



## REQUEST FOR QUOTATION

### MOBILE PHONES WITH SIM CARDS (APP Item No. DSPQR 2023-0008)

14 December 2023

#### NOTICE TO ALL PROVIDERS

The National Privacy Commission intends to procure **MOBILE PHONES WITH SIM CARDS (APP Item No. DSPQR 2023-0008)**. As such, providers or suppliers of known qualifications are hereby invited to submit their quotations/price proposals signed by your authorized representative not later than **5:00 PM., 20 December 2023**.


The service providers/suppliers must also submit the following requirements:

1. Copy of the valid and current Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number;
3. Notarized Omnibus Sworn Statement with applicable attachments<sup>1</sup>; and
4. Manifestation of compliance to the attached technical specification signed by your authorized representative.

Please submit your quotation together with the required documents via e-mail to [bacsecretariat@privacy.gov.ph](mailto:bacsecretariat@privacy.gov.ph) or via mail or courier in a sealed envelope to:

5th Floor, Ang Kiukok Hall,  
PICC Delegation Building, PICC Complex,  
Roxas Boulevard Manila 1307

Sincerely,

 Digitally signed  
by Patula Maria  
Theresita Elnar

**ATTY. MARIA THERESITA E. PATULA**  
BAC Chairperson  
National Privacy Commission

<sup>1</sup> **NOTE:** Make sure to use the latest Omnibus Sworn Statement template downloadable from GPPB website (<https://www.gppb.gov.ph/downloadables.php>). Make sure that the "Jurat" of the sworn statement contains the details of the valid government issued ID of the affiant. Lastly, please make sure to submit its necessary attachments:

1. **If a sole proprietorship:** duly notarized Special Power of Attorney (if authorized representative)
2. **If a partnership, corporation, cooperative, or joint venture:** duly notarized Secretary's Certificate, Board/ Partnership Resolution, or Special Power of Attorney (whichever is applicable)

**NOTE:** Both the Omnibus Sworn Statement (OSS) and its attachment must specifically state the name of this procurement. Attached herein is the latest OSS template.

**TECHNICAL SPECIFICATION  
MOBILE PHONES WITH SIM CARDS**

Item	Unit	Qty	Description/Specifications	Approved Budget of the Contract (Php 450,000.00)		Compliance (Manifest your compliance by writing "COMPLY" in every item)
				Unit Price	Total	
1	Lot	1	<ul style="list-style-type: none"> <li>• Please refer to the "Technical Specification" for:</li> </ul> <p><b>1. Technical Requirements</b></p> <p><b>a. Mobile Phones</b></p> <p><b>Quantity</b> Fifteen (15) units</p> <p><b>Sim Slot</b> Capable for Dual Sim</p> <p><b>Memory</b> 8GB RAM + 256GB ROM</p> <p><b>Battery</b> 4500 mAh</p> <p><b>Peripherals</b> Must come with complete accessories</p> <p><b>Height</b> 16.129cm</p> <p><b>Width</b> 7.496cm</p> <p><b>Length</b> 0.688cm</p> <p><b>Gross Weight</b> 0.198kg</p> <p><b>Net Weight</b> 0.168kg</p> <p><b>Camera</b> Rear: 50MP+ 8MP / Front: 60MP</p> <p><b>Screen Size</b> 6.7-inch</p> <p><b>Warranty</b></p> <ul style="list-style-type: none"> <li>• At least seven (7) days outright replacement</li> <li>• At least one (1) year service warranty or replacement in case the units and /or parts of it are found defective.</li> <li>• Warranties against manufacturing defects, as well as parts and service</li> <li>• Warranty shall commence upon issuance of the Inspection and Acceptance Report by the Inspection and Acceptance Committee and End-user</li> <li>• The bidder shall provide documentation to verify that the mobile phones with sim cards are as defined under the specifications above.</li> </ul> <p><b>Others</b></p> <ul style="list-style-type: none"> <li>• The bidder shall shoulder all warranty and service maintenance costs with the manufacturer.</li> </ul>			

			<p><b>b. Sim Cards</b></p> <p><b>Quantity</b> Fifteen (15) units</p> <p><b>Network</b></p> <ul style="list-style-type: none"> <li>• 6 Smart Communications Telecom</li> <li>• 6 Globe Telecom</li> <li>• 3 DITO Telecom</li> </ul>			
			<p><b>2. Suppliers Qualification</b></p> <ul style="list-style-type: none"> <li>- <i>Supplier must have accredited/authorized service center in Metro Manila</i></li> <li>- <i>Must Provide an Instruction Manual and Warranty Certificate</i></li> </ul>			
			<p><b>3. Payment and Delivery</b></p> <p><i>Delivery shall be completed on/or before 28 December 2023</i></p>			
<b>TOTAL</b>						

Instruction to bidders (as applicable):

- I. All prices shall be VAT inclusive.
- II. Compliance must be stated by **writing "COMPLY" in EVERY requirement** mentioned above, failure to do so shall be a ground for disqualification.
- III. Present the original Mayor's permit and submit Certified True Copy of the eligibility documents and signed Quotation upon the schedule signing of Notice to Award for inspection and verification.
- IV. Acknowledgement of the Notice of Award shall be within five business (5) days from its issuance.
- V. Delivery shall be made to NPC, 5<sup>th</sup> Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307.

CONFORME:

\_\_\_\_\_  
(Name of Supplier/Provider/Date)

BY: \_\_\_\_\_  
(Name/Position/Signature of Representative/Date)



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## TECHNICAL SPECIFICATION

### MOBILE PHONES WITH SIM CARDS (APP Item No. DSPQR 2023-0008)

#### I. BACKGROUND

The National Privacy Commission, established by the Data Privacy Act of 2012, has the clear and notable mandate to be the country's privacy watchdog. The daunting and challenging role is outlined in its operational goals to ensure that data subject's **RIGHTS ARE PROMOTED**, data subject **RIGHTS ARE PROTECTED**, and to do the **RIGHT THINGS RIGHT**.

The Commission's goal is the protection of every citizen's data privacy through the maximum compliance of all individuals and organizations processing data with national and international data privacy standards.

To be true to its vision, "A world-class regulatory and enforcement agency upholding the right to privacy and data protection while ensuring the free flow of information, committed to excellence, driven by a workforce that is highly competent, future-oriented, and ethical, towards a competitive, knowledge-based, and innovative nation", the Commission is adopting the digitization of its processes to achieve its objectives.

In pursuance of the goal to have a safe and resilient digital environment, NPC endeavors to expand the cooperation between DICT and NPC to improve public service by coordinating with the **Consumer Complaint Center (CCC)**, the primary contact point of the public where all consumer-related complaints and concerns under the jurisdiction and control of DICT may be filed. NPC aims to assist in the receipt, initial investigation, triaging, and initial response for both cybersecurity and data privacy concerns filed with both agencies.

#### II. OBJECTIVES

The mobile phones to be procured will aid the employees under the Digital Security and Privacy Quick Response (DSPQR) project in the discharge of their functions, specifically in the processing of incoming and outgoing calls for the call center side of the project. The project is expected to cater to all Filipinos who have concerns who will convey the same via phone calls, thus necessitating a call center to address all concerns to be received. This will ensure that there are personnel who are always available to entertain the calls during the work hours of the project.



### III. TECHNICAL REQUIREMENTS / SPECIFICATIONS

#### 1. MOBILE PHONES

PARAMETERS	SPECIFICATIONS & REQUIREMENTS
Quantity	Fifteen (15) units
Item Description	Mobile phones
Sim Slot	Capable for Dual Sim
Memory	8GB RAM + 256GB ROM
Battery	4500 mAh
Peripherals	Must come with complete accessories
Height	16.129cm
Width	7.496cm
Length	0.688cm
Gross Weight	0.198kg
Net Weight	0.168kg
Camera	Rear: 50MP+ 8MP / Front: 60MP
Screen Size	6.7-inch
Warranty	<ul style="list-style-type: none"> <li>At least seven (7) days outright replacement</li> <li>At least one (1) year service warranty or replacement in case the units and /or parts of it are found defective.</li> <li>Warranties against manufacturing defects, as well as parts and service</li> <li>Warranty shall commence upon issuance of the Inspection and Acceptance Report by the Inspection and Acceptance Committee and End-user</li> </ul>
Others	<ul style="list-style-type: none"> <li>The bidder shall provide documentation to verify that the mobile phones with sim cards are as defined under the specifications above.</li> <li>The bidder shall shoulder all warranty and service maintenance costs with the manufacturer.</li> </ul>

#### 2. SIM CARDS (for checking, not included in your initial requirement, only the sim card slot)

PARAMETERS	SPECIFICATIONS & REQUIREMENTS
Quantity	Fifteen (15) units
Item Description	Sim Cards
Network	<ul style="list-style-type: none"> <li>6 Smart Communications Telecom</li> <li>6 Globe Telecom</li> <li>3 DITO Telecom</li> </ul>

#### 3. Suppliers Qualification

The supplier shall submit/provide the following documents:

- PhilGEPS Registration
- Mayor's/Business permit
- Other documents as needed and prescribed under Revised IRR of RA No. 9184
- Supplier must have accredited/authorized service center in Metro Manila

#### IV. PAYMENT AND DELIVERY

Delivery shall be consistent with the following schedule of requirements:

Item	Quantity	Date of Delivery	Supporting Documents
Mobile phones	15	On or before 28 December 2023	Instruction manual, warranty certificate

**Place of Delivery:** NPC, 5th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

Payment shall be made when the Goods have been delivered in accordance with the signed contract and instructions and upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and Certificate of Acceptance by the End-User.

#### V. MODE AND NATURE OF PROCUREMENT

This shall be procurement of Goods.

The mode of procurement shall be:

1. *Alternative Mode through Negotiated Procurement –  
a. Small Value Procurement*

#### VII. FUND SOURCE AND APPROVED BUDGET FOR THE CONTRACT (ABC)

Source of Fund : Digital Security and Privacy Quick Response (DSPQR)  
Project Annual Procurement Plan FY2023: DSPQR 2023  
0008

ISSP : NPC ISSP 2021-2023.

Approved Budget  
for the Contract : Four Hundred Fifty Thousand Pesos Only  
(Php 450,000.00)

**Prepared by:**



Digitally signed  
by Santos  
Michael Reyes

**ATTY. MICHAEL R. SANTOS**

Project Lead/ Focal Person, Digital Security and Privacy Quick Response Project

**Recommending Approval:**



Digitally signed  
by Patula Maria  
Theresita Elnar

**ATTY. MARIA THERESITA E. PATULA**

Project Director for Operations, Digital Security and Privacy Quick Response Project

**Approved by:**



**ATTY. MANUEL C. SATUITO**

*Project Director for General Administrative and Support,  
Digital Security and Privacy Quick Response Project  
OIC – Executive Director  
SO no. 081 s. 2023*