y. 2021(APP  
Item No. 2021 - 0191)

ISSP : NPC ISSP 2021-2023

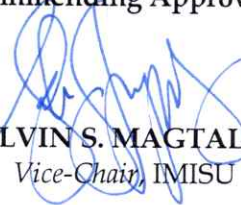
Approved Budget : Approved Budget for the Contract is Three-Hundred Sixty  
for the Contract Thousand Pesos Only (Php 360,000.00).

Prepared by:



**LENNARD A. PLANDOR**  
*ITO II, IMISU*

Recommending Approval:



**KELVIN S. MAGTALAS**  
*Vice-Chair, IMISU*

Approved by:



**ATTY. IVIN RONALD D.M. ALZONA**  
*Chairperson, IMISU*  
*Executive Director*

**Omnibus Sworn Statement (Revised)**  
*[shall be submitted with the Bid]*

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling**



**interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**SUBSCRIBE AND SWORN TO** before me this \_\_\_\_ day of \_\_\_\_\_ 20\_\_ at \_\_\_\_\_, affiant having exhibited to me his/her \_\_\_\_\_ issued on/valid until \_\_\_\_\_.

Doc. No.: \_\_\_\_\_

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Series of 20\_\_\_\_\_