



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
5th Floor, Philippine International Convention Center,
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



BIDS AND AWARDS COMMITTEE
BAC Resolution No. 082-2023, Series of 2023

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF NPC
OPERATIONAL PLANNING FOR FY 2024 (LEASE OF VENUE)**

WHEREAS, the National Privacy Commission (NPC) is the agency mandated to administer and implement Republic Act No. 10173 or the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, the Philippine Development Plan (PDP) 2023-2028 is a plan for deep economic and social transformation to reinvigorate job creation and accelerate poverty reduction by steering the economy back on a high-growth path. This is based on President Ferdinand R. Marcos, Jr.'s 8-point socioeconomic agenda that tackles immediate, on-the-ground concerns such high inflation, scarring due to COVID-19, tight fiscal space, among others¹;

WHEREAS, the NPC developed its 2023-2028 Strategic Plans aligned with the Philippine Development Plan (PDP) 2023-2028. There is, thus, a need to undertake a comprehensive review and recalibration of its 2024 Operational Plans. This is essential in order to gain a deep understanding of its current position, chart its future direction and identify the necessary actions. This process necessitates substantial investment in formulating medium to long-term strategies and plans²;

WHEREAS, this activity aims to analyze the current status of the NPC and to formulate the latter's operational plans for the fiscal year 2024 in order to: (1) assess the overall performance of NPC from 2022 to third quarter of FY 2023; (2) identify factors that affected NPC's performance from first to third quarters of FY 2023; (3) Craft comprehensive program of actions for the 4th quarter of FY 2023; (4) revisit and update, if necessary, the NPC's FY 2023-2028 Strategic Plan; and (5) recommend the NPC's operational directions for the ensuing year 2024-2025, aligning them with the Commission's goals and objectives.

WHEREAS, this procurement is covered by a Certification of Availability of Funds to cover the cost for one (1) lot NPC Operational Planning for FY 2024 (Lease of Venue) amounting to Two Hundred Fifty Thousand Pesos (Php250,000.00) chargeable against Training Expenses (GAS-MOOE), under the General Appropriations Act of 2023, programmed in the NPC CY 2023 APP with Item No. 2023-0073;

WHEREAS, a Request for Quotation (RFQ) was posted on the PhilGEPS website and the NPC website. A Request for Proposal was previously sent to four (4) suppliers via electronic mail, namely: (1) Philippine International Convention Center; (2) Microtel by Wyndham; (3) TRYP by Wyndham; and (4) Lime Resort Manila. Based on the Market Study conducted by the Financial Planning and Management Division, Tryp by Wyndham submitted the lowest bid;

¹ NEDA, Philippine Development Plan 2023-2028, pg. 14.

² NPC-FPMD, Revised Activity Profile, pg. 2.

The original of this document (containing only the BAC member's signature) is in digital format

Ref No.: BAC-23-00794

NPC_BAC_RESO-V1.0, R1.0, 01 September 2023

URL: <https://www.privacy.gov.ph> Email Add: info@privacy.gov.ph Tel No. 8234-2228

WHEREAS, only Paramount Hotels and Facilities Management Company, Inc. and Philippine International Convention Center submitted its quotation for the procurement activity with a bid price of Two Hundred Thirty-Eight Thousand Four Hundred Pesos (Php238,400.00);


WHEREAS, despite diligent efforts, the Philippine International Convention Center (PICC), the government facility available in Pasay City failed to submit its quotation in response to the Request for Quotation. Moreover, during the planning phase, it submitted a quotation higher than the approved budget for the contract. The end-user reflected this in its Market Study and Cost-Benefit Analysis, herein attached as "Annex A." It was then recommended to instead engage a private facility which addresses the enumerated items in the Scope of Work to achieve cost effectivity;


WHEREAS, on 23 October 2023, the NPC Bids and Awards Committee (NPC-BAC) proceeded to evaluate the submitted quotation and determined that Paramount Hotels and Facilities Management Company, Inc. has the single calculated and responsive quotation with a bid price amounting to Two Hundred Thirty-Eight Thousand Four Hundred Pesos (Php238,400.00). It has likewise received a rating factor of 99.5;


NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby RESOLVED, to recommend the award for the procurement of NPC Operational Planning for FY 2024 (Lease of Venue) to **PARAMOUNT HOTELS AND FACILITIES MANAGEMENT COMPANY, INC.** for being the single calculated and responsive quotation in the total amount **Two Hundred Thirty-Eight Thousand Four Hundred Pesos (Php238,400.00)**.

RESOLVED this 23rd day of October 2023, via combination of on-site and videoconference meeting.

ATTEST:

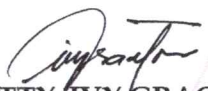

Digitally signed by
Abainza Fionamae
Hilda Verano
MS. FIONAMAE HILDA V. ABAINZA
AO IV, FPMD
End-user/Provisional Member


Digitally signed by
Fabricante Marlon
Ruben Natividad
MR. MARLON RUBEN N. FABRICANTE
Chief, ASD / End-user
BAC Member


Digitally signed by
Mendoza Ma
Josefina Eusebio
ATTY. MA. JOSEFINA E. MENDOZA
Attorney IV, LD
BAC Member

On Official Business
MR. ERWIN D. ESPENILLA
HEA, OPC
BAC Member


Digitally signed
by Milanes Rainier
Anthony Mabias
ATTY. RAINIER ANTHONY M. MILANES
Chief, CMD
BAC Member


Digitally signed
by Ivy Grace T.
Vilasoto
ATTY. IVY GRACE T. VILASOTO
Attorney V, PDD
BAC Vice Chairperson



Digitally signed by
Patula Maria Theresita
Elnar

ATTY. MARIA THERESITA E. PATULA

*Director IV, LEO
BAC Chairperson*

APPROVED:



ATTY. JOHN HENRY D. NAGA

*Privacy Commissioner
Head of the Procuring Entity*

Date: OCT 25 2023



The original of this document (containing only the BAC member's signature) is in digital format

Ref No.: BAC-23-00794

NPC_BAC_RESO-V1.0, R1.0, 01 September 2023

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NOTICE OF AWARD

Date Issued: **OCT 25 2023**

MS. AUBREY PENAREDONDO

Banquet Sales Manager

Paramount Hotels and Facilities Management Company, Inc.

3/F Tryp Hotel By Wyndham,

J.W. Diokno Blvd, Pasay City

Dear **MS. PENAREDONDO**,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 082-2023 series of 2023, the contract for **NPC OPERATIONAL PLANNING FOR FY 2024 (LEASE OF VENUE)** amounting to **TWO HUNDRED THIRTY-EIGHT THOUSAND FOUR HUNDRED PESOS (Php238,400.00)** VAT inclusive, is awarded to **Paramount Hotels and Facilities Management Company, Inc.** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

ATTY. JOHN HENRY D. NAGA

Privacy Commissioner

Head of the Procuring Entity

OCT 25 2023

Digitally signed
by Medella Joan
Therese Carapay

Conforme:

MS. AUBREY PENAREDONDO

Paramount Hotels and Facilities Management Company, Inc.

3/F Tryp Hotel By Wyndham,

J.W. Diokno Blvd, Pasay City

Paramount Hotels and Facilities Management Company, Inc.

Date: **OCTOBER 25, 2023**

PURCHASE ORDER
NATIONAL PRIVACY COMMISSION

Entity Name

Supplier : PARAMOUNT HOTELS AND FACILITIES MANAGEMENT CO. INC.	P.O. No. : 2023- <u>10-0025</u>
Address : 3/F, TRYP Hotel by WYNDHAM, J.W. Diokno Blvd. St., Brgy. 078, Pasay City	Date : <u>25 OCT 2023</u>
TIN : 005-299-460-000	Mode of Procurement : <u>Lease of Real Property and Venue</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : PASAY CITY	Delivery Term : The engagement is for Two (2) days from 26 October 2023 to 27 October 2023
Date of Delivery : The engagement is for Two (2) days from 26 October 2023 to 27 October 2023	Payment Term : <u>LDDAP-ADA</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount																									
	Lot	NPC OPERATIONAL PLANNING FOR FY 2024 (LEASE OF VENUE) Specifications: A. Functionality B. Food/Catering C. Facilities D. Location E. Adequate Parking Facility F. Security/Safety The specifications/description shall be in accordance with the attached Scope of Work and "Annex A" and Quotation "Annex B"	1	238,400.00	238,400.00																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">PACKAGE</th> <th style="width: 15%;">NO. OF PERSONS</th> <th style="width: 15%;">RATE</th> <th style="width: 10%;">DAYS</th> <th style="width: 30%;">TOTAL</th> </tr> </thead> <tbody> <tr> <td>Whole day Buffet Meals Inclusive of 2 Snacks and 1 Buffet Lunch</td> <td style="text-align: center;">70</td> <td style="text-align: right;">\$1,700.00</td> <td style="text-align: center;">2</td> <td style="text-align: right;">163,400.00</td> </tr> <tr> <td>Bay Ballroom Venue Fee</td> <td style="text-align: center;">-</td> <td style="text-align: right;">30,000.00</td> <td style="text-align: center;">2</td> <td style="text-align: right;">60,000.00</td> </tr> <tr> <td>White Screen 9ft x 12 ft</td> <td style="text-align: center;">-</td> <td style="text-align: right;">7,500.00</td> <td style="text-align: center;">2</td> <td style="text-align: right;">15,000.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">TOTAL:</td> <td style="text-align: right;">238,400.00</td> </tr> </tbody> </table>						PACKAGE	NO. OF PERSONS	RATE	DAYS	TOTAL	Whole day Buffet Meals Inclusive of 2 Snacks and 1 Buffet Lunch	70	\$1,700.00	2	163,400.00	Bay Ballroom Venue Fee	-	30,000.00	2	60,000.00	White Screen 9ft x 12 ft	-	7,500.00	2	15,000.00	TOTAL:				238,400.00
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TOTAL:				238,400.00																										
<p style="text-align: center;">DELIVERY:</p> <p>1. The engagement is for Two (2) days commencing from 26 October 2023 and concluding on 27 October 2023</p> <p style="text-align: center;">PAYMENT:</p> <p>1. Payment shall be made upon receipt of the billing statement from the supplier; 2. Payment shall be processed upon submission of correct and complete documents such as Certificate of Acceptance of Output, Supplier Evaluation Form and other documents provided by the end-user/FPMD.</p>																														


(Total Amount in Words) TWO HUNDRED THIRTY-EIGHT THOUSAND FOUR HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at asd@privacy.gov.ph for questions delivery and other concerns.

Conforme:


MS. AUBREY PEÑAREDONDO
Signature over Printed Name of Supplier
October 24, 2023
Date

Very truly yours,


ATTY. MANUEL C. SATUITO
Signature over Printed Name of Authorized Official
Director IV, FAO 4

Fund Cluster : 01Funds Available : ₱ 238,400.00


JOHANA CARLA T. GOMEZ
as per PCSO No. 017 s. 2023

Signature over Printed Name of Chief Accountant/Head of
Accounting Division/Unit

ORS/BURS No. : 02-101-2023-10-00596Date of the ORS/BURS: OCTOBER 25, 2023Amount : ₱ 238,400.00