



Republic of the Philippines  
NATIONAL PRIVACY COMMISSION  
BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

REFRIGERATOR  
(APP Item No. 2023-0031)

21 April 2023

**NOTICE TO ALL PROVIDERS/SUPPLIERS:**

The National Privacy Commission intends to procure **REFRIGERATOR (APP 2023-0031)**. As such, providers or suppliers of known qualifications are hereby invited to submit their quotations/price proposals signed by your authorized representative not later than **12:00nn., 28 April 2023**.


The service providers/suppliers must also submit the following requirements:

1. Copy of Valid and Current Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number; and
3. Manifestation of compliance to the attached technical specification signed by your authorized representative.

Please submit your quotation together with the required documents via e-mail to [bacsecretariat@privacy.gov.ph](mailto:bacsecretariat@privacy.gov.ph) or via mail or courier in a sealed envelope to:

BIDS AND AWARDS COMMITTEE  
5th Floor, Ang Kiukok Hall,  
PICC Delegation Building, PICC Complex,  
Roxas Boulevard Manila 1307

Sincerely,

 Digitally signed  
by Medalla Joan  
Therese Caragay

**JOAN THERESE C. MEDALLA**  
BAC Secretariat Head  
National Privacy Commission

**TECHNICAL SPECIFICATION  
REFRIGERATOR**

Item	Unit	QTY	Description/Specifications	Approved Budget of the Contract (Php 9,000.00)		Compliance (Manifest your compliance by writing "COMPLY" in every item)
				Unit Price	Total	
1	lot	1	<ul style="list-style-type: none"> <li>Please refer to the "Technical Specification" for:</li> </ul>			
			<b>1. Technical Requirements</b>			
			<b>1 unit Refrigerator</b>			
			<ul style="list-style-type: none"> <li>Energy efficient</li> <li>Light bulb in the refrigerator section</li> </ul>			
			<b>Warranty:</b> <ul style="list-style-type: none"> <li>- 2 years on part</li> <li>- 5 years on compressor</li> </ul>			
			<b>Type:</b> <ul style="list-style-type: none"> <li>Two Door Direct Cool Ref</li> <li>1<sup>st</sup> door: For Freezer</li> <li>2<sup>nd</sup> door: For Fresh Food</li> <li>With 1 fresh food shelves and 1 crisper shelf</li> </ul>			
			<b>Capacity:</b> <ul style="list-style-type: none"> <li>- Freezer: 28L</li> <li>- Fresh Food: 71L</li> <li>Total Shelf Area: 5-10 kg</li> </ul>			
			<b>Defrost System:</b> <ul style="list-style-type: none"> <li>Manual</li> </ul>			
			<b>Temperature Control:</b> <ul style="list-style-type: none"> <li>Mechanical Control Knob</li> </ul>			
			<b>Color:</b> <ul style="list-style-type: none"> <li>Titanium or gray</li> </ul>			
<b>Weight:</b> <ul style="list-style-type: none"> <li>Net weight - at least 23 kg</li> <li>Gross weight - at least 26 kg</li> </ul>						
<b>Dimensions:</b> <ul style="list-style-type: none"> <li>(W x H x D)</li> <li>20.5in x 34.4in x 21.5in</li> </ul>						
			<b>2. Payment and Delivery</b>			
			Ten (10) working days from signing of Purchase order			
<b>TOTAL</b>						

Instruction to bidders (as applicable):

- I. All prices shall be VAT inclusive.
- II. Compliance must be stated by **writing "COMPLY" in EVERY requirement** mentioned above, failure to do so shall be a ground for disqualification.

- III. Present the original Mayor's Permit and submit Certified True Copy of the eligibility documents and signed Quotation upon the scheduled signing of Notice of Award for inspection and verification.
- IV. Acknowledgement of the Notice of Award shall be within five business (5) days from its issuance.
- V. Delivery shall be completed ten (10) working days from signing of Purchase Order.
- VI. Delivery shall be made to NPC Office at 5F Delegation Building, PICC Complex, Vicente Sotto Avenue, Pasay City.

CONFORME: \_\_\_\_\_  
(Name of Supplier/Provider/Date)

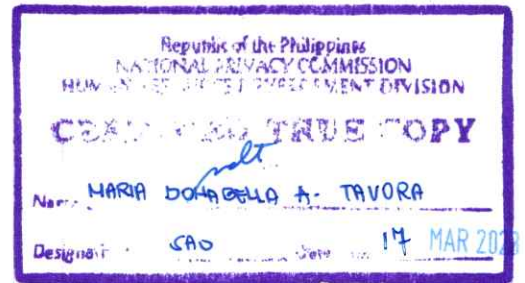
BY: \_\_\_\_\_  
(Name/Position/Signature of Representative/Date)



Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

TECHNICAL SPECIFICATION

REFRIGERATOR  
(APP Item No. 2023 - 0031)



**I. BACKGROUND**

The National Privacy Commission (NPC) is the country's privacy watchdog: an independent body mandate to administer and implement the Data Privacy Act of 2021 and to monitor and ensure compliance the country with international standards set for data protection. The law was passed in 2012, but it was only in 2016 that the first Privacy Commissioner was appointed, and the secretariat was formed.

In its pursuit of achieving its vision as the world-class regulatory and enforcement agency upholding the right to privacy and data protection while ensuring the free flow of information and commitment to excellence, its workforce have been working hard with dedication. They have served as the backbone that dedicated their time, and support to realizing its goal.

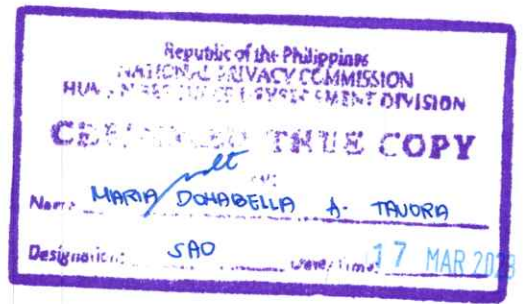
The Expanded Breastfeeding Promotion Act of 2009 defines lactation stations as a "private, clean, sanitary and well-ventilated rooms or area in the workplace or public places where nursing mothers can wash up, breastfeed or express their milk comfortable and store this afterward." As such, the HRDD included in its Annual Employee Welfare and Benefits Programs the improvement of the current lactation room, with the provision of refrigerator where nursing mothers can store the expressed breastmilk.

**II. OBJECTIVES**

To procure refrigerator to be stationed at the NPC lactation room.

**III. TECHNICAL REQUIREMENTS / SPECIFICATIONS**

- A. The Supplier must have PHILGEPS registration, BIR or Mayor's permit, Omnibus sworn statement and other related documents as may be required by BAC Secretariat.
- B. *Warranty* – at least one (1) year on the unit, parts and service



**C. Technical Specifications:**

- 1 unit refrigerator

Item Description
Refrigerator
Energy efficient
light bulb in the refrigerator section
<b>Warranty:</b>
2 years on part
5yrs on Compressor
<b>General Specification</b>
Type: Two Door Direct Cool Ref
Capacity, Freezer: 28L
Capacity, Fresh Food: 71L
Capacity, Total Shelf Area: 5-10 kg
Defrost System: Manual
Temperature Control: Mechanical Control Knob
with 1 Fresh Food Shelves
with 1 Crisper Shelf
2-door for fresh food
1-door freezer
<b>Color</b>
titanium or gray
<b>Weight</b>
Net weight - at least 23 kg
gross weight - at least 26 kg
<b>Dimensions</b>
Gross Dimensions (W x H x D): 20.5in x 34.4in x 21.5in

**IV. PAYMENT AND DELIVERY**

Shall be delivered at least ten (10) working days from signing of Purchase Order.

**Place of Delivery:** NPC, 4th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

Payment shall be made when the Goods have been delivered in accordance with the signed contract and instructions and upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee.

**V. MODE AND NATURE OF PROCUREMENT**

This shall be procurement of Goods.


Charged to FY2023 budget, under APP Item No. 2023-0031 with Small Value as the mode of procurement.

**VII. FUND SOURCE AND APPROVED BUDGET FOR THE CONTRACT (ABC)**

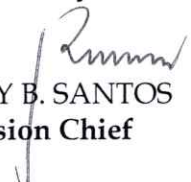
Source of Fund : FY 2023 General Appropriations  
NPC Annual Procurement Plan FY 2023 (APP Item No. 2023-0031)

Approved Budget for the Contract : Nine Thousand Pesos Only (Php 9,000.00).

**Prepared by:**

  
MARIA DONABELLA A. TAVORA  
Supervising Administrative Officer

**Noted by:**

  
ROSALY B. SANTOS  
Division Chief

**Approved by:**

  
ATTY. MANUEL C. SATUITO  
Director IV, FAO

