



Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**

**BIDS AND AWARDS COMMITTEE**  
BAC Resolution No. 113-2022, Series of 2022

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF  
SUPPLY AND INSTALLATION OF MODULAR TYPE WORKSTATION AT NPC  
OFFICE TO THE SINGLE CALCULATED AND RESPONSIVE BIDDER**

---

**WHEREAS**, the National Privacy Commission (NPC) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, the NPC approved its FY 2021 Continuing Annual Procurement Plan (APP) which includes the procurement of "Supply and Installation of Modular Type Workstation at NPC Office" under APP Item No. 2021-0239 with an Approved Budget for the Contract (ABC) of TWO MILLION PESOS (Php2,000,000.00);

**WHEREAS**, this item shall be procured through Competitive Bidding pursuant to Section 10 Rule IV of the Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA9184);

**WHEREAS**, on 29 September 2022, the Invitation to Bid, together with the Bidding Documents, were posted in the PhilGEPS and NPC website as well as on the NPC bulletin board, and Invitations to Observers were also sent in accordance with Section 13 of IRR of RA 9184;

**WHEREAS**, on 6 October 2022, the Pre-bid Conference was conducted and attended by the following prospective bidders through their representatives: (1) Gemstone Enterprise (Ms. Geraldine G. Nacional; Lea Bautista); (2) Asahi Design Centre Inc. (Ms. Erexel C. Sanchez); (3) LBPI Design International Inc. (Ms. Agnes Tacasa); (4) Distinctive Blinds & Office System Inc. (Ms. Irene Ong, Mary Ann Tan); (5) Peniton Trading (Ms. Aira Dhal); (6) Progress Homme and Office Furnishings / Verde Linear Corp. (Ms. Jannes C. Francisco)

**WHEREAS**, the NPC-Bids and Awards Committee (BAC) set the deadline for the submission of Bids on 19 October 2022 where eight (8) bidders, namely; Gemstone Enterprise, Peniton Trading, Distinctive Blinds & Office Systems, Inc., Progress Home and Office Furnishing, ACMI Office System Philippines, Inc., LBPI Design International, Inc., IKF Home Furnishing & Home Furniture, and Filcrafters Incorporated, submitted their bids;

**WHEREAS**, on 19 October 2022, the NPC-BAC did not open the bid envelopes of the following two (2) bidders: IKF Home Furnishing & Home Furniture, and Filcrafters Incorporated, as they failed to submit all the documentary requirements required under the NPC-BAC Guidelines on Electronic Submission and Receipt of Bids. IKF Home Furnishing & Home Furniture failed to submit the excel file for the hash value of their bidding documents.

*The original of this document (containing only the BAC member's signature) is in digital format*

Ref No.: BAC-22-00576

NPC\_BAC\_RESO-V1.0, R0.0, 05 May 2021

5<sup>th</sup> Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

URL: <https://www.privacy.gov.ph> Email Add: [info@privacy.gov.ph](mailto:info@privacy.gov.ph) Tel No. 8234-2228

Meanwhile, Filcrafters Incorporated failed to submit the official receipt of payment for the Bidding Documents;

**WHEREAS**, the NPC-BAC proceeded to open the bid submitted and conducted a preliminary evaluation to determine the bidders' compliance with the technical component documents. The NPC-BAC, with the assistance of the TWG, checked the submitted documents of the bidder against a checklist of eligibility documents to ascertain if they are all present, using a non-discretionary "pass/fail" criterion in accordance with Section 25 of the IRR of R.A. 9184;

**WHEREAS**, the NPC-BAC proceeded to evaluate and inspect the first bid envelope (Technical Component) submitted by the following five (5) bidders: Gemstone Enterprise, Distinctive Blinds & Office Systems, Inc., Progress Home and Office Furnishing, ACMI Office System Philippines, Inc. and LBPI Design International, Inc., and has determined that they submitted all the eligibility and legal requirements prescribed in accordance with the provisions of the IRR of R.A. 9184;

**WHEREAS**, the NPC-BAC likewise evaluated and inspected the first bid envelope (Technical Component) submitted by Peniton Trading and has determined that it failed to submit its computation of Net Financial Contracting Capacity (NFCC) or a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC Computation as required by the IRR of RA9184;

**WHEREAS**, immediately after determining compliance with the requirements in the first envelope, the NPC-BAC opened the second bid envelope (Financial Proposal) of the following four (4) eligible and technically complying bidders: Gemstone Enterprise, Distinctive Blinds & Office Systems, Inc., ACMI Office System Philippines, Inc. and LBPI Design International, Inc., and determined that they submitted all the financial requirements;

**WHEREAS**, the NPC-BAC opened the second bid envelope (Financial Proposal) submitted by Progress Home and Office Furnishing and determined that it failed to submit its duly signed and accomplished Price Schedule;

**WHEREAS**, for LBPI Design International, Inc., the bidding documents it submitted showed that the total bid price written in words is "ONE MILLION FIVE HUNDRED PESOS." However, the price in figures indicate "P1,500,000.00." LBPI Design International Inc. (LBPI DII) manifested during the bid opening that their actual bid price is One Million Five Hundred Thousand Pesos (Php1,500,000.00). LBPI DII also made such a manifestation in writing, attached as Annex "A";

**WHEREAS**, on the same day of the 19<sup>th</sup> of October 2022, the NPC-BAC resolved that the following bidders with the following bid prices:

Gemstone Enterprises	Php1,682,499.50
Distinctive Blinds & Office Systems, Inc.	Php1,109,439.52
ACMI Office System Philippines, Inc.	Php1,480,000.00
LBPI Design International, Inc.	Php1,500,000.00

passed the preliminary evaluation for the procurement of Supply and Installation of Modular Type Workstation at NPC Office and were recommended for the conduct of bid evaluation;

*The original of this document (containing only the BAC member's signature) is in digital format*  
Ref No.: BAC-22-00576 NPC\_BAC\_RESO-V1.0, R0.0, 05 May 2021

5<sup>th</sup> Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307  
URL: <https://www.privacy.gov.ph> Email Add: [info@privacy.gov.ph](mailto:info@privacy.gov.ph) Tel No. 8234-2228



**WHEREAS**, on 21 October 2022, the BAC conducted a bid evaluation in accordance with Section 32 of the Revised IRR of RA 9184;

**WHEREAS**, pursuant to the BAC-Technical Working Group's (TWG) Bid Evaluation Report reviewed by the NPC-BAC on 21 October 2022, it was found that the bids submitted by the four (4) bidders were complete and they provided all the required items in the Bidding Documents. Further, no computational errors and omissions were found;

**WHEREAS**, the NPC-BAC, pursuant to the NPC-BAC TWG Bid Evaluation Report, recommended that the bid of Distinctive Blinds & Office Systems, Inc. be declared as the Lowest Calculated BID (LCB) and be endorsed for post evaluation/qualification in accordance with Rule X - Post-Qualification under Section 34 of the revised IRR of RA 9184 to determine whether the Bidder has complied with and is responsive to all the requirements and conditions as specified in the Bidding documents;

**WHEREAS**, in consideration of the foregoing, the NPC-BAC proceeded to declare Distinctive Blinds & Office Systems, Inc. as the Lowest Calculated Bid and was endorsed to the NPC-BAC TWG for Post-Qualification evaluation;

**WHEREAS**, the BAC Technical Working Group (TWG) submitted its Post Qualification Report, herein attached as "Annex B," which found that Distinctive Blinds & Office Systems, Inc. is compliant with the eligibility requirements (legal, financial and technical) under the Revised Implementing Rules and Regulations of the Government Procurement Reform Act;

**WHEREAS**, on 28 October 2022, the NPC-BAC proceeded to review the Post-Qualification Report submitted by the BAC-TWG, and adopted the same;

**WHEREAS**, noting no issues in the BAC-TWG Post-Qualification Report, it was moved and seconded to declare the bid by Distinctive Blinds & Office Systems, Inc. as the Lowest Calculated and Responsive Bid (LCRB);

**NOW, THEREFORE**, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby RESOLVE, as it is hereby RESOLVED, that **Distinctive Blinds & Office Systems, Inc.** with the bid amounting to ONE MILLION ONE HUNDRED NINE THOUSAND FOUR HUNDRED THIRTY-NINE PESOS AND FIFTY-TWO CENTAVOS (Php1,109,439.52) be declared as the Lowest Calculated and Responsive Bid and be recommended for the award of contract for the procurement of Supply and Installation of Modular Type Workstation at NPC Office.

**RESOLVED** this 28<sup>th</sup> day of October 2022 via a combination of on-site and videoconference meeting.

**ATTEST:**

*On official business*

**ATTY. RAINIER ANTHONY M. MILANES**

*Chief, CMD  
BAC Member*



Digitally signed by Ma  
Josefina Eusebio Mendoza  
Date: 2022.11.02 17:46:25  
+09'00'

**ATTY. MA. JOSEFINA E. MENDOZA**

*Attorney IV, LD  
BAC Member*

*The original of this document (containing only the BAC member's signature) is in digital format*


Ref No.: BAC-22-00576

NPC\_BAC\_RESO-V1.0, R0.0, 05 May 2021

5<sup>th</sup> Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307


URL: <https://www.privacy.gov.ph> Email Add: [info@privacy.gov.ph](mailto:info@privacy.gov.ph) Tel No. 8234-2228

On official business  
**JONATHAN RUDOLPH Y. RAGSAG**  
Information Technology Officer II, DSTSD  
BAC Member

  
Digitally signed  
by Ivy Grace T.  
Villasoto  
**ATTY. IVY GRACE T. VILLASOTO**  
Attorney V, PDD  
BAC Vice Chairperson

  
Digitally signed by  
Patula Maria  
Theresita Elnar  
**ATTY. MARIA THERESITA E. PATULA**  
Director IV, LEO  
BAC Chairperson

**Approved:**

  
**ATTY. JOHN HENRY DU NAGA**  
Privacy Commissioner  
head of the Procuring Entity  
Date: NOV 03 2022

---

<sup>1 1</sup> Letter from the Office of the President of the Philippines, Malacañang re: Designation of Deputy Privacy Commissioner Leandro Angelo Y. Aguirre as Officer-in-Charge of NPC on 22 October to 2 November 2022. (101422-MRO-20879)  
*The original of this document (containing only the BAC member's signature) is in digital format*  
Ref No.: BAC-22-00576  
NPC\_BAC\_RESO-V1.0, R0.0, 05 May 2021





Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

NOV 03 2022

**MS. IRENE A. ONG**

*Authorized Representative*

Distinctive Blinds & Office Systems, Inc.  
3361 Ramon Magsaysay Blvd. Brgy. 426,  
Zone 43, Sampaloc, Manila

Dear Ms. Ong,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 113-2022, series of 2022, the contract for the **Supply and Installation of Modular Type Workstation at NPC Office** amounting to **One Million One Hundred Nine Thousand Four Hundred Thirty-Nine Pesos and Fifty-Two Centavos (Php 1,109,439.52)**, is awarded to **Distinctive Blinds & Office Systems, Inc.** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

**ATTY. JOHN HENRY DU NAGA**

*Privacy Commissioner*  
*Head of the Procuring Entity*

Digitally signed by Atty. John Henry Du Naga

Date: NOV 03 2022

Conforme:

**MS. IRENE A. ONG**

*Authorized Representative*

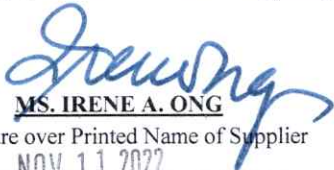
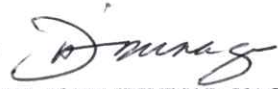

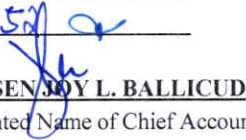
Distinctive Blinds & Office Systems, Inc.

Date: NOV 07 2022



**PURCHASE ORDER  
NATIONAL PRIVACY COMMISSION**

Entity Name

Supplier :	DISTINCTIVE BLINDS & OFFICE SYSTEMS, INC. 3361 Ramon Magsaysay Blvd., Brgy. 426, Zone 43, Sampaloc District, Manila	P.O. No. :	2022- <u>11-0045-</u>		
Address :		Date :	<u>NOV 10 2022</u>		
TIN :	<u>224-527-159-000</u>	Mode of Procurement :	<u>Competitive Bidding</u>		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>NPC OFFICE</u>		Delivery Term : Full delivery shall be on or before 15 December 2022			
Date of Delivery : Full delivery shall be on or before 15 December 2022		Payment Term : <u>LDDAP-ADA</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	<b>SUPPLY AND INSTALLATION OF MODULAR TYPE WORKSTATION AT NPC OFFICE</b>  Specifications: The specifications shall be in accordance with the attached Technical Requirements/ Specifications "Annex A"	1	1,109,439.52	1,109,439.52
		<b>Item</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total Price</b>
		6 seater workstations (Modular Fish Bone Type)	15 units	60,541.60	908,124.00
		2 seater workstation (Modular Type)	7 units	28,759.36	201,315.52
		<b>Delivery:</b> 1. Full delivery shall be on or before 15 December 2022 2. Installation shall be done after working hours or during the weekend <b>Place of Delivery:</b> NPC office located at 4th Floor Summit Lounge, Delegation Bldg., PICC <b>Warranty:</b> 1. Warranties against manufacturing defects, as well as parts and service 2. Warranty: One (1) year 3. Warranty shall commence upon issuance of Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee <b>Payment:</b> 1. Payment shall be processed upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee. 2. Payment shall be made through send bill arrangement and shall be processed upon receipt of the Statement of Account/Billing statement/invoice issued by the supplier.			
<b>(Total Amount in Words)</b>		ONE MILLION ONE HUNDRED NINE THOUSAND FOUR HUNDRED THIRTY NINE PESOS AND FIFTY TWO CENTAVOS			
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
<b>NOTICE TO PROCEED:</b> Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.					
Contact Mr. Joel Pagtulingan Jr. at (02)8234-2228 local 119 or email at asd@privacy.gov.ph for questions/delivery and other concerns.					
Conforme:	 <b>MS. IRENE A. ONG</b> Signature over Printed Name of Supplier <u>NOV 11 2022</u> Date		Very truly yours,	 <b>ATTY. JOHN HENRY D. NAGA</b> Signature over Printed Name of Authorized Official Privacy Commissioner Designation 	
Fund Cluster :	<u>01</u>	ORS/BURS No. :	<u>06-102-2022-11-0146</u>		
Funds Available :	<u>₱ 1,109,439.52</u>	Date of the ORS/BURS:	<u>NOV. 10, 2022</u>		
	 <b>JENSEN JOY L. BALLICUD</b> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	Amount :	<u>₱ 1,109,439.52</u>		