



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. 106-2022, Series of 2022

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF
REPAIR AND INSTALLATION OF GLASS DOORS AND WALLS
(APP ITEM NO. 2022-0135)**

WHEREAS, the National Privacy Commission (*NPC* or *Commission*) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, the Administrative Services Division (*ASD*) of the National Privacy Commission (*NPC*) is tasked to support, maintain, and ensure that the operation of the *NPC* is functioning as efficient as possible and as such the *ASD* proposed to procure the purchase of service for the repair and installation of glass doors and walls to provide a conducive working environment for *NPC* employees and officials;

WHEREAS, this procurement has a Certificate of Availability of Funds (*CAF*) and has been confirmed to be existing as APP Item No. 2022-0135 (Repair and Installation of Glass doors and walls), amounting to Sixty Thousand Pesos (P60,000.00) chargeable against Repairs and Maintenance - Buildings and other Structures (*Operations-MOOE*), under the General Appropriations Act in the FY 2022 (*RA 11639*), programmed under the *NPC* CY 2022 APP with item No. 2022-0135;

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (*IRR*) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" (*RA 9184*), recognizes Small Value Procurement as a method of procuring goods where the amount involved does not exceed the threshold prescribed in Annex "H" of the *IRR*, provided, that in case of goods, the procurement does not fall under shopping in Section 52;

WHEREAS, the *NPC* Bids and Awards Committee (*NPC-BAC*), in BAC Resolution No. 074-2022, recommended the award of contract for the procurement of Repair and Installation of Glass Doors and Walls to Valuserve Commercial for having the single calculated and responsive quotation;

WHEREAS, on 7 September 2022, a Notice of Award (*NOA*) was sent to Ms. Sheryl Anne D. Manuel, as the proprietor of Valuserve Commercial;

WHEREAS, instead of signing the conforme on the *NOA*, the supplier (*Ms. Manuel*), on 14 September 2022, sent an email requesting the cancellation of the earlier awarded contract due to inadequacy of the price quotation submitted in relation to the quantity and magnitude of doors to be repaired;

The original of this document (containing only the BAC member's signature) is in digital format

Ref No.: BAC-22-00544

NPC_BAC_RESO-V1.0, R0.0, 05 May 2021

5th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

URL: <https://www.privacy.gov.ph> Email Add: info@privacy.gov.ph Tel No. 8234-2228

WHEREAS, in BAC Resolution No. 091-2022, the NPC-BAC resolved to adopt the recommendation of the End-user and recommended to the latter to revisit the procurement documents while the cancellation of the award is being processed;

WHEREAS, the End-user submitted a revised Technical Specification indicating the quantity of the doors and walls to be repaired and/or installed;

WHEREAS, on 10 October 2022, the Request for Quotation (RFQ) was reposted on the PHILGEPS website, the NPC website, and the NPC bulletin board, and sent to the following suppliers: 1. Gemstone Marketing; 2. Jadel Aluminum and Glass Services, 3. Vitara Marketing;

WHEREAS, from the above-mentioned invitation, the following supplier submitted their bid: 1. Gemstone Marketing; 2. G.C Sales Builders; 3. Milouch Enterprises; and 4. Valuserve Commercial;

WHEREAS, on 21 October 2022, the members of the NPC-BAC, resolved, to recommend the award of contract for the procurement of Repair and Installation of Glass Doors and Walls to Valuserve Commercial for having the lowest calculated and responsive quotation in the total amount of Fifty-Six Thousand Two Pesos (Php56,200.00);

WHEREAS, in the Scope of Work for the Repair and Installation of Glass Doors and Walls dated 12 October 2022, where Valuserve Commercial filled-up its Compliance to Specifications, it also made a handwritten notation as "An actual site inspection and measurement was done/conducted prior to the submission of quotation."¹

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of contract for the procurement of **Repair and Installation of Glass Doors and Walls to Valuserve Commercial** for having the single calculated and responsive quotation in the total amount of **Fifty Six Thousand Two Hundred Pesos (Php56,200.00)**, subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).

RESOLVED this 21st day of October 2022 via a combination of videoconference meeting.

ATTEST:



Digitally signed by
Milanes Rainier
Anthony Mabias

ATTY. RAINIER ANTHONY M. MILANES
Chief, CMD
BAC Member

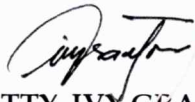


Digitally signed
by Ma Josefina
Eusebio Mendoza

ATTY. MA. JOSEFINA E. MENDOZA
Attorney IV, LD
BAC Member

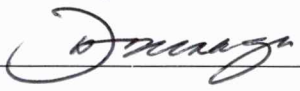
¹ Scope of Work of the Repair and Installation of Glass Doors and Walls submitted by Valuserve Commercial dated 12 October 2022


Digitally signed by Ragsag
Jonathan Rudolph Yandan
MR. JONATHAN RUDOLPH Y. RAGSAG
Information Technology Officer II, DSTSD
BAC Member


Digitally signed
by Ivy Grace T.
Villasoto
ATTY. IVY GRACE T. VILLASOTO
Attorney V, PDD
BAC Vice Chairperson


Digitally signed
by Patula Maria
Theresita Elnar
ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: OCT 21 2022



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

~~OCT 21 2022~~

MS. SHERYL ANNE D. MANUEL
Proprietor, Valuserve Commercial



Dear **Ms. Manuel**,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 106-2022 series of 2022, the contract for procurement of Repair and Installation of Glass Doors and Walls, amounting to FIFTY-SIX THOUSAND TWO HUNDRED PESOS (Php 56, 200.00) VAT inclusive, is awarded to Valuserve Commercial, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

ATTY. JOHN HENRY DU NAGA

Privacy Commissioner

Head of the Procuring Entity

OCT 21 2022

Digitally
signed by Sr
Ma Frances
Aira De
Guzman

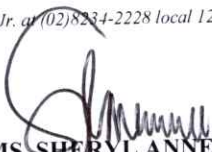


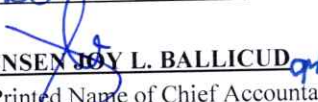
Conforme:

MS. SHERYL ANNE D. MANUEL
Proprietor, Valuserve Commercial

Date: NOV 18 2022

PURCHASE ORDER
NATIONAL PRIVACY COMMISSION

Entity Name

Supplier : VALUSERVE COMMERCIAL		P.O. No. : 2022- <u>11-0049</u>			
Address : [REDACTED]		Date : <u>NOV 18 2022</u>			
TIN :		Mode of Procurement : <u>Small Value Procurement</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>NPC OFFICE</u>		Delivery Term : <u>Full delivery shall be completed on/before 15 December 2022 which shall commence five (5) days from the issuance of PO/NTP.</u>			
Date of Delivery : <u>Full delivery shall be completed on/before 15 December 2022 which shall commence five (5) days from the issuance of PO/NTP.</u>		Payment Term : <u>LDDAP-ADA</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	REPAIR AND INSTALLATION OF GLASS DOORS AND WALLS	1	56,200.00	56,200.00
Specifications:					
Quantity:		Item	Unit Price	Total Price	
20 pcs		Swing Door Repair and Adjustment	2,200.00	44,000.00	
1 pcs		Threshold Replace	2,200.00	2,200.00	
5 pcs		WF Lockset Replacement	2,000.00	10,000.00	
<i>"See attached Scope of Work for the Description -ANNEX A"</i>					
WARRANTY: A. Warranties against manufacturing defects, as well as parts and service B. Warranty period: C. Warranty shall commence upon issuance of the Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee and end-user Delivery: Full delivery shall be completed on/before 15 December 2022 which shall commence five (5) days from the issuance of Purchase Order/Notice to Proceed. Payment: 1. Payment shall be processed upon issuance of Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee and Certificate of Acceptance of Output (CAO) by the end-user. 2. Payment shall be made through send bill arrangement and shall be processed upon receipt of the Statement of Account/Billing statement/Invoice and Delivery Receipt issued by the supplier.					
(Total Amount in Words) FIFTY SIX THOUSAND TWO HUNDRED PESOS ONLY					
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.</p> <p>Contact Mr. Joel Pagtulingan Jr. at (02)8234-2228 local 123 or email at asd@privacy.gov.ph for questions/delivery and other concerns.</p>					
Conforme: 		Very truly yours, 			
<u>MS. SHERYL ANNE D. MANUEL</u>		<u>ATTY. MANUEL C. SATUITO</u>			
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official			
<u>NOV 25 2022</u>		<u>Director VI, FAO</u>			
Date		Designation 			
Fund Cluster : <u>01</u>		ORS/BURS No. : <u>02-101-2022-11-0491</u>			
Funds Available : <u>₱ 56,200.00</u>		Date of the ORS/BURS: <u>NOV. 21, 2022</u>			
		Amount : <u>₱ 56,200.00</u>			
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					