



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. 087-2022, Series of 2022

RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF
ADOBE CREATIVE CLOUD & ADOBE ACROBAT PROFESSIONAL

WHEREAS, the National Privacy Commission (NPC) is the agency mandated to administer and implement Republic Act No. 10173 or the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, the NPC approved its FY 2021 Continuing Annual Procurement Plan (APP), which includes the procurement of Adobe Creative Cloud & Acrobat Professional under APP Item No. 2021-0189 with the Approved Budget for the Contract of Php 838,000.00;

WHEREAS, said procurement is a necessary creative and document management tool to deliver public services and ensure quality output of divisions through the production of day-to-day tasks, including but not limited to, design and production of audio-visual materials and other campaign/educational materials, generation of certificates of registration, and redaction of personal information from various documents and files;

WHEREAS, a Request for Quotation (RFQ) was posted on the PhilGEPs website and the NPC website, and was likewise sent to three (3) suppliers via electronic mail, namely; Ynzal Marketing Corp., MyBusyBee, Inc., and Keysys Inc.;

WHEREAS, five (5) bidders submitted their quotations: MyBusyBee, Inc., GMA New Media Inc., Next Generation Technologies Global Inc., DCI Int'l IT Solutions & Services Corp., and Ynzal Marketing Corporation;

WHEREAS, on 22 September 2022, the NPC Bids and Awards Committee (BAC) proceeded to evaluate the submitted quotations and determined that Next Generation Technologies Global Inc., has the lowest calculated and responsive quotation;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby **RESOLVED**, to recommend the award for the procurement of Adobe Creative Cloud & Acrobat Professional to Next Generation Technologies Global Inc., for being the lowest calculated and responsive quotation in the total amount of Seven Hundred Ninety-Six Thousand Two Hundred Twenty-Seven and 72/100 Pesos (Php796,227.72), subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).

RESOLVED this 22nd day of September 2022, via combination of on-site and videoconference meeting.

The original of this document (containing only the BAC member's signature) is in digital format

Ref No.: BAC-22-00345


NPC_BAC_RESO-V1.0, R0.0, 05 May 2021

5th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

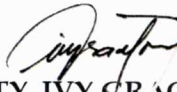
URL: <https://www.privacy.gov.ph> Email Add: info@privacy.gov.ph Tel No. 8234-2228

ATTEST:

On official business
MR. JONATHAN RUDOLPH Y. RAGSAG
OIC-Chief, DSTSD
BAC Member


Digitally signed by
Mendoza Ma
Josefina Eusebio
ATTY. MA. JOSEFINA E. MENDOZA
Attorney IV, LD
BAC Member

on official business
ATTY. RAINIER ANTHONY M. MILANES
Chief, CMD
BAC Member


Digitally signed
by Ivy Grace T.
Villasoto
ATTY. IVY GRACE T. VILLASOTO
Attorney V, PDD
BAC Vice Chairperson


Digitally signed by Patula
Maria Theresito Elnar
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ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

APPROVED:


ATTY. LEANDRO ANGELO Y. AGUIRRE
Officer in Charge¹
Deputy Privacy Commissioner
Date: SEP 29 2022

¹ Letter from the Office of the President of the Philippines, Malacañang re: Designation of Deputy Privacy Commissioner Leandro Angelo Y. Aguirre as Officer-in-Charge of NPC on 24 September 2022 to 6 October 2022, (091622-MRO-15555)



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

SEP 29 2022

ANGELICA BAYONA

Account Manager

Next Generation Technologies Global, Inc.,
4/F Mother of Unity Building,
118 JP Rizal St., cor. E. dela Paz St.,
San Roque, Marikina City

Dear Ms. Bayona,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 087-2022, Series of 2022, the contract for the procurement of Adobe Creative Cloud & Acrobat Professional (APP Item No. 2021-0189), amounting to a total of Seven Hundred Ninety-Six Thousand Two Hundred Twenty-Seven and 72/100 Pesos (Php796,227.72) is awarded to Next Generation Technologies Global, Inc., consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

ATTY. LEANDRO ANGELO Y. AGUIRRE

Officer in Charge¹

Deputy Privacy Commissioner

Date: ~~SEP 29 2022~~

Conforme:

ANGELICA BAYONA

Account Manager




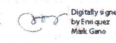

Next Generation Technologies Global, Inc.,
4/F Mother of Unity Building, 118 JP Rizal St., cor. E. dela Paz St.,
San Roque, Marikina City

Date: SEP 30 2022

¹ Letter from the Office of the President of the Philippines, Malacañang re: Designation of Deputy Privacy Commissioner Leandro Angelo Y. Aguirre as Officer-in-Charge of NPC on 24 September 2022 to 6 October 2022. (091622-MRO-15555)

PURCHASE ORDER
NATIONAL PRIVACY COMMISSION

Entity Name

Supplier : NEXT GENERATION TECHNOLOGIES GLOBAL INC.		P.O. No. : 2022- <u>70-0032</u>			
Address : 4/F Mother of Unity, Bldg. 118 J.P. Rizal St. San Roque, Marikina City		Date : <u>OCT 03 2022</u>			
TIN : 008-324-843-000		Mode of Procurement : <u>Small Value Procurement</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>NPC OFFICE</u>		Delivery Term : Full delivery shall be made on or before 12 October 2022			
Date of Delivery : Full delivery shall be made on or before 12 October 2022		Payment Term : <u>LDDAP-ADA</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	ADOBE CREATIVE CLOUD & ADOBE ACROBAT PROFESSIONAL Specifications: The specifications shall be in accordance with the attached Technical Requirements/ Specifications "Annex A"	1	796,227.72	796,227.72
		ITEM	QUANTITY	UNIT PRICE	TOTAL PRICE
		1. Adobe Creative Cloud for Teams All Apps Subscription	5	64,002.98	320,014.90
		2. Adobe Acrobat Professional DC for Business	6	12,420.17	74,521.02
		3. Adobe Acrobat Pro 2020 desktop only	11	34,269.12	375,960.32
		4. Adobe Stock	1	24,731.48	24,731.48
		Delivery: Full delivery shall be made on or before 12 October 2022			
		Payment: 1. Payment shall be processed upon issuance of Certificate of Acceptance of Output (CAO) by the end-user 2. Payment shall be made through send bill arrangement and shall be processed upon receipt of the Statement of Account/Billing statement/Invoice and Delivery Receipt issued by the supplier.			
(Total Amount in Words)		SEVEN HUNDRED NINETY SIX THOUSAND TWO HUNDRED TWENTY SEVEN PESOS AND SEVENTY TWO CENTAVOS			
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.					
Contact Mr. Joel Pagtulingan, Jr. at (02)8234-2228 local 119 or email at asd@privacy.gov.ph for questions delivery and other concerns.					
Conforme:		Very truly yours,			
 MS. ANGELICA BAYONA Signature over Printed Name of Supplier <u>October 5 2022</u> Date		 ATTY. MANUEL C. SATUITO Signature over Printed Name of Authorized Official <u>OIC-Executive Director</u> as per PCSO No. 045 s. 2022 Designation 			
Fund Cluster : <u>01</u>		Digitally signed by Ballicud Jensen Joy Laure JENSEN JOY L. BALLICUD Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit 		ORS/BURS No. : <u>02-102-2022-10-0110</u> Date of the ORS/BURS: <u>OCT. 04, 2022</u> Amount : <u>₱ 796,227.72</u> 	
Funds Available : <u>₱ 796,227.72</u>					



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

TECHNICAL SPECIFICATION

**ADOBE CREATIVE CLOUD & ADOBE ACROBAT PROFESSIONAL
(APP Item No. 2021 - 0189)**

I. BACKGROUND

The National Privacy Commission (NPC) is the country's privacy watchdog; an independent body mandated to administer and implement the Data Privacy Act of 2021, and to monitor and ensure compliance of the country with international standards set for data protection.

To fulfill its mission and vision to be a world class regulatory and enforcement agency that is committed to excellence, it should be driven by a workforce that is equipped with the necessary infrastructure, software solutions, and tools at its disposal.

II. OBJECTIVES

As part of its functions, offices and divisions are procuring Adobe creative and document management tools to deliver public services and ensures quality output of divisions through production of day-to-day tasks, which includes but are not limited to:

1. Public Information and Assistance Division- design and production of audio-visual materials and other campaign / educational materials
2. Privacy Policy Office and Office of the Privacy Commissioner- redaction of advisory opinions, adjudication documents, and other related documents for redaction
3. Data Security and Compliance Office- generation of certificates of registration.
4. Finance and Administrative Office and Bids and Awards Committee – redaction of personal information in Notices of Award, conversion of procurement and financial documents to any file format

III. TECHNICAL REQUIREMENTS / SPECIFICATIONS

<i>Qty.</i>	<i>Item</i>	<i>Specification</i>
1 lot	Adobe Creative Cloud and Adobe Acrobat Professional	
5 licenses	Adobe Creative Cloud for Teams All Apps Subscription	<p>Desktop and free mobile apps</p> <ul style="list-style-type: none"> ❖ Desktop: Photoshop CC, InDesign CC, and Dreamweaver CC, Illustrator CC, Lightroom CC, Experience Design (Beta), Premiere Pro, After Effects, Project Felix, Muse, Acrobat Pro, Animate, Audition, Bridge, Character Animator (Beta), Media Encoder, Fuse (Beta), Flash Builder, InCopy, Prelude, Spark, Scout, SpeedGrade, Story Plus, PhoneGap Build <p>Creative Cloud Services</p> <ul style="list-style-type: none"> ❖ Including Adobe Typekit, Creative Cloud Libraries and Behance <p>Asset storage, syncing, and sharing</p> <ul style="list-style-type: none"> ❖ All apps plan 100GB per user <p>In-transit asset encryption</p> <p>Asset storage and at-rest encryption</p> <ul style="list-style-type: none"> ❖ Encrypted multitenant storage <p>Advanced: 24/7 tech support (with dedicated phone line), email, chat, and forums</p> <p>Corporate ownership of user licenses</p> <p>Web-based license management tool with ability to reassign licenses</p> <p>Note: Licenses must be compatible for both Windows and Mac</p>
6 licenses	Adobe Acrobat Professional DC for Business	<p>Business Features</p> <ul style="list-style-type: none"> ❖ Easily add licenses as your team grows, reassign licenses in the web-based Admin Console, Access advanced 24/7 tech support, Package and deploy customized content with the Customization Wizard, Integrate with enterprise applications, including Microsoft Office 365 and SharePoint, Open PDFs are protected by Microsoft Information Protection Solutions, including Azure Information Protection and Office 365, Deploy with name users based on Federated ID (SSO), Enterprise ID, or Adobe ID, Receive volume discounts for purchases of 10+ licenses <p>Core Features</p> <ul style="list-style-type: none"> ❖ Interact with PDFs <ul style="list-style-type: none"> ○ View, interact, and comment on PDF content from your computer, mobile device, or web browser ○ Store, manage, and share files online with instant access to files across devices

		<ul style="list-style-type: none"> ○ Track activity across desktop, mobile, and web for documents sent for viewing, reviewing, and signature ○ Access, edit, and store files in your Box, Dropbox, Google Drive, and Microsoft OneDrive accounts ○ Be more productive on the latest Windows touch-enabled devices including Surface Pro ○ Take advantage of Macbook Pro Touch bar support ○ Compare two versions of a PDF to review all differences ○ Measure the distance, area, and perimeter of objects in PDFs ❖ Create PDFs <ul style="list-style-type: none"> ○ Convert documents and images to PDF files ○ Create PDFs from any application that prints ○ Create, protect, and send PDFs in popular Microsoft Office apps for Windows ○ Combine multiple documents and file types into one PDF file ○ Convert web pages to interactive PDFs, complete with links ○ Prevent others from copying or editing information in PDFs ○ Create a password-protected PDF ○ Recognize text in scans and then preview and correct suspect errors with a side-by-side view ○ Automatically fix photos of documents to remove backgrounds and adjust perspective ○ Turn Adobe Photoshop (PSD), Illustrator (AI), or InDesign (INDD) files into PDF on your mobile device ○ Create and export PDFs on your mobile device ○ Turn scanned paper documents into instantly searchable and editable PDFs with fonts that match the original ○ Use one-click creation of rich PDFs and other Acrobat features within Microsoft Office 2016 for Mac ○ Prepare PDFs consistently with guided actions ○ Convert and validate PDFs for compliance with ISO standards like PDF/A and PDF/X ○ Create technical PDFs in Microsoft Project, Visio or Autodesk AutoCAD ○ Create and validate PDFs to meet accessibility standards for people with disabilities ○ ❖ Edit PDFs
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		<ul style="list-style-type: none"> ○ Edit PDF text and images with full-page paragraph reflow ○ Turn PDFs into editable Microsoft Word, Excel, or PowerPoint Files ○ Convert PDFs to JPG, TIFF, or PNG image formats ○ Insert, delete, and organize pages in a PDF ○ Split PDF by extracting one or multiple pages ○ Add bookmarks, headers, numbering, and watermarks ○ Permanently remove hidden sensitive information in PDFs ○ Redact to permanently remove sensitive information in PDFs ○ Redact to permanently remove sensitive information in PDFs ○ Add audio, video, and interactive objects to PDFs ○ Add Bates numbering to legal documents ○ Add or edit text and images on your tablet and mobile phone ○ Reorder, delete, or rotate PDF pages on your iOS or Android tablet ❖ Share and sign <ul style="list-style-type: none"> ○ Share links of PDFs for viewing, reviewing, and signing ○ Get real-time status and activity notifications for documents sent for viewing, comments, or signature ○ Collect group feedback in one PDF file online with no reviewer login required ○ Add comments to PDFs with a full suite of commenting tools including text editing, highlighter, and sticky notes ○ Collect legally binding e-signatures from others and track responses in real time ○ Work with certificate signatures ○ Fill, sign, and send forms faster using data from your autofill collection on your computer or mobile device ○ Turn paper or Word docs into fillable PDF forms ○ Choose comments and export to Word ○ Mark PDFs with stamps such as “approved” or “draft” ○ Enhance PDF forms by adding interactivity with JavaScript ○ Automatically optimize PDFs to reduce file size and customize settings
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		<ul style="list-style-type: none"> o Preflight and prepare files for high-end print production Advance: 24/7 tech support (with dedicated phone line, email, chat, and forums) Corporate ownership of user license Web-based license management tool with ability to reassign licenses Note: Licenses must be compatible for both Windows and Mac
11	Adobe Acrobat Pro 2020 desktop only	Perpetual license for Acrobat Pro License must be transferable and can be managed under the VIP program assigned to the agency
1	Adobe Stock	Access to royalty-free photos, graphics and videos, including a premium image collection

IV. PAYMENT AND DELIVERY

Delivery shall be consistent with the following schedule of requirements:

Item	Quantity	Date of Delivery	Supporting Documents
Adobe Creative Cloud & Adobe Acrobat Professional	1 lot <i>(5 Adobe Creative, 6 Adobe Acrobat Professional DC, 11 Acrobat Pro 2020 desktop only, 1 Adobe Stock)</i>	Delivery must be on or before the expiry or anniversary date on October 12, 2022	License or subscription, Online dashboard for management of licenses, Inspection and Acceptance Report, and Certificate of acceptance, Billing Statement/Sales Invoice/Statement of Account, Delivery Receipt.

Place of Delivery: NPC, 5th Floor, Delegation Building, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

Payment shall be made when the Goods have been delivered in accordance with the signed contract/ purchase order and instructions and upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and the End-User.

V. MODE AND NATURE OF PROCUREMENT

This shall be procurement of Goods.

The mode of procurement shall be Alternative Mode through Negotiated Procurement – Small Value Procurement

VII. FUND SOURCE AND APPROVED BUDGET FOR THE CONTRACT (ABC)

Source of Fund : Continuing General Appropriations Act FY2021 (RA11640)
NPC Continuing Annual Procurement Plan for FY 2021 (APP Item No. 2021-0189).

ISSP : NPC ISSP 2021-2023.

Approved Budget for the Contract : Eight Hundred Thirty-Eight Thousand Pesos Only (Php 838,000.00).

Prepared by:

Digitally
signed by
Covita Kent
Joy Reyes

KENT JOY R. COVITA
Public Relations Assistant, PIAD

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Kristine Danica Sult
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KRISTINE DANICA S. ADIS
Information Officer II, PIAD

Reviewed by:

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ROREN MARIE M. CHIN
Chief, PIAD

Approved by:

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Kelvin Santos
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KELVIN S. MAGTALAS
Vice Chairperson, IMISU
PCSO No. 028, s. 2022