



Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE  
Resolution No. 090-2022, Series of 2022

**RECOMMENDING THE AWARD OF CONTRACT FOR  
DESK MAT (APP ITEM NO. 2022-0121)**

**WHEREAS**, the National Privacy Commission (*NPC* or *Commission*) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, among the continuing programs and projects of the NPC that aspire to raise awareness on data privacy protection is the PRIVACY, SAFETY, SECURITY and TRUST! (PSST) Online, and as such the NPC, through its Public Information and Assistance Division (PIAD), proposed the procurement of desk mats, which will create an instant and inexpensive brand recognition and in turn achieve its goal of raising awareness;

**WHEREAS**, on 9 September 2022 a Certification of Availability of funds for the above-mentioned procurement was issued, and has been confirmed to be existing as APP Item No. 2022-0121 (Desk Mat), amounting to Two Hundred Thousand Pesos (P200,000.00) chargeable against Other Supplies and Materials Expenses (Operations-MOOE) under the FY 2022 Annual Procurement Plan with Item No. 2022-0121;

**WHEREAS**, Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" (RA 9184), recognizes Small Value Procurement as a method of procuring goods where the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR, provided, that in case of goods, the procurement does not fall under shopping in Section 52;

**WHEREAS**, a Request for Quotation (RFQ) was posted in the PhilGEPS website, the NPC website, and the NPC bulletin board in addition to sending the request to the following suppliers: Zioneyes General Merchandise, Ceboom Enterprises, and Bluesilver and Black Marketing;

**WHEREAS**, three (3) bidders submitted their quotations: King of Kings Trading; Kaifashion Philippines Inc.; and AVECILLA Trading;

**WHEREAS**, on 22 September 2022, the National Privacy Commission - Bids and Awards Committee (NPC-BAC) proceeded to evaluate the submitted quotation, identified that AVECILLA Trading passed the technical, legal, and financial requirements mandated under RA 9184 and its IRR, and determined that AVECILLA Trading have submitted the lowest calculated and responsive quotation at a bid price of Php 166,800.00;


*The original of this document (containing only the BAC member's signature) is in digital format*  
Ref No.: BAC-22-00381 NPC\_DIT\_LTR-V1.0, R0.0, 05 May 2021

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of contract for the procurement of a **Desk Mat** to **Avecilla Trading** for having the lowest calculated and responsive quotation in the total amount of **One Hundred Sixty Six Thousand Eight Hundred Pesos (Php 166,800.00)**, subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).

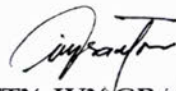
RESOLVED this 22<sup>nd</sup> day of September 2022 via combination of videoconference meeting.

ATTEST:

*On official business*  
**ATTY. RAINIER ANTHONY M. MILANES**  
*Chief, CMD  
BAC Member*

  
Digitally signed by  
Mendoza Ma  
Josefina Eusebio  
**ATTY. MA. JOSEFINA E. MENDOZA**  
*Attorney IV, LD  
BAC Member*

*On official business*  
**MR. JONATHAN RUDOLPH Y. RAGSAG**  
*OIC-Chief, DSTSD  
BAC Member*

  
Digitally signed by  
Ivy Grace T.  
Villasoto  
**ATTY. IVY GRACE T. VILLASOTO**  
*Attorney V, PDD  
BAC Vice Chairperson*

  
Digitally signed by  
Patula Maria  
Theresita Elnar  
**ATTY. MARIA THERESITA E. PATULA**  
*Director IV, LEO  
BAC Chairperson*

Approved:

  
**ATTY. LEANDRO ANGELO Y. AGUIRRE**  
*Officer in Charge<sup>1</sup>  
Deputy Privacy Commissioner*  
Date: OCT 04 2022

<sup>1</sup> Letter from the Office of the President of the Philippines, Malacañang re: Designation of Deputy Privacy Commissioner Leandro Angelo Y. Aguirre as Officer-in-Charge of NPC on 24 September 2022 to 6 October 2022. (091622-MRO-15555)

*The original of this document (containing only the BAC member's signature) is in digital format*



Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

**NOTICE OF AWARD**

OCT 04 2022

**MS. MA BETTINA ELLY C. AVECILLA**  
*Proprietor, AVECILLA Trading*



Dear Ms. AVECILLA,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 090-2022 series of 2022, the contract for procurement of Desk Mat amounting to One Hundred Sixty-Six Thousand Eight Hundred Pesos (Php 166,8000.00) VAT inclusive, is awarded to AVECILLA Trading, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

\_\_\_\_\_  
**ATTY. LEANDRO ANGELO Y. AGUIRRE**  
Officer in Charge<sup>1</sup>  
Deputy Privacy Commissioner

Date: OCT 04 2022

Conforme:

  
**MS. MA BETTINA ELLY C. AVECILLA**  
*Proprietor, AVECILLA Trading*

OCT 05 2022

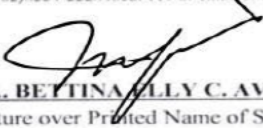

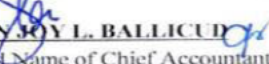


<sup>1</sup> Letter from the Office of the President of the Philippines, Malacañang re: Designation of Deputy Privacy Commissioner Leandro Angelo Y. Aguirre as Officer-in-Charge of NPC on 24 September 2022 to 6 October 2022. (091622-MRO-15555)  
Ref No.: BAC-22-00382

NPC\_BAC\_NOA-V1.0, R0.0, 05 May 2021

**PURCHASE ORDER  
NATIONAL PRIVACY COMMISSION**

Entity Name

Supplier : <u>AVECILLA TRADING</u>		P.O. No. : 2022- <u>10 - 0037</u>			
Address : <span style="background-color: black; color: black;">[REDACTED]</span>		Date : <u>OCT 06 2022</u>			
TIN : <u>471-353-581-00000</u>		Mode of Procurement : <u>Small Value Procurement</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>NPC OFFICE</u>		Delivery Term : Delivery of Proof copy shall be made within Twelve (12) calendar days upon receipt of layout/design/material from the end-user. Full delivery shall be made within Twenty Five (25) calendar days after approval of proof copy			
Date of Delivery : Full delivery shall be made within Twenty Five (25) calendar days after approval of proof copy		Payment Term : <u>LDDAP-ADA</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	DESK MAT	1	166,800.00	166,800.00
Specifications:					
Quantity		600 pcs			
Unit Price:		Php278.00/pc			
Material:		Rubber + Cloth			
Features:		Anti-slip Rubber Base Easy to clean/washable Design Breathable Double Stitched edge or professional edging stitch			
Size:		30cm x 70cm			
Color and Design:		Please see attached layout/design "ANNEX A"			
		<b>Delivery:</b> 1. Delivery of Proof copy shall be made within Twelve (12) calendar days upon receipt of layout/design/material from the end-user. If 12th day falls on weekend or a holiday, delivery must be made on the next working day w/o penalty 2. Full delivery shall be made within Twenty Five (25) calendar days after approval of proof copy. If the 25th day falls on a weekend or a holiday, delivery must be on the next working day w/o penalty  <b>Payment:</b> 1. Payment shall be processed upon issuance of Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee and the end-user 2. Payment shall be made through send bill arrangement and shall be processed upon receipt of the Statement of Account/Billing statement/Invoice and Delivery Receipt issued by the supplier.			
<b>(Total Amount in Words)</b>		ONE HUNDRED SIXTY SIX THOUSAND EIGHT HUNDRED PESOS ONLY			
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
<b>NOTICE TO PROCEED:</b> Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.					
Contact Mr. Joel Pagtulingan Jr. at (02)8234-2228 local 119 or email at asda@privacy.gov.ph for questions delivery and other concerns.					
Conforme:		Very truly yours,			
					
<u>MS. MA. BETTINA LILLY C. AVECILLA</u>		<u>ATTY. MANUEL C. SATUITO</u>			
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official			
<u>Oct 27, 2022</u>		<u>Director IV, FAO</u>			
Date		Designation			
Fund Cluster : <u>01</u>		ORS/BURS No. : <u>02-101;2022-10-0444 gr</u>			
Funds Available : <u>₱ 166,800.00</u>		Date of the ORS/BURS: <u>19 OCT 2022</u>			
		Amount : <u>₱ 166,800.00</u>			
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					