



## REQUEST FOR QUOTATION

### E-NGAS & E-BUDGET PROJECT (INTERNAL HDD) (APP Item No. 2023-0074)

17 October 2023

#### NOTICE TO ALL PROVIDERS

The National Privacy Commission intends to procure **E-NGAS & E-Budget Project (Internal HDD) (APP Item No. 2023-0074)**. As such, providers or suppliers of known qualifications are hereby invited to submit their quotations/price proposals signed by your authorized representative not later than **5:00 P.M., 23 October 2023**.

The service providers/suppliers must also submit the following requirements:

1. Copy of the valid and current Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number;
3. Notarized Omnibus Sworn Statement with applicable attachments<sup>1</sup>; and
4. Manifestation of compliance to the attached technical specification signed by your authorized representative.

Please submit your quotation together with the required documents via e-mail to [bacsecretariat@privacy.gov.ph](mailto:bacsecretariat@privacy.gov.ph) or via mail or courier in a sealed envelope to:

5th Floor, Ang Kiukok Hall,  
PICC Delegation Building, PICC Complex,  
Roxas Boulevard Manila 1307

Sincerely,



Digitally signed  
by Medalla Joan  
Therese Caragay

**JOAN THERESE C. MEDALLA**  
BAC Secretariat Head  
National Privacy Commission

<sup>1</sup> **NOTE:** Make sure to use the latest Omnibus Sworn Statement template downloadable from GPPB website (<https://www.gppb.gov.ph/downloadables.php>). Make sure that the "Jurat" of the sworn statement contains the details of the valid government issued ID of the affiant. Lastly, please make sure to submit its necessary attachments:

1. **If a sole proprietorship:** duly notarized Special Power of Attorney (if authorized representative)
2. **If a partnership, corporation, cooperative, or joint venture:** duly notarized Secretary's Certificate, Board/ Partnership Resolution, or Special Power of Attorney (whichever is applicable)

**NOTE:** Both the Omnibus Sworn Statement (OSS) and its attachment must specifically state the name of this procurement. Attached herein is the latest OSS template.

**TECHNICAL SPECIFICATION  
E-NGAS & E-BUDGET PROJECT (INTERNAL HDD)**

Item	Unit	Qty	Description/Specifications	Approved Budget of the Contract (Php 55,000.00)		Compliance (Manifest your compliance by writing <u>"COMPLY" in every item</u> )	
				Unit Price	Total		
1	Lot	1	<ul style="list-style-type: none"> <li>• Please refer to the "Technical Specification" for:</li> </ul>				
			<b>1. Technical Requirements</b>				
			<b>Quantity</b>	2 Units			
			<b>Size/Form Factors</b>	3.5"			
			<b>Interface</b>	SATA 6Gb/s			
			<b>Connectivity Technology</b>	SATA			
			<b>Storage Capacity</b>	Minimum 12 Terabytes (TB)			
			<b>Max. Sustained Transfer Rate OD (MB/s)</b>	At least 210 MB/s			
			<b>Spindle Speed (RPM)</b>	7,200			
			<b>Cache</b>	256MB			
			<b>Compatibility</b>	Network Attached Storage (NAS) Compatible			
			<b>2. Warranty</b> One year warranty against manufacturing defects, as well as parts and service. Supplier must have accredited/authorized service centers in Metro Manila. Warranty shall commence upon issuance of the Certificate of Acceptance.				
			<b>3. Payment and Delivery</b> Delivery must be within thirty (30) calendar days from the receipt by the Supplier of Purchase Order (PO).				
<b>TOTAL</b>							

Instruction to bidders (as applicable):

- I. All prices shall be VAT inclusive.
- II. Compliance must be stated by **writing "COMPLY" in EVERY requirement** mentioned above, failure to do so shall be a ground for disqualification.
- III. Present the original Mayor's permit and submit Certified True Copy of the eligibility documents and signed Quotation upon the schedule signing of Notice to Award for inspection and verification.

- IV. Acknowledgement of the Notice of Award shall be within five business (5) days from its issuance.
- V. Suppliers must have accredited / authorized service centers in Metro Manila.
- VI. Delivery shall be made to NPC, 5<sup>th</sup> Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307.
- VII. Delivery must be within thirty (30) calendar days from the receipt by the Supplier of Purchase Order (PO)

CONFORME:

\_\_\_\_\_  
(Name of Supplier/Provider/Date)

BY: \_\_\_\_\_  
(Name/Position/Signature of Representative/Date)



## TECHNICAL SPECIFICATION

### E-NGAS & E-Budget Project (Internal HDD) (APP Item No. 2023 - 0074)

#### I. BACKGROUND

In accordance with the guidelines established by the Commission on Audit, requiring the adoption and implementation of the Enhanced Electronic New Government Accounting System (eNGAS) and Electronic Budget System (eBudget), the Financial, Planning and Management Division (FPMD), through the recommendation of the NPC-IMISU, is pursuing the procurement of an additional Internal Hard Disk Drive (HDD). This crucial acquisition is designed to enhance our data retention and maintenance capabilities, ensuring the seamless operation of the eNGAS and eBudget systems.

#### II. OBJECTIVES

To improve data storage for the eNGAS and eBudget systems by upgrading the internal hard disk storage system, with a focus on enhancing performance, reliability, and ensuring scalability to meet present and future data storage requirements efficiently.

#### III. TECHNICAL REQUIREMENTS / SPECIFICATIONS

##### 1. Quantity/Quality/Functionality/Item description

- **Quantity:** Two (2) units.
- **Size/Form Factor:** 3.5".
- **Interface:** SATA 6Gb/s.
- **Connectivity Technology:** SATA.
- **Storage Capacity:** Minimum 12 Terabytes (TB).
- **Max. Sustained Transfer Rate OD (MB/s):** At least 210 MB/s.
- **Spindle Speed (RPM):** 7,200.
- **Cache:** 256MB.
- **Compatibility:** Network Attached Storage (NAS) compatible.

##### 2. Supplier's Qualification

- Must be PhilGEPS registered.
- With Mayors/Business permit

##### 3. Warranty

- At least 1 year warranty against manufacturing defects, as well as parts and service.

- Supplier must have accredited/authorized service centers in Metro Manila.
  - Warranty shall commence upon issuance of the Certificate of Acceptance.
4. The evaluation of the item/s shall include, but not limited to the following:
- Inspection and Acceptance by the Inspector, Supply or Property Officer and End-User; and
  - Physical examination of delivered items to verify the condition, completeness and compliance with the set requirements.

**IV. PAYMENT AND DELIVERY**

Delivery shall be consistent with the following schedule of requirements:

Item	Quantity	Date of Delivery	Supporting Documents
Internal HDD	2	Within thirty (30) calendar days from the receipt by the Supplier of Purchase Order (PO).	User manual, warranty certificate.

**Place of Delivery:** NPC, 5th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

Payment shall be made when the Goods have been delivered in accordance with the signed contract and instructions and upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and Certificate of Acceptance by the End-User.

**V. MODE AND NATURE OF PROCUREMENT**

This shall be procurement of Goods with mode of procurement through *Alternative Mode through Negotiated Procurement – Small Value Procurement*.

**VII. FUND SOURCE AND APPROVED BUDGET FOR THE CONTRACT (ABC)**

Source of Fund : FY 2023 General Appropriations  
NPC Annual Procurement Plan FY 2023 (APP Item No. 2023-0074)

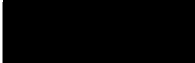
ISSP : NPC ISSP 2021-2023.

Approved Budget for the Contract : Fifty Five Thousand Pesos Only (Php 55,000.00).


**Prepared by:**

  
**JOHANA CARLA T. GOMEZ**  
*Accountant II, FPMD*

**Recommending Approval:**

  
**MARILOU C. LEELIAN**  
*Chief, FPMD*

**Approved by:**

  
**ATTY. MANUEL C. SATUITO**  
*Director IV, FAO*