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**BIDS AND AWARDS COMMITTEE**  
Resolution No. 064-2023, Series of 2023

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF  
NEWSPAPER PUBLICATION (APP Item No. 2023-0049)**

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**WHEREAS**, the National Privacy Commission (*NPC* or *Commission*) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, the NPC promotes education and raises awareness about data privacy rights and obligations by conducting educational campaigns, seminars, and training programs to educate individuals, organizations, and government agencies on the best data privacy practices;

**WHEREAS**, in order to attain this, the NPC is systematizing and formalizing its data privacy courses and training programs through the Data Privacy Competency Program (DPCP) to enhance both accessibility of educational materials and the quality of training programs on data privacy and protection available in the Philippines;

**WHEREAS**, the DPCP consists of courses on the foundational and operational aspects of the DPA that are essential for anyone who seeks to have a better understanding of the law and its application and other projects on data privacy education;

**WHEREAS**, the framework of the DPCP is set to be institutionalized in a Circular to be issued by the NPC. The same is required to be published in a newspaper of general circulation to formally launch the scope and purpose of the DPCP in the best interest of the public;

**WHEREAS**, this item is covered by a Certification of Availability of Funds to cover the payment for one (1) lot Newspaper Publication amounting to One Hundred Thousand (Php100,000.00) chargeable against Printing and Publication Expenses programmed under NPC CY 2023 APP with Item No. 2023-0049;

**WHEREAS**, a Request for Quotation dated 25 August 2023 was sent to Philippine Daily Inquirer, The Manila Times, and The Philippine Star. The RFQ was likewise posted in the PhilGEPs and NPC websites, along with the NPC bulletin board;

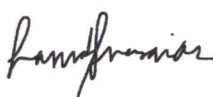
**WHEREAS**, in response to the RFQ, only The Manila Times Publishing Corporation submitted its responsive quotation with a bid price of Fifty Thousand Seven Hundred Fifty-Two Pesos and Eighty Cents (Php50,752.80);

**WHEREAS**, on 04 September 2023, the NPC Bids and Awards Committee (NPC-BAC) proceeded to evaluate the submission by The Manila Times Publishing Corporation and determined that it passed the legal, technical, and financial requirements mandated by R.A. 9184 and its IRR;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of contract for the procurement of Newspaper Publication to **The Manila Times Publishing Corporation** for having the single calculated and responsive quotation in the total amount of **Fifty Thousand Seven Hundred Fifty-Two Pesos and Eighty Cents (Php50,752.80)**.

RESOLVED this 4<sup>th</sup> day of September 2023 via combination of on-site and videoconference meeting.

ATTEST:

 Digitally signed  
by Anasarias  
Hannah Tabion

**MS. HANNAH T. ANASARIAS**  
*Senior Administrative Assistant II, Phil-DPO*  
*End-user/Provisional BAC Member*

*On Official Business*  
**MR. ERWIN D. ESPENILLA**  
*HEA, OPC*  
*BAC Member*

 Digitally signed  
by Milanes  
Rainier Anthony  
Mabias

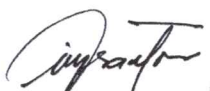
**ATTY. RAINIER ANTHONY M. MILANES**  
*Chief, CMD*  
*BAC Member*

 Digitally signed by  
Fabricante Marlon  
Ruben Natividad

**MR. MARLON RUBEN N. FABRICANTE**  
*Chief, ASD*  
*BAC Member*

 Digitally signed  
by Mendoza Ma  
Josefina Eusebio

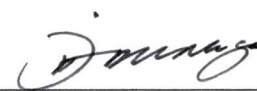
**ATTY. MA. JOSEFINA E. MENDOZA**  
*Attorney IV, LD*  
*BAC Member*

 Digitally signed by  
Ivy Grace T.  
Villasoto

**ATTY. IVY GRACE T. VILLASOTO**  
*Attorney V, PDD*  
*BAC Vice Chairperson*

*On Official Business*  
**ATTY. MARIA THERESITA E. PATULA**  
*Director IV, LEO*  
*BAC Chairperson*

Approved:

  
**ATTY. JOHN HENRY D. NAGA**  
*Privacy Commissioner*  
*Head of the Procuring Entity*  
Date: SEP 14 2023



Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**  
5<sup>th</sup> Floor, Philippine International Convention Center,  
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



## NOTICE OF AWARD

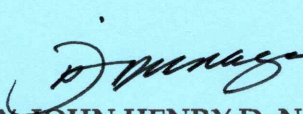
Date Issued: **SEP 14 2023**


**MS. CATHERINE LAMBINA**  
*Account Manager*  
The Manila Times Publishing Corporation  
2<sup>nd</sup> Floor Sitio Grande Bldg.,  
A. Soriano Avenue,  
Intramuros, Manila

Dear **MS. LAMBINA**,

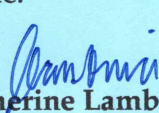
Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 064-2023 series of 2023, the contract for **NEWSPAPER PUBLICATION** amounting to **FIFTY THOUSAND SEVEN HUNDRED FIFTY-TWO PESOS AND EIGHTY CENTS (PHP50,752.80)** VAT inclusive, is awarded to **The Manila Times** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

  
**ATTY. JOHN HENRY D. NAGA**  
Privacy Commissioner  
Head of the Procuring Entity

 Digitally signed  
by Medalls Joan  
Therese Caragay

Conforme:

  
**Ms. Catherine Lambina**  
*Account Manager*  
The Manila Times  
Date: **SEP 14 2023**

**PURCHASE ORDER**  
**NATIONAL PRIVACY COMMISSION**

Entity Name

|   |  |
|---|--|
| Supplier : THE MANILA TIMES PUBLISHING CORPORATION<br>Address : A SORIANO AVE., INTRAMUROS, MANILA, METRO MANILA<br>TIN : _____ | P.O. No. : 2023- <u>09-0027</u><br>Date : <u>SEP 18 2023</u><br>Mode of Procurement : <u>Small Value Procurement</u> |
|---|--|

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

|   |   |
|---|---|
| Place of Delivery : <u>NPC OFFICE</u><br>Date of Delivery : _____<br>Delivery of publication should be within 5 calendar days upon approval of the final layout.<br>Delivery of complimentary copies should be within 3 calendar days after the publication | Delivery Term : _____<br>Payment Term : <u>LDDAP-ADA</u><br>Delivery of publication should be within 5 calendar days upon approval of the final layout<br>Delivery of complimentary copies should be within 3 calendar days after the publication |
|---|---|

| Stock/ Property No.  | Unit  | Description           | Quantity  | Unit Cost   | Amount    |           |  |  |          |                      |   |   |  |
|--|---|-----------------------|---|---|-----------|-----------|--|--|----------|----------------------|---|---|--|
|  | Lot   | NEWSPAPER PUBLICATION | 1   | 50,752.80   | 50,752.80 |           |  |  |          |                      |   |   |  |
| Specifications: <ol style="list-style-type: none"> <li>1. Specification of the Circular                         <ol style="list-style-type: none"> <li>a. Text color: BLACK</li> <li>b. Font style: ARIAL</li> <li>c. Font size: 8pt (necessary adjustment should not be smaller than 6pt)</li> </ol> </li> <li>2. Duration of publication is one (1) day only</li> <li>3. The space allotted for the Circular is one (1) full newspaper page</li> <li>4. The readership of the newspaper is with widest circulation nationwide</li> <li>5. The supplier can provide the following:                         <ol style="list-style-type: none"> <li>a. Publish for the dissemination of local or telegraphic news and intelligence of a general information</li> <li>b. With a bona fide subscription list of paying subscribers</li> <li>c. Established, printed, and published at regular intervals in the country</li> </ol> </li> <li>6. The supplier be able to publish the Circular on Data Privacy Competency within five (5) calendar days upon the approval of the final layout from the end-user</li> <li>7. The supplier be able to give five (5) complimentary copies of the printed circular to NPC</li> <li>8. The supplier be able to provide an Affidavit of Publication</li> </ol> |   |                       |   |   |           |           |  |  |          |                      |   |   |  |
| <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th align="center" colspan="2">Delivery:</th> </tr> <tr> <td style="width:50%; vertical-align: top;"> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th align="center">Delivery</th> <th align="center">Supporting documents</th> </tr> <tr> <td style="font-size: small;">                             1. Publication of the Circular should be within 5 calendar days upon approval of the final layout<br/>                             2. Delivery of the 5 complimentary copies of the printed circular should be within 3 calendar days after the publication                         </td> <td style="font-size: small;">                             1. Affidavit of Publication<br/>                             2. Statement of Account/Official Receipt/Billing Invoice                         </td> </tr> </table> </td> <td style="width:50%;"></td> </tr> </table>  |   |                       |   |   |           | Delivery: |  | <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th align="center">Delivery</th> <th align="center">Supporting documents</th> </tr> <tr> <td style="font-size: small;">                             1. Publication of the Circular should be within 5 calendar days upon approval of the final layout<br/>                             2. Delivery of the 5 complimentary copies of the printed circular should be within 3 calendar days after the publication                         </td> <td style="font-size: small;">                             1. Affidavit of Publication<br/>                             2. Statement of Account/Official Receipt/Billing Invoice                         </td> </tr> </table> | Delivery | Supporting documents | 1. Publication of the Circular should be within 5 calendar days upon approval of the final layout<br>2. Delivery of the 5 complimentary copies of the printed circular should be within 3 calendar days after the publication | 1. Affidavit of Publication<br>2. Statement of Account/Official Receipt/Billing Invoice |  |
| Delivery:  |   |                       |   |   |           |           |  |  |          |                      |   |   |  |
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| Delivery   | Supporting documents  |                       |   |   |           |           |  |  |          |                      |   |   |  |
| 1. Publication of the Circular should be within 5 calendar days upon approval of the final layout<br>2. Delivery of the 5 complimentary copies of the printed circular should be within 3 calendar days after the publication  | 1. Affidavit of Publication<br>2. Statement of Account/Official Receipt/Billing Invoice |                       |   |   |           |           |  |  |          |                      |   |   |  |
| Payment:<br>1. Payment shall be processed upon issuance of Certificate of Acceptance of Output by the Inspection and Acceptance Committee and submission of complete payment documents by the end-user.  |   |                       |   |   |           |           |  |  |          |                      |   |   |  |


**(Total Amount in Words)** FIFTY THOUSAND SEVEN HUNDRED FIFTY TWO PESOS AND EIGHTY CENTAVOS ONLY

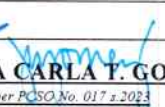
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

**NOTICE TO PROCEED:** Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at asd@privacy.gov.ph for questions/delivery and other concerns.

Conforme:  
  
**MS. CATHY LAMBINA**  
 Signature over Printed Name of Supplier  
20 SEP 2023  
 Date

Very truly yours,  
  
**ATTY. MANUEL C. SATUITO**  
 Signature over Printed Name of Authorized Official  
 Director IV, FAO

|   |  |
|---|--|
| Fund Cluster : <u>01</u><br>Funds Available : <u>₱ 50,752.80</u><br><br><b>JOHANA CARLA T. GOMEZ</b><br><small>as per PCSO No. 017 s. 2023</small><br>Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit | ORS/BURS No. : <u>02-101-2023-09-0057</u><br>Date of the ORS/BURS: <u>SEPT. 20 2023</u><br>Amount : <u>₱ 50,752.80</u> |
|---|--|