



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. 042-2023, Series of 2023

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF
CONSUMABLES FOR FUJI XEROX APC 2560 (APP ITEM No. 2023-0065)**

WHEREAS, the National Privacy Commission (NPC) is an independent body mandated to administer and implement Republic Act No. 10173 or the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, the Administrative Services Division (ASD), as a support unit to the operations of the NPC is mandated to ensure that all equipment, supplies, and materials required for the daily operations are provided and maintained. In this regard, the ASD intends to purchase the required consumables for the three (3) units of multi-function printers (Fuji Xerox APC 2560);

WHEREAS, this procurement has a Certificate of Availability of Funds (CAF) and is confirmed to be existing in the FY 2023 Appropriations, programmed under NPC CY 2023 APP with Item No. 2023-0065 and with an Approved Budget for the Contract (ABC) amounting to P 160,000.00;

WHEREAS, Section 50(b) of R.A. 9184 allows Direct Contracting for items, when the procurement of critical components from a specific supplier is a condition precedent to hold a contractor to guarantee its project performance, in accordance with the provisions of its contract;

WHEREAS, in conformance with the warranty certificate (Attached as Annex "A") of the NPC's Fuji Xerox APC 2560, the direct contracting of the consumables, among others, from Sonkkens Office Equipment Trading is necessary otherwise the Equipment Service Warranty shall be null and void;

WHEREAS, the validity of the warranty of the units is until 5 January 2024;

WHEREAS, in this regard, the ASD submitted a Justification (Attached as Annex "B") stating that the purchase of the subject toner from Sonkkens Office Equipment Trading via direct contracting will be more beneficial to the NPC and the government as it will result to savings for at least (1) year of service and monthly preventive maintenance of the subject printers until 5 January 2024;

WHEREAS, a Request for Quotation (RFQ) was sent to Sonkkens Office Equipment Trading;

The original of this document (containing only the BAC member's signature) is in digital format
Ref No.: BAC-23-00355 NPC_BAC_RESO-V1.0, R0.0, 05 May 2021


5th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307
URL: <https://www.privacy.gov.ph> Email Add: info@privacy.gov.ph Tel No. 8234-2228

WHEREAS, on 5 May 2023, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate the submitted quotation and eligibility documents and determined that Sonkkens Office Equipment Trading passed the technical, legal, and financial requirements mandated under RA 9184 and was determined to have submitted the single calculated and responsive bid at a bid price of P 155,820.00;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of contract for the procurement of **CONSUMABLES FOR FUJI XEROX APC 2560** to **SONKKENS OFFICE EQUIPMENT TRADING** for having the single calculated and responsive quotation in the total amount of **One Hundred Fifty-Five Thousand Eight Hundred Twenty Pesos (P 155,820.00)**, through Direct Contracting, subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).

RESOLVED this 5th day of May 2023 via combination of on-site and videoconference meeting.


ATTEST:

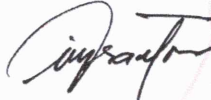

Digitally signed
by Del Mundo
Joan Perez
MS. JOAN P. DEL MUNDO
AO I, ASD, End-User
Provisional BAC Member


Digitally signed by
Fabricante Marlon
Ruben Natividad
MR. MARLON RUBEN N. FABRICANTE
Chief, ASD
BAC Member


Digitally signed by
Milanes Rainier
Anthony Mabias
ATTY. RAINIER ANTHONY M. MILANES
Chief, CMD
BAC Member


On official business
MR. ERWIN D. ESPENILLA
Head Executive Assistant
BAC Member


Digitally signed by
Mendoza Ma Josefina
Eusebio
ATTY. MA. JOSEFINA E. MENDOZA
Attorney IV, LD
BAC Member


Digitally signed
by Ivy Grace T.
Villasoto
ATTY. IVY GRACE T. VILLASOTO
Attorney V, PDD
BAC Vice Chairperson


Digitally signed by
Patula Maria Theresita
Elnar
ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: MAY 18 2023

Ref No.: BAC-23-00355

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Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD

MAY 18 2023

MR. LOUIE C. VILLALINO
Authorized Representative
Sonkkens Office Equipment Trading
140 Mataas na Lupa, Lipa City, Batangas

Dear Mr. Villalino,


Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 042-2023, series of 2023, the contract for the **Consumables for FUJI XEROX APC 2560** amounting to **One Hundred Fifty-Five Thousand and Eight Hundred Twenty Pesos (P 155,820.00) VAT inclusive**, is awarded to **Sonkkens Office Equipment Trading** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

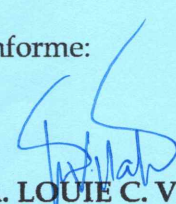
ATTY. JOHN HENRY D. NAGA

Privacy Commissioner
Head of the Procuring Entity

Date: MAY 18 2023

 Digitally signed
by Medalla Joan
Therese Caragay

Conforme:



MR. LOUIE C. VILLALINO
Authorized Representative
Sonkkens Office Equipment Trading
140 Mataas na Lupa, Lipa City, Batangas

Date: MAY 18 2023

**PURCHASE ORDER
NATIONAL PRIVACY COMMISSION**

Entity Name

Supplier : SONKKENS OFFICE EQUIPMENT TRADING	P.O. No. : 2023- <u>05-0014</u>
Address : 140 Mataas Na Lupa, Lipa City, Batangas, Region IV-A	Date : <u>MAY 24 2023</u>
TIN :	Mode of Procurement : <u>Direct Contracting</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>NPC OFFICE</u>	Delivery Term : Delivery shall be completed within 30 calendar days from receipt of Purchase Order
Date of Delivery : Delivery shall be completed within 30 calendar days from receipt of Purchase Order	Payment Term : <u>LDDAP-ADA</u>

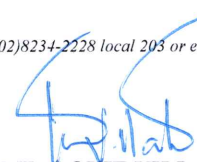
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount															
	Lot	CONSUMABLES FOR FUJI XEROX APC2560	1	155,820.00	155,820.00															
Specifications:																				
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Item</th> <th>Unit</th> <th>Quantity</th> <th>Unit Price</th> <th>Total Price</th> </tr> </thead> <tbody> <tr> <td>Black Toner, 22,000 yield capacity</td> <td>Cart</td> <td align="center">14</td> <td align="right">8,610.00</td> <td align="right">120,540.00</td> </tr> <tr> <td>Waste Toner, 33,000 yield capacity</td> <td>Cart</td> <td align="center">7</td> <td align="right">5,040.00</td> <td align="right">35,280.00</td> </tr> </tbody> </table>						Item	Unit	Quantity	Unit Price	Total Price	Black Toner, 22,000 yield capacity	Cart	14	8,610.00	120,540.00	Waste Toner, 33,000 yield capacity	Cart	7	5,040.00	35,280.00
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Warranty: A. Warranties againts manufacturing defects, as well as parts and service B. Warranty period/s: One (1) Year C. Warranty shall commence upon issuance of Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee The Evaluation of the equipment shall include, but not limited to: 1. Inspection and Acceptance of the product by the end-user, NPC Inspection and Acceptance Committee and Property Officer; 2. Physical checks on the item for any deformation, dents and cracks and the completeness of the equipment for its physical and visual examination.																				
Delivery: <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Item</th> <th>Quantity</th> <th>Delivery</th> </tr> </thead> <tbody> <tr> <td>Black Toner, 22,000 yield capacity</td> <td align="center">14</td> <td rowspan="2">Delivery shall be completed within 30 calendar days from receipt of PO.</td> </tr> <tr> <td>Waste Toner, 33,000 yield capacity</td> <td align="center">7</td> </tr> </tbody> </table>						Item	Quantity	Delivery	Black Toner, 22,000 yield capacity	14	Delivery shall be completed within 30 calendar days from receipt of PO.	Waste Toner, 33,000 yield capacity	7							
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Payment: 1. Payment shall be processed upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee. 2. Payment shall be made through send bill arrangement and shall be processed upon receipt of the Statement of Account/Sales Invoice/Billing Statement and Delivery Receipt issued by the supplier.																				


(Total Amount in Words) ONE HUNDRED FIFTY FIVE THOUSAND EIGHT HUNDRED TWENTY PESOS ONLY

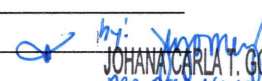
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at asd@privacy.gov.ph for questions delivery and other concerns.

Conforme: 
MR. LOUIE VILLALINO
 Signature over Printed Name of Supplier
MAY 29 2023
 Date

Very truly yours, 
ATTY. MANUEL C. SATUITO
 Signature over Printed Name of Authorized Official
 Director IV, FAO

Fund Cluster : <u>01</u>	ORS/BURS No. : <u>02-101-2023-05-00246 qd</u>
Funds Available : <u>₱ 155,820.00</u> 	Date of the ORS/BURS: <u>MAY 25, 2023</u>
JENSEN JOY L. BALLICUD Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	Amount : <u>₱ 155,820.00</u> 