



Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

**BIDS AND AWARDS COMMITTEE**  
BAC Resolution No. 037-2023, Series of 2023

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF  
EVENT PRODUCTION AVP SYSTEM RENTAL (APP ITEM NO. 2023-0067)**

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**WHEREAS**, the National Privacy Commission (NPC or Commission) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, pursuant to Proclamation No. 527 dated 3 July 2018, the NPC will be conducting its 6<sup>th</sup> Privacy Awareness Week (PAW) on 25 May 2023;

**WHEREAS**, to ensure the successful conduct of the PAW, the NPC requires Audio/Video System equipment rental, full event production, and technical expertise;

**WHEREAS**, the NPC approved its FY 2023 Annual Procurement Plan (APP), which includes the procurement of Event Production AVP System Rental under APP Item No. 2023-0067 with the Approved Budget for the Contract of P 500,000.00;

**WHEREAS**, Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" (RA 9184), recognizes Small Value Procurement as a method of procuring goods where the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR, provided, that in case of goods, the procurement does not fall under shopping in Section 52;

**WHEREAS**, a Request for Quotation (RFQ) was posted in PHILGEPs, the NPC website, and the NPC bulletin board and was likewise sent to three (3) suppliers, namely: Xentro-Pro Sounds and Lights Rentals, ITech Digital Production, and the Philippine International Convention Center;

**WHEREAS**, the following three (3) entities submitted their quotations: Kleal Entertainment Production, Xentro-Pro Sounds and Lights Rentals, and Exposure Photo & Video;

**WHEREAS**, on 28 April 2023, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate all the submitted quotations and determined that Kleal Entertainment Production and Xentro-Pro Sounds and Lights Rental have passed the technical, legal and financial requirements mandated under RA 9184;

**WHEREAS**, after further deliberation, the NPC-BAC determined that the Kleal Entertainment Production submitted the lowest calculated and responsive quotation at a bid price of Four Hundred Forty-Five Thousand Pesos (P 445,000.00);

*The original of this document (containing only the BAC member's signature) is in digital format*

Ref No.: BAC-23-00318

NPC\_BAC\_RESO-V1.0, R0.0, 05 May 2021


5<sup>th</sup> Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

URL: <https://www.privacy.gov.ph> Email Add: [info@privacy.gov.ph](mailto:info@privacy.gov.ph) Tel No. 8234-2228

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of contract for the procurement of **Event Production AVP System Rental** for the conduct of the Privacy Awareness Week 2023 to **Kleal Entertainment Production**, for having the lowest calculated and responsive quotation in the total amount of Four Hundred Forty-Five Thousand Pesos (P 445,000.00), subject to the presentation of its original documentary requirements upon signing of the Notice of Award (NOA).

RESOLVED this 28<sup>th</sup> day of April 2023 via a combination of on-site and videoconference meeting.

ATTEST:

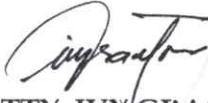
  
**MS. SUSANA O. ABADA**  
Information Officer IV, PIAD  
End-User / Provisional BAC Member

  
Digitally signed by  
Fabricante Marlon  
Ruben Natividad  
**MR. MARLON RUBEN N. FABRICANTE**  
Chief, ASD  
BAC Member

  
Digitally signed  
by Milanes  
Rainier Anthony  
Mabias  
**ATTY. RAINIER ANTHONY M. MILANES**  
Chief, CMD  
BAC Member


On official business  
**ATTY. MA. JOSEFINA E. MENDOZA**  
Attorney IV, LD  
BAC Member

On official business  
**MR. ERWIN D. ESPENILLA**  
HEA, OPC  
BAC Member

  
Digitally signed  
by Ivy Grace T.  
Villasoto  
**ATTY. IVY GRACE T. VILLASOTO**  
Attorney V, PDD  
BAC Vice Chairperson

  
Digitally signed by  
Patula Maria  
Theresita Elnar  
**ATTY. MARIA THERESITA E. PATULA**  
Director IV, LEO  
BAC Chairperson

Approved:

  
**ATTY. JOHN HENRY D. NAGA**  
Head of the Procuring Entity  
Privacy Commissioner  
Date: MAY 04 2023

The original of this document (containing only the BAC member's signature) is in digital format  
Ref No.: BAC-23-00318 NPC\_BAC\_RESO-V1.0, R0.0, 05 May 2021

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Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

MAY 04 2023

**MR. JOSE CHRISTOPHER A. LEAL**

*Sole Proprietor*

Kleal Entertainment Production

#6 San Francisco St., Cortijos de San Rafael,  
San Rafael, Rodriguez, Rizal

Dear MR. LEAL,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 037-2023, series of 2023, the contract for the procurement of **Event Production AVP System Rental** amounting to Four Hundred Forty-Five Thousand Pesos (P 445,000.00) **VAT inclusive**, is awarded to **Kleal Entertainment Production** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

**ATTY. JOHN HENRY D. NAGA**

*Head of the Procuring Entity  
Privacy Commissioner*

Date: MAY 04 2023

*Justine*  
Digitally signed  
by Medella Joan  
Therese Caragay

Conforme:

**MR. JOSE CHRISTOPHER A. LEAL**

*Sole Proprietor*

Kleal Entertainment Production

Date: MAY 04 2023



## PURCHASE ORDER NATIONAL PRIVACY COMMISSION

Entity Name

Supplier : KLEAL ENTERTAINMENT PRODUCTION	P.O. No. : 2023- <u>05-0008</u>
Address : B15 L20 San Francisco St., Cortijos De San Rafael, Rodriguez (Montalban), Rizal	Date : <u>MAY 04 2023</u>
TIN : <span style="background-color: black; color: black;">XXXXXXXXXX</span>	Mode of Procurement : <u>Small Value Procurement</u>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>OKADA MANILA</u>	Delivery Term : Full delivery shall be on the day of the PAW Event 25 May 2023
Date of Delivery : Full delivery shall be on the day of the PAW Event 25 May 2023	Payment Term : <u>LDDAP-ADA</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount														
	Lot	<b>EVENT PRODUCTION AVP SYSTEM RENTAL</b>  <b>Specifications:</b> <b>1. Scope of Work</b> A. Event/Production Manager - see attached description in the attached Scope of Work "ANNEX A" Date of Event: 25 May 2023  <table border="1" style="width: 100%; border-collapse: collapse; font-size: small;"> <thead> <tr> <th style="width: 60%;">Deliverables</th> <th style="width: 40%;">Scheduled Date</th> </tr> </thead> <tbody> <tr> <td>a. Coordinate and provide debriefs/briefings and or meetings with venue representative/s and NPC Technical committee for the technicalities and other related concerns;</td> <td style="text-align: center;">3-5 days before the event</td> </tr> <tr> <td>b. Provide a detailed floor plan of the event for the approval of the NPC Planning Committee.</td> <td></td> </tr> <tr> <td>c. Manage and ensure fully functioning on-site technical equipment for the event.</td> <td style="text-align: center;">Ingress/day of the event</td> </tr> <tr> <td>d. Act as the technical head in charge of staging and technical set-up, and actual event operations of audio, video and lighting equipment;</td> <td style="text-align: center;">Day of the event</td> </tr> <tr> <td>f. Ensure placement of operators and technical personnel in charge for live streaming (Youtube, Facebook).</td> <td style="text-align: center;">Ingress/day of the event</td> </tr> <tr> <td>g. Provide, manage, and execute the ingress/egress and technical dry run of the event to ensure that all technical requirements are met.</td> <td style="text-align: center;">1 day before the event</td> </tr> </tbody> </table> B. Audio Video System Rental - see attached breakdown of Audio, Lights and LED Wall "ANNEX B" Inclusions: 45 Technical Staff and Operator 1 Male and 1 Female Event Host Internet Connection not lower than 100MBPS Video Recording capabilities Basic entrance and Stage styling/Decorations  <b>2. Confidentiality and Ownership</b> - see attached description in the attached Scope of Work "ANNEX A"  <b>Delivery:</b> Full delivery shall be on the day of the PAW Event 25 May 2023  <b>Payment:</b> 1. Payment shall be processed in (2) payment Terms - 50% upon confirmation/award of Contract/PO and 50% after the event/implementation and shall be inclusive of taxes, Logistics, and other related charges. 2. Payment shall be processed upon receipt of the Statement of Account/Billing statement/Invoice issued by the supplier.	Deliverables	Scheduled Date	a. Coordinate and provide debriefs/briefings and or meetings with venue representative/s and NPC Technical committee for the technicalities and other related concerns;	3-5 days before the event	b. Provide a detailed floor plan of the event for the approval of the NPC Planning Committee.		c. Manage and ensure fully functioning on-site technical equipment for the event.	Ingress/day of the event	d. Act as the technical head in charge of staging and technical set-up, and actual event operations of audio, video and lighting equipment;	Day of the event	f. Ensure placement of operators and technical personnel in charge for live streaming (Youtube, Facebook).	Ingress/day of the event	g. Provide, manage, and execute the ingress/egress and technical dry run of the event to ensure that all technical requirements are met.	1 day before the event	1	445,000.00	445,000.00
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**(Total Amount in Words)** FOUR HUNDRED FORTY FIVE THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

**NOTICE TO PROCEED:** Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at asd@privacy.gov.ph for questions/delivery and other concerns.

Conforme:

**MR. JOSE CHRISTOPHER A. LEAL**

Signature over Printed Name of Supplier

MAY 8 2023  
Date

Very truly yours,

**ATTY. MANUEL C. SATUITO**

Signature over Printed Name of Authorized Official

Director IV, FAO

Fund Cluster : 01

Funds Available : ₱ 445,000.00

**JENSEN JOY L. BALLICUD**

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : 02-101-2023- 05- 00178

Date of the ORS/BURS: MAY 04, 2023

Amount : ₱ 445,000.00