



## REQUEST FOR QUOTATION

### DATA CENTER EQUIPMENT (APP Item No. 2023-0072)

25 October 2023

#### NOTICE TO ALL PROVIDERS

The National Privacy Commission intends to procure **DATA CENTER EQUIPMENT (APP Item No. 2023-0072)**. As such, providers or suppliers of known qualifications are hereby invited to submit their quotations/price proposals signed by your authorized representative not later than **9:00 AM, November 3, 2023**.

The service providers/suppliers must also submit the following requirements:

1. Copy of the Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number;
3. Notarized Omnibus Sworn Statement with applicable attachments<sup>1</sup>;
4. Manifestation of compliance to the attached technical specification signed by your authorized representative.

Please submit your quotation together with the required documents via e-mail to [bacsecretariat@privacy.gov.ph](mailto:bacsecretariat@privacy.gov.ph) or via mail or courier in a sealed envelope to:

5th Floor, Ang Kiukok Hall,  
PICC Delegation Building, PICC Complex,  
Roxas Boulevard Manila 1307

Sincerely,



Digitally signed  
by Medalla Joan  
Therese Caragay

**JOAN THERESE C. MEDALLA**  
BAC Secretariat Head  
National Privacy Commission

<sup>1</sup> **NOTE:** Make sure to use the latest Omnibus Sworn Statement template downloadable from GPPB website (<https://www.gppb.gov.ph/downloadables.php>). Make sure that the "Jurat" of the sworn statement contains the details of the valid government issued ID of the affiant. Lastly, please make sure to submit its necessary attachments:

1. **If a sole proprietorship:** duly notarized Special Power of Attorney (if authorized representative)
2. **If a partnership, corporation, cooperative, or joint venture:** duly notarized Secretary's Certificate, Board/ Partnership Resolution, or Special Power of Attorney (whichever is applicable)

**NOTE:** Both the Omnibus Sworn Statement (OSS) and its attachment must specifically state the name of this procurement. Attached herein is the latest OSS template.

**TERMS OF REFERENCE  
DATA CENTER EQUIPMENT**

Item	Unit	Qty	Description/Specifications	Approved Budget of the Contract (Php 350,000.00)		Compliance (Manifest your compliance by <u>writing</u> <b>"COMPLY" in every item</b> )
				Unit Price	Total	
1	Lot	1	<ul style="list-style-type: none"> <li>• Please refer to the "Terms of Reference" for:               <ol style="list-style-type: none"> <li>1. <b>Technical Requirements</b> <ul style="list-style-type: none"> <li>• <b>Functional Description</b> Please see attached "Terms of Reference" for description</li> </ul> </li> </ol> </li> </ul>			
			<ul style="list-style-type: none"> <li>• <b>Service Level Agreement</b> Please see attached "Terms of Reference" for description</li> </ul>			
			<ol style="list-style-type: none"> <li>2. <b>Payment and Delivery</b> <ul style="list-style-type: none"> <li>• Service acceptance report to confirm completion</li> <li>• 100% payment after delivery, installation, and issuance of a certificate of acceptance by the NPC Inspection Committee</li> <li>• Supply, install, and deliver the Compressor within forty-five (45) days to sixty (60) days</li> </ul> </li> </ol>			
<b>TOTAL</b>						

Instruction to bidders (as applicable):

- I. All prices shall be VAT inclusive.
- II. Compliance must be stated by writing "COMPLY" in EVERY requirement mentioned above, failure to do so shall be a ground for disqualification.
- III. Present the original Mayor's permit and submit Certified True Copy of the eligibility documents and signed Quotation upon the schedule signing of Notice to Award for inspection and verification.
- IV. Acknowledgement of the Notice of Award shall be within five business (5) days from its issuance.
- V. Delivery shall be made to NPC, 5<sup>th</sup> Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307.

CONFORME:

\_\_\_\_\_  
(Name of Supplier/Provider/Date)

BY: \_\_\_\_\_  
(Name/Position/Signature of Representative/Date)



## TERMS OF REFERENCE

### DATA CENTER EQUIPMENT (APP Item No. 2023-0072)

#### I. BACKGROUND

The Interim Management Information System Unit (IMISU), which is acting as the Management Information Technology Division of the National Privacy Commission (NPC), is tasked with supporting, maintaining, and implementing layers of security in all Information and Communications Technology (ICT) infrastructures of the National Privacy Commission. We currently have two (2) Precision Air Conditioning Unit (PACU) units at the Data Center; they were both installed in 2018. Last year, December 2022, both PACU were already inspected and underwent preventive maintenance. IMISU has found out that one of the unit's compressors needs an immediate replacement to compensate for the alternating operation needed for PACU units. It is important to ensure and maintain the right amount of cooling on the Data Center, a faulty PACU can cause network equipment to heat up and eventually fail and may lead to disruption in the network operations of NPC.

#### II. OBJECTIVES

The purpose of this procurement is to guarantee that the temperature and humidity levels inside the data center operate effectively and consistently to ensure that the network equipment is operating at an optimal level and delivers the desired organizational outcomes for the Commission. Additionally, to increase the longevity of each unit, the two PACU units must operate alternately with no temperature variation.

#### III. TECHNICAL REQUIREMENTS/SPECIFICATIONS

##### A. Functional Description

##### 1. General

- a. It must be a scroll type of compressor designed for high efficiency and reliability in air conditioning, comfort, and process cooling applications, with evaporating temperatures around +5 °C.
- b. It must have features such as brazed fitting connections, tandemization and multiple refrigerant capability provide for the needs of a more demanding market.
- c. The refrigerants compatibilities must be R-22, R-407C, R-134a.
- d. The voltage and frequency range must be 200-220 V at 50 Hz, and 200-230 V at 60 Hz.
- e. It must have the cooling capacity of 14.8 kW.
- f. It must have a power input of 4.64 kW.
- g. It must have a Coefficient of Performance (COP) of 3.19.
- h. It must have an overall dimension of 246 x 246 x 451 mm (W x L x H).
- i. It must have a net weight of 38.6 kg.

- j. It must have a low/high side PS of 20/29.5 bar(g).
- k. It must have a maximum operating current of 26A.

## 2. Service Level Agreement

- a. The supplier is required to remove the damaged compressor, install the replacement compressor, and shall submit a completion report after 10 calendar days of the activity.
- b. The warranty for the compressor should be a minimum of one (1) year.
- c. The supplier must provide onsite technical support for critical issues and must respond via telephone, mobile and email to resolve technical issues related to the compressor that will impede the network operations of the commission, in which case, severity levels are indicated below:
  - i. **Severity Level 1**, categorized as Critical, the issue must be resolved within one (1) hour after initial report to the service desk or customer support.
  - ii. **Severity Level 2**, categorized as Major, the issue must be resolved at the soonest possible time (within 2 hours)
  - iii. **Severity Level 3**, categorized as Minor, the issue must be resolved immediately (within 4 hours).
- d. Supplier Qualification
  - i. PhilGEPS Registration.
  - ii. Mayor's/Business permit.
  - iii. Notarized Omnibus Sworn Statement with applicable attachments (ABC above Php 50,000.00) and Income/Business Tax Return (ABC above Php 500,000.00).
  - iv. Other documents as needed and prescribed under Revised IRR of Republic Act No. 9184.

## IV. PAYMENT AND DELIVERY

- 1. Supplier shall provide service acceptance report to confirm completion.
- 2. 100% payment after delivery, installation, and issuance of a certificate of acceptance by the NPC Inspection Committee.
- 3. Supplier shall supply, install, and deliver the Compressor within forty-five (45) days to sixty (60) days to the National Privacy Commission located at 5<sup>th</sup> floor of PICC Complex, Pasay City after receipt of Notice to Award (NOA) and Notice to Proceed (NTP).

## V. FUND SOURCE AND APPROVED BUDGET FOR THE CONTRACT (ABC)

- Source of Fund: NPC FY 2023 APP, NPC ISSP FY 2021-2023 (APP Item No. 2023-0072).
- Approved Budget for the Contract: Three Hundred Fifty Thousand Pesos Only (P 350,000.00).

**Prepared by:**



Digitally signed by  
Plandor Lennard  
Apora

**LENNARD A. PLANDOR**

*Information Technology Officer II, IMISU*

**Recommending Approval by:**

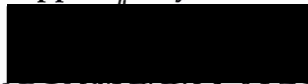


Digitally signed  
by Milanes  
Rainier Anthony  
Mabias

**ATTY. RAINIER ANTHONY M. MILANES**

*Vice Chairman, IMISU*

**Approved by:**



**ATTY. IVIN RONALD B.M. ALZONA**

*Chairperson, IMISU* 3.