



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. 046-2023, Series of 2023

RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF PREVENTIVE MAINTENANCE FOR NPC MOTOR VEHICLES WITH REPLACEMENT OF PARTS AND ACCESSORIES (APP ITEM NO. 2023-0016)

WHEREAS, the National Privacy Commission (NPC) is the agency mandated to administer and implement Republic Act No. 10173 or the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, it is the policy of the State that all resources of the government shall be managed, expended, or utilized in accordance with law and regulations, and safeguarded against loss or wastage, with the aim of ensuring economy, efficiency, and effectiveness in the operations of the government;

WHEREAS, the engagement of a service provider duly authorized with the necessary expertise, experience, and capacity to maintain and repair and/or replace worn out parts/accessories of the twelve (12) NPC motor vehicles is necessary: (1) to prolong the service life of the motor vehicles; (2) to increase the safety of the drivers and passengers while on the road; and (3) to prevent parts from breaking as well as and larger issues that may arise which may cause road accidents;

WHEREAS, this procurement has a Certificate of Availability of Funds (CAF) and has been confirmed to be existing as APP Item No. 2023-0016 (Preventive Maintenance for NPC Motor Vehicles with Replacement of Parts and Accessories) programmed under NPC CY 2023, and with an Approved Budget for the Contract (ABC) amounting to Php700,000.00;

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" recognizes Small Value Procurement as a method of procuring goods where the amount involved does not exceed the threshold prescribed in Annex "H" of the RIRR, provided, that in case of goods, the procurement does not fall under shopping in Section 52;

WHEREAS, a Request for Quotation (RFQ) was posted in PHILGEPS, the NPC website, and the NPC bulletin board and was likewise sent to three suppliers, namely: (1) Carsan Autoservice and Trading Center; (2) FLEETSERV, Inc.; and (3) Man-Ar Auto Repair Shop;

WHEREAS, only Man-Ar Auto Repair Shop submitted its quotation;

WHEREAS, on 23 May 2023, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate **Man-Ar Auto Repair Shop's** submitted quotation. It was found that it passed the technical, legal, and financial requirements mandated under RA 9184,

The original of this document (containing only the BAC member's signature) is in digital format

Ref No.: BAC-23-00407

NPC_BAC_RESO-V1.0, R0.0, 05 May 2021

5th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

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and was determined to have submitted the single calculated and responsive bid quoted with a bid price of **Php690,000.00** within the ABC;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of the contract for the procurement of Preventive Maintenance for NPC Motor Vehicles with Replacement of Parts and Accessories to **MAN-AR AUTO REPAIR SHOP** for having the single calculated and responsive quotation in the total amount of **SIX HUNDRED NINETY THOUSAND PESOS**, subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).

RESOLVED this 23rd day of May 2023, via combination of on-site and videoconference meeting.

ATTEST:



Digitally signed
by Fabricante
Marlon Ruben
Natividad

MR. MARLON RUBEN N. FABRICANTE
Chief, ASD, End User
BAC Member

On official business

MR. ERWIN D. ESPENILLA
HEA, OPC
BAC Member



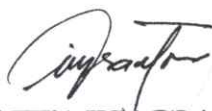
Digitally signed
by Milanes Rainier
Anthony Mabias

ATTY. RAINIER ANTHONY M. MILANES
Chief, CMD
BAC Member



Digitally signed
by Mendoza Ma
Josefina Eusebio

ATTY. MA. JOSEFINA E. MENDOZA
Attorney IV, LD
BAC Member



Digitally signed
by Ivy Grace T.
Villasoto

ATTY. IVY GRACE T. VILLASOTO
Attorney V, PDD
BAC Vice Chairperson



Digitally signed by
Patula Maria
Theresita Elnar

ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

APPROVED:



ATTY. JOHN HENRY D. NAGA

Privacy Commissioner
Head of the Procuring Entity

Date: MAY 31 2023



The original of this document (containing only the BAC member's signature) is in digital format

Ref No.: BAC-23-00407

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Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

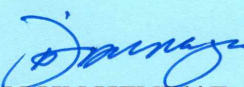
MAY 31 2023


MS. JESSICA IBASCO SERRANO
Sole Proprietor/Authorized Representative
MAN-AR AUTO REPAIR SHOP.
2332 Brgy. 13 Zone 4
Roxas Boulevard, Pasay City

Dear Ms. Serrano:


Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 046-2023, series of 2023, the contract for procurement of **Preventive Maintenance for NPC Motor Vehicles with Replacement of Parts and Accessories** amounting to a total of **Six Hundred Ninety Thousand Pesos (Php690,000.00)** is hereby awarded to **Man-Ar Auto Repair Shop** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: MAY 31 2023

 Digitally signed
by Mechele Joan
Therese Caragay

Conforme:


MS. JESSICA IBASCO SERRANO
Sole Proprietor/Authorized Representative
MAN-AR AUTO REPAIR SHOP.
2332 Brgy. 13 Zone 4
Roxas Boulevard, Pasay City
Date: MAY 31 2023

Ref No.: BAC-23-00408

NPC_BAC_NOA-V1.0, R0.0, 05 May 2021

5th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

URL: <https://www.privacy.gov.ph> Email Add: info@privacy.gov.ph Tel No. 8234-2228

PURCHASE ORDER NATIONAL PRIVACY COMMISSION

Entity Name

Supplier : <u>MAN-AR AUTO REPAIR SHOP</u>	P.O. No. : 2023- <u>06-0016</u>
Address : <u>2332 Brgy. 13, Zone 4, Roxas Boulevard, Pasay City</u>	Date : <u>JUN 02 2023</u>
TIN : <u>232-094-890-000</u>	Mode of Procurement : <u>Small Value Procurement</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>NPC OFFICE</u>	Delivery Term : <u>Delivery of services shall commence from receipt of PO/NTP until 31 December 2023 or until funds are exhausted</u>
Date of Delivery : <u>Delivery of services shall commence from receipt of PO/NTP until 31 December 2023 or until funds are exhausted</u>	Payment Term : <u>LDDAP-ADA</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	<p style="text-align: center;">PREVENTIVE MAINTENANCE FOR NPC MOTOR VEHICLES WITH REPLACEMENT OF PARTS AND ACCESSORIES</p> <p>Specifications: <i>The specifications shall be in accordance with the attached Scope of Work "Annex A"</i></p> <p>Delivery: I. Delivery of services shall commence from receipt of Purchase Order/Notice to Proceed until 31 December 2023 or until funds are exhausted.</p> <p>Payment: 1. Payment shall be processed when the services have been delivered and upon issuance of Pre and Post Inspection Acceptance Report by the Inspection and Acceptance Committee and Certificate of Acceptance of Output by the Chief ASD 2. Payment shall be made through send bill arrangement and shall be processed upon receipt of the Billing Statement/Sales Invoice/Statement of Account and Delivery Receipt issued by the supplier.</p>	1	690,000.00	690,000.00


(Total Amount in Words) SIX HUNDRED NINETY THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

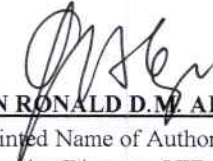
NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at asd@privacy.gov.ph for questions/delivery and other concerns.

Conforme:


MS. JESSICA IBASCO SERRANO
 Signature over Printed Name of Supplier
JUNE 02 2023
 Date

Very truly yours,


ATTY. IVIN RONALD D.M. ALZONA
 Signature over Printed Name of Authorized Official
 Executive Director, OED

Fund Cluster : 01

Funds Available : ₱ 690,000.00


JOHANA CARLA T. GOMEZ
as per SO No. 111-A s. 2021

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : 02-101-2023-06-00266

Date of the ORS/BURS: 05 JUN 2023

Amount : ₱ 690,000.00