



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. 029-2023, Series of 2023

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF
PUBLICATION OF FY 2022 ANNUAL REPORT (APP ITEM NO. 2023-0062)**

WHEREAS, the National Privacy Commission (NPC or Commission) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act (DPA) of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, the procurement of service for the printing of the NPC Annual Report for FY 2022 is in line with the requirement for all government agencies to report its purpose, functions, and activities for the year 2022;

WHEREAS, pursuant to Section 40 of the Republic Act No. 10173 or the Data Privacy Act of 2012 (DPA), the Commission shall annually report to the President and Congress on its activities in carrying out the provisions in the Act. Additionally, to ensure that these functions are carried out efficiently and effectively, and as one of the requirements of the Department of Budget and Management (DBM) for the FY 2023 Budget Call (National Budget Memorandum No. 145), the Commission shall submit an Annual Report for FY 2022 which comprises of the accomplishments of each office, division, unit, and committed for the mentioned year;

WHEREAS, this procurement has a Certification of Availability of Funds with APP Item No. 2023-0062 with an Approved Budget for Contract of Php 50,000.00;

WHEREAS, Section 53.6 (e) of the Revised IRR of Republic Act No. 9184 (R.A. 9184) otherwise known as the Government Procurement Reform Act provides that goods and services can be contracted to a particular supplier if the requirement is for media documentation, advertisement, or announcement through television, radio, newspaper, internet, and other communication media. Further, it is provided that due to the nature of the information to be disseminated, alongside principles of transparency, efficiency and economy, award to more than one (1) supplier may be made by the Procuring Entity.

WHEREAS, the Request for Quotation was posted in the PhilGEPs and NPC websites, as well as the NPC bulletin board on 24 March 2023;

WHEREAS, only Renalma Corporation submitted a quotation with bid price of Forty-Two Thousand Two Hundred Pesos (Php42,200.00);

The original of this document (containing only the BAC member's signature) is in digital format

Ref No.: BAC-23-00257

NPC_BAC_RESO-V1.0, R0.0, 05 May 2021

5th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

URL: <https://www.privacy.gov.ph> Email Add: info@privacy.gov.ph Tel No. 8234-2228

WHEREAS, on 31 March 2023, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) evaluated the submission and determined that Renalma Corporation is the single calculated and responsive quotation and that it passed all the technical, legal, and financial requirements under RA 9184 and its 2016 Revised Implementing Rules and Regulations;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of contract for the procurement of **PUBLICATION OF FY 2022 ANNUAL REPORT** in the total amount of Forty-Two Thousand Two Hundred Pesos (Php42,200.00), subject to the presentation of their original documentary requirements upon the signing of the Notice of Award (NOA).

RESOLVED this 31st day of March 2023 via combination of on-site and videoconference meeting.

ATTEST:



Digitally signed by
Leelian Marilou Curie

MS. MARILOU C. LEELIAN

*Chief, Financial Planning and Management Division
End-user / Provisional BAC Member*



Digitally signed by
Fabricante Marlon
Ruben Natividad

MR. MARLON RUBEN N. FABRICANTE

*Chief, ASD
BAC Member*

On official business

MR. ERWIN D. ESPENILLA

*HEA, OPC
BAC Member*



Digitally signed
by Milanes Rainier
Anthony Mabias

ATTY. RAINIER ANTHONY M. MILANES

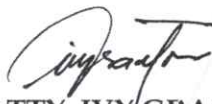
*Chief, CMD
BAC Member*



Digitally signed
by Mendoza Ma
Josefina Eusebio

ATTY. MA. JOSEFINA E. MENDOZA

*Attorney IV, LD
BAC Member*



Digitally signed
by Ivy Grace T.
Villasoto

ATTY. IVY GRACE T. VILLASOTO

*Chief, PDD
BAC Vice Chairperson*



Digitally signed by
Patula Maria Theresita
Elnar

ATTY. MARIA THERESITA E. PATULA

*Director IV, LEO
BAC Chairperson*

Approved:



ATTY. JOHN HENRY D. NAGA

*Privacy Commissioner
Head of the Procuring Entity
Date: APR 13 2023*

The original of this document (containing only the BAC member's signature) is in digital format

Ref No.: BAC- 23-00257

NPC_BAC_RESO-V1.0, R0.0, 05 May 2021

5th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

URL: <https://www.privacy.gov.ph> Email Add: info@privacy.gov.ph Tel No. 8234-2228



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

APR 13 2023

MS. HANNAH MAE B. MENDOZA

Sales and Marketing Assistant, Authorized Representative

RENALMA CORPORATION

Unit B, Rachele Dimatulac Deang Real Estate Leasing

Mc Arthur Highway Telabastagan, San Fernando, Pampanga

Dear **Ms. Mendoza**,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 029-2023, series of 2023, the contract for procurement of **Publication of FY 2022 Annual Report** amounting to a total of **Forty-Two Thousand Two Hundred Pesos (Php42,200)** is hereby awarded to **Renalma Corporation** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

ATTY. JOHN HENRY D. NAGA

Privacy Commissioner

Head of the Procuring Entity

Date: APR 13 2023

Juste Digitally signed
by Michaela Jean
Therese Caragay

Conforme:

Ms. Hannah Mae B. Mendoza

Sales and Marketing Assistant, Authorized Representative

RENALMA CORPORATION




Unit B, Rachele Dimatulac Deang Real Estate Leasing

Mc Arthur Highway Telabastagan, San Fernando, Pampanga

Date: APR 20 2023

PURCHASE ORDER NATIONAL PRIVACY COMMISSION

Entity Name

Supplier : RENALMA CORPORATION		P.O. No. : 2023- <u>04-0006</u>			
Address : Lodestone Cove Bldg., Unit 7 num 16 McArthur Hi-way Telabastagan, Angeles City, Pampanga		Date : <u>APR 25 2023</u>			
TIN : _____		Mode of Procurement : <u>Small Value Procurement</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>NPC OFFICE</u>		Delivery Term : <small>Submission of final lay-out on 12 May 2023 Delivery of Proof copy (Hard copy) on or before 19 May 2023 Partial delivery shall be on or before 26 May 2023 Full delivery shall be on or before 9 June 2023</small>			
Date of Delivery : <small>Submission of final lay-out on 12 May 2023 Delivery of Proof copy (Hard copy) on or before 19 May 2023 Partial delivery shall be on or before 26 May 2023 Full delivery shall be on or before 9 June 2023</small>		Payment Term : <u>LDDAP-ADA</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	PUBLICATION OF FY 2022 ANNUAL REPORT	1	42,200.00	42,200.00
Specifications:					
ITEM	QUANTITY (pcs)	UNIT PRICE	TOTAL PRICE		
PUBLICATION OF FY 2022 ANNUAL REPORT	25	1,688.00	42,200.00		
		TOTAL:	42,200.00		
Total number of pages: <u>92 pages</u> (back-to-back, including the cover and back page) and leaves by size: Size: <u>A3 (spread)</u> <u>A4 (folded)</u> Material/Paper type: <u>Cover C2S 220gsm, matte</u> <u>Inside: C2S 80gsm, glossy</u> Page orientation: <u>Portrait</u> Print type: <u>Full Color (with images)</u> Printing method/technique: <u>Offset printing</u> Binding: <u>Primary requirement: Perfect bind</u> <u>Secondary requirement: Saddle stitch/staple binding</u> Other requirements: <u>Inclusive of Layout</u>		Distribution Plan: see attached Technical Specification for the description "ANNEX A" Provision of the following among others: see attached Technical Specification for the description "ANNEX A" 1. Conceptualization Design 2. Layout 3. Produce Two (2) Mock-ups before printing 4. Production, Printing and Packaging Liquidated Damages see attached Technical Specification for the description "ANNEX A" Confidentiality see attached Technical Specification for the description "ANNEX A"			
Delivery:					
Deliverables		Quantity	Date of Delivery	Supporting documents	
Submission of final layout (soft copy)		N/A	12 May 2023	N/A	
Delivery of proof copy (hard copy)		2 copies	On or before 19 May 2023	N/A	
Partial delivery of the final version		3 PCS (10%)	On or before 26 May 2023 within working hours	- Delivery Receipt	
Full delivery		22 PCS (remaining 90%)	On or before 9 June 2023 within working hours	- Delivery Receipt - Sales Invoice or Billing Invoice	
Payment:					
1. Payment shall be processed upon issuance of Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee and Certificate of Acceptance by the end-user. 2. Payment shall be made through send bill arrangement and shall be processed upon receipt of the Statement of Account/Billing statement/Invoice/Delivery Receipt issued by the supplier.					
(Total Amount in Words) FORTY TWO THOUSAND TWO HUNDRED PESOS ONLY					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.					
Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at asd@privacy.gov.ph for questions delivery and other concerns.					
Conforme:  MS. HANNAH MAE B. MENDOZA Signature over Printed Name of Supplier <u>APR 28 2023</u> Date			Very truly yours,  MS. MARILOU C. LEELIAN Signature over Printed Name of Authorized Official Chief, FPMD		
Fund Cluster : <u>01</u> Funds Available : <u>₱42,200.00</u>  JENSEN JOY L. BALLICUD Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit			ORS/BURS No. : <u>02-101-2023-04-00160</u> Date of the ORS/BURS: <u>April 26, 2023</u> Amount : <u>₱42,200.00</u>		