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**BIDS AND AWARDS COMMITTEE**  
BAC Resolution No. 107-2023, Series of 2023

**RECOMMENDING THE AWARD FOR THE PROCUREMENT OF  
OTHER SUPPLIES – TOKENS/GIFT PASS (PREMIUM)  
(APP Item No. 2023-0078 & DSPQR 2023-0028)**

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**WHEREAS**, the National Privacy Commission (NPC) is the agency mandated to administer and implement Republic Act No. 10173 or the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, the NPC workforce has been working towards the organization's vision to be a world class regulatory and enforcement agency upholding the right to privacy and data protection while ensuring the free flow of information and commitment to excellence;

**WHEREAS**, in line with the approved Policy Guidelines on awards and Incentives for Service Excellence (PRAISE) of the NPC, all deserving employees will be recognized and rewarded with monetary and non-monetary incentives during the Annual Employees' Appreciation Day;

**WHEREAS**, the Administrative Service Division (ASD) proposed to procure tokens of appreciation/gratitude with equivalent monetary value, to serve as a memoir to strive harder, pursue excellence and continue personal development;

**WHEREAS**, the NPC approved its FY 2023 Annual Procurement Plan (APP) and the Digital Security and Privacy Quick Response (DSPQR) Project FY2023 APP which includes the procurement of Other Supplies – Tokens/Gift Pass (Premium) with APP Item No. 2023-0078 & DSPQR 2023-0028 with an Approved Budget of the Contract of ONE MILLION (Php1,324,000.00) charge against Office Supplies Expenses (GAS & OPERATIONS-MOOE);

**WHEREAS**, Section 50(b) of R.A. 9184 allows Direct Contracting for items, when the procurement of critical components from a specific supplier is a condition precedent to hold a contractor to guarantee its project performance, in accordance with the provisions of its contract;

**WHEREAS**, in its justification, the ASD stated that the purchase of Other Supplies – Tokens/Gift Pass (Premium) from Sodexo Benefits and Rewards Services Philippines, Inc. is offering a range of products designed to fit the diverse needs of Filipino consumers – the Sodexo Premium Pass with the broadest merchant network accepted in over 10,000 merchant outlets across the country;

**WHEREAS**, a Request for Quotation was sent to Sodexo Benefits and Rewards Services Philippines, Inc.;

**WHEREAS**, pursuant to such request, Sodexo Benefits and Rewards Services Philippines, Inc. sent its quotation with a total bid price of Php1,324,000.00, which is well within the ABC;


*The original of this document (containing only the BAC member's signature) is in digital format*

**WHEREAS**, upon due evaluation of the submitted quotation and documentary requirements by Sodexo Benefits and Rewards Services Philippines, Inc., it was determined to have passed all the technical, legal, and financial requirements mandated under R.A. No. 9184;

**NOW, THEREFORE**, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award for the procurement of **OTHER SUPPLIES - TOKENS/GIFT PASS (PREMIUM)** to **SODEXO BENEFITS AND REWARDS SERVICES PHILIPPINES, INC.** in the total amount of **ONE MILLION THREE HUNDRED TWENTY-FOUR THOUSAND PESOS (Php1,324,000.00)**, through Direct Contracting, subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).

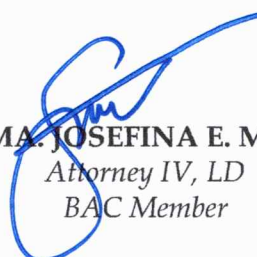
**RESOLVED** this 13<sup>th</sup> day of December 2023, via combination on on-site and videoconference meeting.

**ATTEST:**


  
**ATTY. MICHAEL R. SANTOS**  
*Project Lead/Focal Person, DSPQR Project*  
*End-User/Provisional Member*

  
**MR. MARLON RUBEN N. FABRICANTE**  
*Chief, ASD*  
*BAC Member*

  
**MR. ERWIN D. ESPENILLA**  
*HEA, OPC*  
*BAC Member*

  
**ATTY. MA. JOSEFINA E. MENDOZA**  
*Attorney IV, LD*  
*BAC Member*

  
**ATTY. RAINIER ANTHONY M. MILANES**  
*Chief, CMD*  
*BAC Member*

  
**ATTY. IVY GRACE T. VILLASOTO**  
*Attorney V, PDD*  
*BAC Vice Chairperson*

  
**ATTY. MARIA THERÉSITA E. PATULA**  
*Director IV, LEO*  
*BAC Chairperson*

APPROVED:



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ATTY. JOHN HENRY D. NAGA

*Privacy Commissioner  
Head of the Procuring Entity*

Date: \_\_\_\_\_



Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**  
5<sup>th</sup> Floor, Philippine International Convention Center,  
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



## NOTICE OF AWARD


Date Issued: **DEC 13 2023**

**MR. MERT CETIN**  
*Chief Executive Officer*  
Sodexo Benefits and Rewards Services Philippines, Inc.


Dear **Mr. Cetin**,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 107-2023 series of 2023, the contract for procurement of **OTHER SUPPLIES - TOKENS/GIFT PASS (PREMIUM)** amounting to **One Million Three Hundred Twenty-Four Thousand Pesos (PhP1,324,000.00)** VAT inclusive, is awarded to **SODEXO BENEFITS AND REWARDS SERVICES PHILIPPINES, INC.** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,





  
**ATTY. JOHN HENRY D. NAGA**  
Privacy Commissioner  
Head of the Procuring Entity  
**DEC 13 2023**

Conforme:

  
**MR. MERT CETIN**  
*Chief Executive Officer*  
Sodexo Benefits and Rewards Services Philippines, Inc.  
Date: **DEC 13 2023**

**PURCHASE ORDER**  
**NATIONAL PRIVACY COMMISSION**

Entity Name

Supplier : SODEXO BENEFITS AND REWARDS SERVICES PHILIPPINES, INC.	P.O. No. : 2023- 12-0033				
Address : 11th Floor BA Lepanto Building Paseo de Roxas, Makati City	Date : 14 DEC 2023				
TIN :	Mode of Procurement : <u>Direct Contracting</u>				
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : NPC Office	Delivery Term : Delivery shall be on 28 December 2023				
Date of Delivery : Delivery shall be on 28 December 2023	Payment Term : <u>LDDAP-ADA</u>				
<b>Stock/ Property No.</b>	<b>Unit</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Amount</b>
	Lot	OTHER SUPPLIES - TOKENS/GIFT PASS (PREMIUM)	1	1,324,000.00	1,324,000.00
		Specifications:			
		Item	Quantity	Price Per Piece	Total Amount
		Gift Pass (Premium)	13,240	100	1,324,000.00
		1. With denomination of 100 or equivalent to Php 100 2. Printed in a premium paper with unique codes 3. Can be used or accepted to the following: - Food and Restaurant - Clothing and Apparel stores - Supermarkets and Convenience Store - Load and Online Stores - Hotels, Resorts and Amusement Parks - Gadget and Appliances Stores Health and Beauty Shops <b>DELIVERY:</b> Delivery shall be on 28 December 2023  <b>PAYMENT:</b> 1. Payment shall be processed upon receipt of the billing statement/statement of account/Sales Invoice and Delivery Receipt from the supplier; 2. Payment shall be made upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee, Supplier Evaluation Form and other documents provided by the end-user/ASD and DSPQR.			
<b>(Total Amount in Words)</b>		ONE MILLION THREE HUNDRED TWENTY FOUR THOUSAND PESOS ONLY			
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p><b>NOTICE TO PROCEED:</b> Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.</p> <p>Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at asd@privacy.gov.ph for questions delivery and other concerns.</p>					
Conforme:   Signature over Printed Name of Supplier 14 DEC 2023 Date		Very truly yours,  <b>ATTY. JOHN HENRY D. NAGA</b> Signature over Printed Name of Authorized Official Privacy Commissioner			
Fund Cluster : 01 & 07 Funds Available : ₱ 1,324,000.00  <b>JOHANA CARLA T. GOMEZ</b> <small>as per PCSO No. 017 s.2023</small> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit		ORS/BURS No. : <sup>CRS 02-101-2023-12-00700</sup> BURS 02-308-2023-12-00005 Date of the ORS/BURS: DEC 14 2023 Amount : ₱ 1,324,000.00 